

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes February 22, 2012

The regular meeting of the Board of Selectmen was called to order at 5:08pm on Wednesday, February 22, 2012 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Constance Jones; Selectman Ken Story; Town Administrator Becky Merrow; Administrative Assistant Melissa White; Fire Chief Jeremiah Fountain; EMD Russ Lary (at 5:37pm); Don Gobin (at 5:45pm)

ADMINISTRATIVE

For Approval/Signature - APPROVED

- ✓ 2011 2nd issue Property Tax Warrant (Supplemental)
 - Fairpoint Communications – M/L 999-003 - \$15,835.65
 - Comcast of NH – M/L 999-004 - \$2,557.25
 - Linda Martin – M/L 227-026-002 - \$1,217.83
 - Linda Martin – M/L 227-026-003 - \$1,200.46
 - Linda Martin – M/L 227-026-004 - \$1,194.67
- ✓ Property Tax Abatements:
 - M/L 227-026-000; 1120 Dunbar Hill Road - \$416.88
 - M/L 227-026-001; Dunbar Hill Road - \$509.52

APPROVAL OF MINUTES

- ✓ Chairman Kimball asked if there were any changes to the budget hearing, regular and non-public meeting minutes of February 8, 2012. There being none, Selectman Story made a motion to accept the minutes of the February 8, 2012 meeting as written; second by Selectman Jones. *Unanimously approved.*

CORRESPONDENCE

- Upper Valley Young Adult Homeschool Club: A thank you was received from the Upper Valley Young Adult Homeschool Club for use of Town Hall for their winterfest gathering.
- Comcast: The annual cable franchise fee was received from Comcast in the amount of \$11,729.93.

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- Claremont Planning Board: Notification was received from the Claremont Planning Board informing of a site plan review and special use permit request for the replacement of a telecommunication tower. Their meeting will be held on February 27, 2012 at 7pm at Claremont City Hall.

OLD BUSINESS

- 49 Hemlock Lane Clean-up Efforts: Chairman Kimball said he has nothing new to report.
- Ambulance Study: Merrow said she doesn't have any new information; that she is still trying to coordinate a meeting with Lebanon Fire Chief Chris Christopoulos, Grantham Fire Chief Jay Fountain and Grantham's FAST Squad Coordinator Stuart Gillespie.
- Back-up System for Town Archives Computer: Merrow said that she would tackle this item after town meeting.
- Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) – ETAP Program: Merrow is still reviewing the report. Kimball said he hasn't had a chance to completely review the report. Merrow said she would like to give the report to the Capital Improvement Project Committee once members are appointed. The Board felt this was a good idea.
- Recreation Park Development: Merrow said she will be working on putting the soccer field out for bid soon.

NEW BUSINESS

- Capital Improvement Project Committee Appointments: A motion was made by Selectmen Jones, second by Selectman Story to appoint Robert MacNeil, Kenneth Ryder and Jody Murphy to the Capital Improvement Project Committee. ***Unanimously approved.***
- Conservation Commission Appointment: A motion was made by Selectman Story, second by Selectman Jones to appoint Kristina Burgard as a full voting member to the Conservation Commission. ***Unanimously approved.***
- Regional Planning Commission Appointment: A motion was made by Selectman Jones, second by Selectman Story to appoint Kenneth Ryder as a second representative to the Regional Planning Commission. ***Unanimously approved.***

DEPARTMENT/COMMITTEE REPORTS

- Emergency Management: EMD Lary informed things are going well and that Deputy EMD Osgood did well during his absence checking on residents with special needs. Lary also informed he has:
 - Started ICS-100 training
 - Taken the WEB-EOC training with Police Department Secretary Judy Desmarais
 - Attended meetings in Lebanon and Claremont
 - Met with Ken Ryder from Eastman

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➤ Town Administrator:

- A memo was received from Chief Madore informing that he is away on bereavement leave.
- There was an incident at the basketball tournament where the coach from Kearsarge was asked to leave. Kimball said the Board stands behind the decision made by Athletics Director Googins.
- Notice was received from the NH Municipal Bond Bank informing the bond [on Town Hall] has been revised resulting in a savings of \$5,294 in years 16 – 19.
- The contract with Clean Harbors for Household Hazardous Waste Day was reviewed. A motion was made by Selectman Jones, second by Selectman Story to approve the contract with Clean Harbors for Household Hazardous Waste Day subject to approval at the 2012 Town Meeting. ***Unanimously approved.***
- The generator was serviced on February 10th which resulted in realizing there are not any carbon dioxide detectors in Town Hall. The fire alarm company will be contacted to get them installed.
- Letters from Todd McIntire regarding some parcels of land he is offering for sale for conservation was discussed.
- The Board discussed who would move the warrant articles at Town Meeting.

NON PUBLIC

In accordance with RSA 91-A:3 section II-C & E, a motion was made by Selectman Story, second by Selectman Jones to enter into a Non-Public session at 5:50 p.m. to discuss a personnel and impending litigation matter. Present were: Chairman Warren Kimball, Selectman Constance Jones, Selectman Ken Story, Town Administrator Becky Merrow and Administrative Assistant Melissa White.

Following proper vote, the Board returned from Non-Public session at 6:09pm.

ADJOURNMENT

There being no further business, Selectman Story moved to adjourn, second by Selectman Jones; ***by unanimous vote, the Board adjourned at 6:10pm.***

The next Selectmen's Meeting will be held on **Wednesday, March 14, 2012** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,

melissa m. white

*Melissa M. White
Administrative Assistant*