

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes June 24, 2009

The regular meeting of the Board of Selectmen was called to order at 5:00 p.m. on Wednesday, June 24, 2009 by Chairman Harold Haddock Jr. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South.

Present: Chairman Harold Haddock Jr.; Selectman Constance Jones; Selectman Warren Kimball; Town Administrator Tina Stearns; Administrative Assistant Melissa White; Joey Holmes; Robert MacNeil; Patricia MacNeil; Mike Whipple

ADMINISTRATIVE

For Approval/Signature – **APPROVED**

- ✓ Notice of Intent to Excavate:
 1. M/L 226-018-000; Yankee Barn Road
- ✓ Property Tax Abatement:
 1. M/L 223-056-000; 18 Whitetail Ridge - \$8.28
- ✓ Elderly Tax Exemption
- ✓ Excavation Tax Levy: M/L 226-018-000

APPROVAL OF MINUTES

- ✓ Chairman Haddock requested any changes to the regular meeting minutes of June 10, 2009. Administrative Assistant Melissa White stated the Map/Lot number for Building Permit Application # 2 was incorrect; the correct Map/Lot number is 237-052-001. A motion was made by Selectman Kimball to approve the regular meeting minutes of May 27, 2009 as amended; second by Selectman Jones.
Unanimously approved.

APPEARANCES

- Treasurer Chris Morris: Treasurer Morris informed that the Business Online Banking has been established and that Town Clerk/Tax Collector Rita Eigenbrode and Deputy Town Clerk/Tax Collector Cindy Towle will have their own ID and password with the ability to make a daily electronic transfer (up to \$3000 per day) to the NH Department of Safety's (DOS) account.

Morris explained that there will be a template set-up so the transfer will be from the Town's account to the NH DOS's account; that only the amount and the date of the transfer will have to be imputed. Morris continued that once the transfer is complete

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a confirmation number will appear; that the screen will be printed, dated, and signed with a copy given to the Treasurer.

Morris asked the Board of Selectmen for authorization to conduct wire transfers. Chairman Haddock asked why wire transfers would be needed. Morris gave the example of the possibility of needing to wire money to the school or from the general fund to the PDIP account; that it was an easier way to move money around rather than writing checks.

In conjunction with the approval of Town Treasurer Chris Morris, Selectman Jones made a motion to authorize the Town Clerk/Tax Collector and Deputy Town Clerk/Tax Collector to make daily ACH Transfers to the State of NH Department of Safety account for their portion of vehicle registrations and to allow the Town Treasurer to execute wire transfers through the online banking system; second by Selectman Kimball. Unanimously approved.

OLD BUSINESS

- Recreation Park Building Water Damage Repairs: Selectman Kimball informed the plaster and insulation has been removed.
- Town Hall Parking: Selectman Jones felt something should be done to the over flow parking area so it's not so muddy during Town Meeting. Administrator Stearns suggested talking to Road Agent Newcomb to see what he recommended.
- Columbarium: Selectman Kimball informed Andy Anderson is working on establishing the columbarium; that two plans are being explored one with masonry and one with granite. Chairman Haddock requested the columbaries be done by the fall.

DEPARTMENT/COMMITTEE REPORTS

- Town Administrator
 - A new petition to pave New Aldrich Road was received. Administrator Stearns stated the signatures were verified by the Town Clerk and will go on the warrant for the 2010 Town Meeting.
 - A state budget update was received on June 19, 2009 that indicates the revenue from the meals and rooms tax and revenue sharing will be lost.
 - Preliminary, end-of-year budget report shows a positive balance of approximately \$200,000.

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OTHER

Selectman Kimball stated volunteer mowers (with equipment) are needed to mow the Recreation Park at 119 Shedd Road; just bring your mower and start mowing! Not sure where to mow, contact Selectman Warren Kimball at 863-3156. Any help is greatly appreciated!

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, second by Selectman Kimball; ***the Board voted unanimously to adjourn at 5:20 p.m.***

The next Selectmen's Meeting is scheduled to be held on Wednesday, July 8, 2009 at 5:00 p.m. in the Grantham Town Building; Jerry Whitney Conference Room at 300 Route 10 South.

Respectfully submitted,

*Melissa M. White
Administrative Assistant*