

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes October 27, 2010

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, October 27, 2010 by Chairman Harold Haddock Jr. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South.

Present: Chairman Harold Haddock Jr.; Selectman Constance Jones; Selectman Warren Kimball; Fire Chief Jay Fountain; Rick Anderson; Todd Cartier; F.R. Osgood; Laura Ward

ADMINISTRATIVE - APPROVED

- ✓ Notice of Intent to Cut: M/L 211-075; Miller Pond Road
- ✓ Building Permits:
 - a) M/L 243-007-000; 83 Sanborn Hill Road – addition
 - b) M/L 222-285-000; 464 Burpee Hill Road – deck
 - c) M/L 225-178-000; 43 Troon Drive - generator

APPROVAL OF MINUTES

- ✓ Chairman Haddock asked if there were any changes to the regular meeting minutes of October 13, 2010. Building Maintenance Supervisor Bob Osgood said that on page five for Town Hall Maintenance Repairs, Curt's refrigeration for \$1,304.00 fails to mention that this money is also an attempt to fix the heating problem in the ceiling area at the northwest end of the building by the Police Department; that it's just a few feet from the sprinkler that froze and flooded the building on March 6, 2007. Osgood said that presently the door has to be left open during the winter months to allow heat to rise from the Town Hall area to help warm the space. The exhaust fan from the computer server room will be ducted to the problem area.

A motion was made by Selectman Jones to approve the October 13, 2010 minutes as amended; second by Selectman Kimball. *Unanimously Approved.*

APPEARANCES

- Rick Anderson: Mr. Anderson informed that the backstop for the baseball field is complete. Anderson said he is still working on obtaining quotes to finish the dugouts; he has one and is still waiting on another one.

Chairman Haddock asked what was left to be done on the dugouts. Anderson said that the dugouts are substantially complete except one needs a roof and both need the finishing trim put on.

Anderson also informed that the fall fertilizing of the fields would be done the weekend of October 30th.

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OLD BUSINESS

- Broadband Internet Access: No update.
- Criminal Background Check for Hawkers and Peddlers: No update.
- Sale of the Wien House: Selectman Kimball informed the purchaser is concerned with radon and water impurities; that the Town will fix the water impurities. Todd Cartier offered to help fix the water impurities.

Osgood asked if the selling price was close to the asking price. Kimball answered that the Town is working with an offer of \$250,000.

- Request for Qualifications for Engineering at the Recreation Park (RFO): Todd Cartier informed that three engineering firms were interviewed by himself, Town Administrator Becky Newton, Rick Anderson and Brian Hastings and that they were unanimous with choosing TF Moran as the engineering firm. Cartier and Anderson felt TF Moran is well suited to do the job and understands what the Town wants done. A meeting with TF Moran will be set up soon.

It was noted that after the firm was chosen based on their qualifications, it was discovered they were the cheapest firm.

- Sawyer Brook Trees: Administrative Assistant White stated the trees are scheduled to be cut on November 10, 2010. White informed that notification of the closure of Route 10 North had been sent out on the town's list serv and is posted on the website at www.granthamnh.net. White said she thought Administrator Newton was working on advertising in the local newspapers. The Selectmen requested that Dartmouth Hitchcock Medical Center, Dartmouth College, New London Ambulance, Newport Dispatch and local radio stations also be notified.

Selectman Jones informed that Chief Madore will provide traffic control.

The Selectmen inquired about using the chips for the blueberry patch. White will follow-up with Administrator Newton when she returns.

- Conservation Commission - Shack on the Smith Lot: No update.

NEW BUSINESS

- Holiday Closures for November:
 - November 11th – Veteran's Day; Selectmen & Town Clerk/Tax Collector's Offices and Transfer Station.
 - November 24 – Town Clerk/Tax Collector's office closing at noon
 - November 25 – Thanksgiving Day; Selectmen & Town Clerk/Tax Collector's Offices and Transfer Station.
 - November 26 – Day after Thanksgiving; Selectmen & Town Clerk/Tax Collector's Offices. **The Transfer Station will remain open their regular hours on November 26th.**

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DEPARTMENT/COMMITTEE REPORTS

➤ Activities Update: The 'Run for the Rec' event raised a total of \$1,301 for the Recreation Park. Activities Director Laurie Field is planning to make this an annual event.

➤ Emergency Management Director – October Report:

- October 6th attended a conference on State Functional Needs. Highlights from the conference were:
 - ❖ All emergency response starts at the local level; that 50% of the state population has functional needs.
 - ❖ Shelters must be in compliance with the American Disabilities Act (ADA).
 - ❖ Grantham might have to send residents to regional shelters due to the lack of resources to meet all the requirements.

Osgood is working to coordinate a meeting with department heads and school officials regarding the Emergency Operations Plan.

There was discussion regarding obtaining information from residents that have special needs. Osgood stated that a lot of people with special needs don't want it to be known. Chairman Haddock requested this be included in the next newsletter.

Selectman Jones asked when the next newsletter will be published. White said she is waiting for submissions from a couple departments. The Selectman requested the newsletter include a blurb on how to obtain data on those with special needs as well as information regarding the statistical update.

- October 14th attended training for Web EOC (Emergency Operations Center). This is an online incident management tool used when Grantham opens the EOC. Additional training is scheduled for January 10, 2011.

➤ Transfer Station – September Report: Administrative Assistant White informed the 2011 Transfer Station tags will be available soon. Notices will go out on the list serv and at the Post Office.

September Report:

Solid Waste - 7 runs; total tonnage of 73.43 tons

Construction Demolition Debris - 8 runs totaling 24.95 tons

Glass - 1 load 7.31tons; Expense of \$146.20

Metal - Light Iron - 1 run 2.88 tons; Revenue received - \$591.21

White Metal – 2 runs 3.92 tons; Revenue received - \$764.33

Fibers - Mixed Loose - (Paper) - 3 Loads 14.68 tons

Revenue \$591.80

Expense \$675

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Comingle - w/o glass - (Plastic) 3 loads 3.82 tons

Revenue - \$0.00

Expense - \$114.60

Total Tonnage of Material taken away 133.57 tons

Tickets collected at Transfer Station \$1,200

Total Revenue from recycling - \$1,947.34

Total Expenses from recycling - \$1,232.5

Net Revenue from recycling - \$714.84

OTHER

Laura Ward informed that she is a Plainfield resident running for the NH House of Representatives and if elected she would present at more Selectmen meetings.

NON PUBLIC

In accordance with RSA 91-A:3 section II-A, a motion was made by Selectman Kimball, second by Selectman Jones to enter into a Non-Public session at 5:32 p.m. to discuss a personnel matter. Present were: Chairman Harold Haddock, Selectman Kimball, Selectman Constance Jones and Administrative Assistant Melissa White.

No votes or decisions were made while in Non-Public session.

Following proper vote, the Board returned from Non-Public session at 5:36 pm.

ADJOURNMENT

There being no further business, Selectman Kimball moved to adjourn, second by Selectman Jones; ***by unanimous vote, the Board adjourned at 5:36pm.***

The next Selectmen's Meeting is scheduled to be held on **Wednesday, November 10, 2010** at 5:00PM in the Grantham Town Building; Jerry Whitney Conference Room at 300 Route 10 South.

Respectfully submitted,

*Melissa M. White
Administrative Assistant*