

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes July 25, 2012

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, July 25, 2012 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Fire Chief Jay Fountain; Kathryn Osgood; Mike Ryan, Assessor; and F. Robert Osgood

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

ADMINISTRATIVE

For Approval/Signature – APPROVED

- ✓ Payroll Manifest #367 & 368
- ✓ Accounts Payable Manifest #329 & #330
- ✓ Building Permits:
 - a. M/L 233-023-000; 50 Pillsbury Road – Move Kitchen, Convert old Kitchen into second bedroom, Convert Garage Bay to living/dining room, Vinyl Side House and add Storage Shed
 - b. M/L 226-010-000; 475 New Aldrich Road – Shed/Chicken Coop
- ✓ 2012 Property Tax Abatement:
 - a. M/L 227-013-000; 154 Meadowbrook Road - \$2,748.32
 - b. M/L 234-123-000; 267 Howe Hill Road - \$1,451.36

APPROVAL OF MINUTES

- ✓ Chairman Kimball asked if there were any changes to the regular and non-public meeting minutes of July 11, 2012. A motion was made by Selectman Story to approve the July 11, 2012 regular and non-public meeting minutes as written; seconded by Selectman Jones. *Unanimously approved.*

PUBLIC APPEARANCES

- ✓ **Kathryn Osgood:** Kathryn Osgood asked the Board of Selectmen if the town would be interested in adopting a policy that would provide a tax exemption for the installation of renewable solar energy. Osgood advised that she checked with a few of the surrounding towns and that Springfield, Newport and Plainfield all give a tax exemption for renewable energy installation. Osgood recognized this would have to go to Town Meeting for voter approval.

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Mike Ryan, Town Assessor, explained how the exemption works and stated that the value of the solar energy system is added to the assessed value of the property so, for example, if it cost \$20,000; the amount of the exemption would be \$20,000. Ryan said Grantham does not currently add that value into their assessments.

There was discussion regarding the pros and cons of allowing the renewable solar energy exemption or leaving it as is. Chairman Kimball said that the Board of Selectmen will explore this issue further and try to come up with a few different ideas for discussion at a future meeting.

CORRESPONDENCE

- The Coalition Communities: A letter was received from The Coalition Communities explaining that there is still a risk that a future legislature could reinstate donor towns. The report of their efforts with the recent legislative session was included with the letter.
- New Hampshire Department of Transportation: A letter was received from the New Hampshire Department of Transportation regarding the Grantham Highway Block Grant Aid stating that the town is scheduled to receive \$56,321.78 in this fiscal year.

OLD BUSINESS

- Town Hall Insulation Project: Chairman Kimball advised that there is no update. He asked Administrator White to contact some other insulation companies for more quotes.
- Recreation Park Development: Chairman Kimball stated that much progress is being made and that one area of the park will be completed and seeded soon.

Town Administrator White provided the Board of Selectmen with a copy of an email from Missy Walla along with a copy of the Minutes from the Grantham Recreation Park Committee's July 24, 2012 meeting. The white building was demolished and there was discussion about mower storage. The Grantham Recreation Park Committee made a motion that stated "The Recreation Park Committee recommends to the Selectmen that we pursue getting a septic design and acquire bids for the construction of a well at the park". Brian Hastings has already spoken with Allen Wilson about the cost of a septic design and the estimate is \$1,000.00 with an additional \$300.00 going to the State. A motion to have Allen Wilson design the septic system and submit the application was made by Selectman Jones; seconded by Selectman Story. ***Unanimously approved.***

It was determined that the Grantham Recreation Park Committee will obtain quotes for the construction of the well.

White reported that Brian Hastings hand delivered a letter to her from TF Moran dated June 1, 2012 which stated in part that the town and contractor need to file a Notice of Intent with the Environmental Protection Agency as required under the Construction General Permit and have a Storm Water Pollution Plan in place. White advised that this has been completed.

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NEW BUSINESS

- Use of Alcoholic Beverages on Town Property: White and Selectman Jones researched this matter and concluded that the town does not have an ordinance regarding the use of alcoholic beverages on town property, however, the Town's Personnel Handbook prohibits it.

White asked the Board of Selectmen if they wished to move forward with an ordinance. There was much discussion about the pros and cons and which specific regulations should be in the ordinance. The Board stated that they would like more information and some input from Walter Madore, Chief of Police, and will discuss again at a future meeting.

- Shoreline Protection Cutting Plan – M/L 213-087-000; 25 Shore Road: White stated that Richard Hocker, Chair of the Conservation Commission, recommended that this plan be approved as submitted. A motion to approve the Shoreline Protection Cutting Plan for 25 Shore Road as shown was made by Selectman Story; seconded by Selectman Jones.
- Shoreline Protection Cutting Plan – M/L 213-138-000; 37 Granite Way: White stated that Richard Hocker, Chair of the Conservation Commission, recommended that this plan be approved as submitted. A motion to approve the Shoreline Protection Cutting Plan for 37 Granite Way as shown was made by Selectman Story; seconded by Selectman Jones.
- Invoice from Hastings Construction: An invoice was received from Hastings Construction for the work done to date in the amount of \$68,640.00. A motion to approve the withdrawal of \$68,640.00 from the Athletic Fields Capital Reserve Fund was made by Selectman Jones; seconded by Selectman Story.

DEPARTMENT/COMMITTEE REPORTS

- Town Clerk/Tax Collector Report
 - The merge of Town Clerk/Tax Collector receipts to Fund Accounting is going well.
 - Delinquent dog owners have received their civil forfeiture letters and we are down to 20 unlicensed dogs.
 - The Town Clerk will be out of the office from August 9 – 20, 2012 on medical leave. The office will retain their normal hours.
 - The Town Clerk/Tax Collectors office will be closed for the annual Tax Collectors Conference from September 17 – 19, 2012 and the City and Town Clerk Conference from October 17 – 19, 2012.
 - The unpaid balance for the first issue tax bill as of July 22, 2012 is \$272,810.00. Reminders will go out the first week in August.

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➤ Town Administrator:

- A letter was received from Cross Country Appraisal Group stating that they have resolved their differences with David Marzeroff and settled their legal dispute. Mr. Marzeroff is free to compete with Cross Country Appraisal Group in any way without restriction.
- Notice was received from Primex stating they will be electing a new member to their Board of Trustees. The election window will open on August 7 and close on September 7. The Town will receive a ballot to cast a vote for a Trustee on or around August 7.
- Russell McAllister, 29 Cote Road, brought in the approval for operation of his new septic system on Monday, July 23rd, and requested a Certificate of Occupancy for his property and a letter from the town acknowledging that his house does not sit in a flood plain. A motion to issue a Certificate of Occupancy to Russell McAllister was made by Selectman Jones; seconded by Selectman Story. ***Unanimously approved.***

NON PUBLIC – SESSION I

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 6:07 p.m. to discuss a personnel matter. Present were: Chairman Warren Kimball, Selectman Constance Jones, Selectman Ken Story, Town Administrator Melissa White, Administrative Assistant Ann Jasper and F. Robert Osgood, Deputy EMD.

Following proper vote, the Board returned from Non-Public session at 6:26 pm.

NON PUBLIC – SESSION II

In accordance with RSA 91-A:3 section II-b, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 6:27 p.m. to discuss a personnel matter. Present were: Chairman Warren Kimball, Selectman Constance Jones, Selectman Ken Story, Town Administrator Melissa White, Administrative Assistant Ann Jasper and Bruce Hinz.

Following proper vote, the Board returned from Non-Public session at 6:45 pm.

NON PUBLIC – SESSION III

In accordance with RSA 91-A:3 section II-e, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 6:46 p.m. to discuss a legal matter. Present were: Chairman Warren Kimball, Selectman Constance Jones, Selectman Ken Story, Town Administrator Melissa White and Administrative Assistant Ann Jasper.

Following proper vote, the Board returned from Non-Public session at 6:53 pm.

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NON PUBLIC – SESSION IV

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 6:54 p.m. to discuss a personnel matter. Present were: Chairman Warren Kimball, Selectman Constance Jones, Selectman Ken Story, Town Administrator Melissa White and Administrative Assistant Ann Jasper.

Following proper vote, the Board returned from Non-Public session at 7:00 pm.

NON PUBLIC – SESSION V

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 7:01 p.m. to discuss a personnel matter. Present were: Chairman Warren Kimball, Selectman Constance Jones, Selectman Ken Story, Town Administrator Melissa White and Administrative Assistant Ann Jasper.

Following proper vote, the Board returned from Non-Public session at 7:09 pm.

OTHER

The Board of Selectmen announced that they have regretfully accepted the resignations of Russell Lary as EMD and F. Robert Osgood as Deputy EMD.

ADJOURNMENT

There being no further business, Chairman Kimball moved to adjourn, seconded by Selectman Story; *by unanimous vote, the Board adjourned at 7:12pm.*

The next Selectmen's Meeting will be held on Wednesday, August 8, 2012 at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,

*Ann Jasper
Administrative Assistant*