

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes July 28, 2010

The regular meeting of the Board of Selectmen was called to order at 5:05pm on Wednesday, July 28, 2010 by Chairman Harold Haddock Jr. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South.

Present: Chairman Harold Haddock Jr.; Selectman Constance Jones; Town Administrator Becky Newton, Esq.; Administrative Assistant Melissa White; Joey Holmes; Conservation Chair Richard Hocker; Kathryn Osgood

ADMINISTRATIVE - APPROVED

- ✓ Building Permits:
 - a) M/L 236-024-000; 97 Stocker Pond Road – replace roof
 - b) M/L 212-051-000; 32 Butternut Road – replace deck
 - c) M/L 225-149-000; 9 Moose Run - shed
 - d) M/L 235-027-007; 83 Woodland Heights – garage
 - e) M/L 215-061-016; 16 Bay Tree Lane – window
 - f) M/L 235-027-005; 23 Woodland Heights - deck
- ✓ Demolition Permit: M/L 234-126-000; 485 Howe Hill Road

APPROVAL OF MINUTES

- ✓ Chairman Haddock asked if there were any changes to the regular and non-public meeting minutes of July 28, 2010. There being none, a motion was made by Selectman Jones to approve both minutes as written; second by Selectman Haddock. ***Approved by majority vote.***

APPEARANCES

- Resident Joey Holmes: Mrs. Holmes felt changing the name of the old Town Hall to “Town Hall Annex” was not appropriate. Selectman Jones suggested calling it the Old Schoolhouse.

Discussion continued and the Selectmen agreed to change the name of the old Town Hall to “Old Schoolhouse” after it was determined which number the schoolhouse was.

CORRESPONDENCE

- Grantham Chamber of Commerce: A letter was received from the Grantham Chamber of Commerce inviting the Board of Selectmen to a dedication ceremony of the planting project at the NH Park & Ride. The ceremony will be held on Monday, August 9, 2010 at 6pm.

APPROVED

- Colin McKenzie: A letter was received from Mr. McKenzie requesting a refund of \$34.17 in interest on his first issue 2010 tax bill. Due to the extenuating circumstances surrounding the late payment, a motion was made by Selectman Kimball to abate \$34.17 in interest; second by Selectman Jones. *Unanimously approved.*

OLD BUSINESS

- Name of the old Town Hall: See above.
- Shoreland Cutting Plan Application (SCPA): Newton informed the SCPA has been revised by Selectman Jones and Conservation Chair Richard Hocker. Jones requested the application be condensed to two pages and attach the State CSPA informational packet to the application.
- Sale of the Wien House: Selectman Kimball can do the open house on September 11, 12, 18 or 19. Chairman Haddock felt having the open house sooner would be better. Newton stated she wanted to allow time for the Groundskeeper to mow and weed whack.

Selectman Jones asked when the items in the house would be removed. Selectman Kimball asked if the house had to be emptied before the open house was conducted. Jones felt it was important to clean out the house before the open house.

Chairman Haddock asked if there was room in the old police station. Newton will work with the Groundskeeper on removing the items from the Wien house.

The Board decided they would do a "walk-through" and decide how the contents of the house would be handled.
- Trustees of the Trust Funds Vacancy: A motion was made by Selectman Jones to appoint Raymond B. Woolson as Trustee of the Trust Funds for one year; second by Selectman Kimball. *Unanimously approved.*
- Business "Road-Side" Signs: Newton informed that most of the "signs" have been removed with the exception of Dunkin Donuts. Selectman Kimball stated that the "sandwich board" signs are a temporary sign and can't be displayed every day. Newton will send letters to Dunkin Donuts as well as Spencer's Closet and 65 Roses.
- Closet Treasurers – Outside Sales: Newton informed that she sent Closet Treasurers a letter about "outside sales" and stated that they are going before the Planning Board on August 5, 2010 to discuss the expansion of their business. Newton hopes the issue of "outside sales" will be discussed and that they will apply for a Zoning variance.
- Archives Boiler Repair: Newton informed that Aggressive Heating looked at the boiler on July 23, 2010 but she has not received a quote yet.
- Reney Memorial Forest – Parking: Newton stated she is still waiting for the minutes from the Library Trustees meeting.
- Sawyer Brook Trees: Newton informed a quote had been obtained for the removal of trees but it was quite high. Two other quotes will be obtained.
- Conservation Commission Issues and Follow-up:
 - Shack on the Smith Lot: Newton informed a letter will be sent to the owner requesting them to remove the shack.
 - Sugar River Flooring (parking): At the request of the Grantham Conservation Commission, Administrator Newton will contact Sugar River Flooring regarding paving their parking lot within 50 feet of the Sugar River.

APPROVED

Newton asked Mr. Hocker if there were any other items she needed to follow-up on. Hocker said all the other items had been resolved.

- Insurance Claim – Engine 4: Primex has approved the claim and the total cost of the damage is \$9,048.09. The Town has a \$1,000 deductible.
- Deputy Health Officer: Newton informed Health Officer Roger Woodworth is contacting a potential candidate for the position of Deputy Health Officer.
- Excavation for Yankee Barn Road Realty Trust: Newton informed she has reviewed the documents of the excavation for Yankee Barn Road Realty Trust and they agree with the report of excavation.

NEW BUSINESS

- Intent to Cut: M/L 211-070-000; Miller Pond Road: Newton informed she reviewed the conditions in which an intent to cut could be denied and none of them are applicable to this Intent to Cut. The Board of Selectmen signed this request.
- Flewelling Property Easement: Newton informed Don Minor had provided her with a copy of a letter that requested the sign to the Flewelling Property be moved because it directs people up their driveway.

Mr. Hocker informed that Minor's driveway is part of the "public" part of the property.

Newton asked Mr. Hocker to send her an email with his concerns.

- Recreation Revolving Fund: Newton informed she had a discussion with Treasurer Chris Morris about getting this account set up and that he [Morris] doesn't feel there is a need for a Recreation Revolving Fund. Newton explained to him that the authority was already there through Town Meeting.

Selectman Jones clarified that any money spent from this fund has to be approved by the Board of Selectmen first. Newton confirmed that requests to spend from the Recreation Revolving Fund would be brought to the Board of Selectmen.

- Request for Qualifications for Engineering at the Recreation Park: Newton stated she has prepared a Request For Proposal (RFP) for engineering, permitting, design and electricity for the Recreation Park. The Selectmen will review it and finalize it at their next meeting.

DEPARTMENT REPORTS

- Activities – July Report:
 - Outdoor movie E.T. was attended by about 80 people. \$190 was raised and donated to the Recreation Park.
 - Old Home day was excellent with over 1,000 people attending. Thank you to Warren Kimball for saving the day with electricity. There is only one spot for electricity which extremely limits the location of activities and movement for this event. Volunteers were lacking for this year which also made it more difficult.
 - Farmers Market was cancelled due to the lack of interested produce vendors.
 - Craft in the Park started July 27, 2010 with about 30 in attendance. Many stayed afterward and played kick ball and to run about on the playground. This event

APPROVED

(free and open to the public) will continue on Tuesday's at 10am in the Park through August 17, 2010.

- Music in the Meadow series started July 27, 2010 (6pm – 8pm) with Jim Hollis performing. It was very well attended with people socializing and line dancing. This event (free and open to the public) will continue on Tuesday evening from 6pm – 8pm through August 17, 2010 at the Park.
- Emergency Management Director – Heat Wave Report: A severe weather watch was issued for NH on July 21, 2010. Grantham escaped the severe weather this time!
- Fire Department – June Report:
 - 2 emergencies; one electrical and one hay fire on the Interstate.
 - Pump training with Engines 1 & 4 and Springfield Fire Department was conducted (see pictures posted on the Fire Department webpage at www.granthamnh.net).
 - Chief Fountain attended the New England Association of Fire Chiefs Convention.

OTHER

The August 25, 2010 Board of Selectmen meeting has been cancelled.

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, second by Selectman Kimball; ***the Board voted unanimously to adjourn at 5:37pm.***

The next Selectmen's Meeting is scheduled to be held on **Wednesday, August 11, 2010** at 5:00PM in the Grantham Town Building; Jerry Whitney Conference Room at 300 Route 10 South.

Respectfully submitted,

*Melissa M. White
Administrative Assistant*