

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes August 8, 2012

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, August 8, 2012 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief Walter Madore; Fire Chief Jay Fountain; Deputy Fire Chief David Beckley; Gary Bohrer and Linda Bohrer

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

ADMINISTRATIVE

For Approval/Signature – APPROVED

- ✓ Payroll Manifest #369
- ✓ Accounts Payable Manifest #331 & #333
- ✓ Building Permits:
 - a. M/L 237-023-001; 758 Route 10 South – Repair or replace Decks; Doors with sloped Roofs
 - b. M/L 215-146/147-000; 10 Sugar Hill Road – Addition to existing Home
 - c. M/L 207-008-000; Al Smith Road – Garage
 - d. M/L 237-045-000; 101 Sugarwood Lane – Deck
 - e. M/L 225-005-000; 1 Dartmouth Place – Deck & Stairs
 - f. M/L 233-023-000; 50 Pillsbury Road – Move Kitchen, Convert Garage Bay to Living/Dining Room, Convert old Kitchen to Bedroom, Vinyl Side House and Porch
- ✓ Timber Tax Levy:
 - a. M/L 233-094-002; 28 Splitrock Road

APPROVAL OF MINUTES

- ✓ Chairman Kimball asked if there were any changes to the regular and non-public meeting minutes of July 25, 2012. A motion was made by Selectman Story to approve the July 25, 2012 regular and non-public meeting minutes as written; seconded by Selectman Jones. *Unanimously approved.*

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PUBLIC APPEARANCES

- Gary Bohrer and Linda Bohrer asked permission to access Barton Road with an excavator to repair their well that is on the property owned by Mauri Schwartz. Chairman Kimball said that they are able to do that and an excavator will probably make the road look like it used to so they do not have a concern.

CORRESPONDENCE

- Sullivan County Board of Commissioners: A letter was received from the Sullivan County Board of Commissioners following up their correspondence of April 25, 2012 regarding Sullivan County's proposal to create a committee to explore the details and merits of establishing an Emergency Operations Center in Claremont.

The Commissioners had requested the governing body of each community to indicate their support of creating the Committee. Four municipalities did not respond, therefore, they assumed that those municipalities did not support the formation of the Committee. Based on the formal decisions received, the Commissioners will not be moving forward with the proposal.

- Primex: A letter was received from Primex regarding a Risk Pool Practices Agreement it had entered into with the New Hampshire Secretary of State. The letter goes into detail about how the agreement came to fruition, the benefits of the Agreement and how proud they are of the results achieved.

Among the provisions of the Agreement is Primex's commitment to fill one of the vacant Board of Trustee seats by a vote of the members and Stephen Bartlett, Business Administrator for the Portsmouth NH School District, has been nominated for Trustee. A motion to nominate Stephen Bartlett, Business Administrator for the Portsmouth NH School District, for Trustee and authorize Town Administrator White to sign on behalf of the Town for that vote was made by Selectman Jones; seconded by Selectman Story. ***Unanimously approved.***

- American Red Cross: A request from the American Red Cross for funds in the amount of \$1,000.00 was received. Administrator White will respond by informing the American Red Cross that the Town's budget is set for this fiscal year and if they would like to be considered in the future, they should send the Town a letter by the end of November.

OLD BUSINESS

- Town Hall Insulation Project: Chairman Kimball stated that he has met with five insulation companies about the project. One quote has been received so far.
- Recreation Park Development: Chairman Kimball reported that Hastings Construction is continuing to make great progress and has the area on the northern side of the swale between the river and the existing ball field completed except for seeding. They are presently working on the new field sub grades. The Grantham Recreation Park Committee performed several inspections and did not have any concerns.

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Chairman Kimball stated that the Grantham Recreation Park Committee met on August 7, 2012 and has set some directions that they want to go in and if there is any money remaining, they would like to complete some of the larger projects that will require heavy equipment to prevent large trucks from driving over the new grass. The Committee will obtain quotes for the various projects and then ask the Recreation Department to prioritize the projects.

Chairman Kimball reported that the installation of the underground conduit is complete. It is empty but ready for electrical set up when the time comes.

There was discussion about the remaining funds and how much will be available for the projects. Town Administrator White stated that she will get an updated balance from the Trustees of the Trust Funds.

White requested the Grantham Recreation Park Committee provide her with an outline of their plans in spreadsheet form for better clarity.

NEW BUSINESS

- Invoices from Kimball Electric: Two invoices were received from Kimball Electric, \$1,838.15 and \$2,941.10 respectively. A motion to approve the two invoices and withdraw those amounts from the Athletic Field Capital Reserve Fund was made by Selectman Story; seconded by Selectman Jones; Chairman Kimball abstained. ***Approved by majority vote.***
- New London Hospital Ambulance Service Agreement: White and the Board of Selectmen stated that they have a concern about the capital reserve part of the Agreement and how that is going to be handled. White will send the Agreement to Town Counsel for review.

DEPARTMENT/COMMITTEE REPORTS

- Fire Department – July Report:
 - Responded to 17 calls consisting of 9 EMS and 8 Fire/Rescue.
 - Chief Fountain attended the Mid Western Hazardous Materials Team meeting in Lebanon.
 - Department training in July was held at the Springfield Fire Station where they went over the Hazardous Materials Team Decontamination Trailer and Spill Trailer.
- Police Department – July Report:
 - The July 4th Parade and Old Home Day Celebration were well attended.
 - Officer testing was done on July 7 and a conditional offer of employment was made to a prospective police officer candidate.

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➤ Transfer Station – June Report:

Solid Waste – 8 runs with total tonnage of 83.85

Construction Demolition Debris – 8 runs 31.15 tons

Glass – 2 loads 14.62 tons Expense \$336.26

Light Iron – 1 load 3.91 tons Revenue \$725.13

Electronic Waste – 2.75 tons, Expense \$789.36

Fibers – Mixed Loose – (Paper) – 2 loads 10.51 tons
Revenue 630.60
Expense \$500.00

Comingle w/o Glass – (Plastic) – 2 loads 2.68 tons
Revenue \$0.00
Expense \$46.91

Total Tonnage of Material taken away 149.46 tons

Tickets collected at Transfer Station \$1,545.00

Total Revenue from recycling \$1,355.73

Total Expenses from recycling \$1,672.53

Net expense from recycling \$316.80

➤ Town Administrator:

- An anonymous letter was received regarding Jeff Earls of Cross Country Appraisal Group.
- An email was received from Laurie Field, Activities Director, stating that she invited the Macintyre's to sell hot dogs at the Music in the Meadow events. They are licensed and have been inspected by the New Hampshire Department of Health and Human Services.
- Notice was received from Missy Walla stating that she is resigning from the Grantham Recreation Park Committee effective August 8, 2012. White accepted her resignation and thanked her for her dedication to the Town of Grantham and the Recreation Park.
- White stated she will be on vacation from August 20 – 24, 2012.
- After a meeting with Town Archivist, Rae Tober, White learned that Grantham will be celebrating its 250th anniversary in the year 2017.

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- o White stated that Joe Newcomb, Road Agent, notified her that a logging operation is hauling material off the property known as 816 Miller Pond Road with 60 foot tractor trailer trucks. The bridge is posted for a 15 ton limit and has been red-listed by the State of New Hampshire Department of Transportation. They have been hauling wood chips with the 60 foot, 3 axle trailer which White was told is capable of holding over 100,000 thousand pounds worth of weight. White reported that there is concern for the bridge because of the number of trucks going in and out every day that are grossly exceeding the weight of the posted limit. White was told approximately 10 trucks per day for the next 10 – 12 weeks would be going over the bridge. The bridge, #105/128, is also the only way for the residents who live on Miller Pond Road to access their property. White will consult with Town Counsel.

NON PUBLIC – SESSION I

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 6:15 p.m. to discuss a personnel matter. Present were: Chairman Warren Kimball, Selectman Constance Jones, Selectman Ken Story, Town Administrator Melissa White, Administrative Assistant Ann Jasper and Fire Chief Jay Fountain.

Following proper vote, the Board returned from Non-Public session at 6:33 pm.

A motion to seal the minutes of this Non-Public session was made by Selectman Story, seconded by Selectman Jones. *Unanimously approved.*

NON PUBLIC – SESSION II

In accordance with RSA 91-A:3 section II-b, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 6:34 p.m. to discuss a personnel matter. Present were: Chairman Warren Kimball, Selectman Constance Jones, Selectman Ken Story, Town Administrator Melissa White and Administrative Assistant Ann Jasper.

Following proper vote, the Board returned from Non-Public session at 6:45 pm.

NON PUBLIC – SESSION III

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 6:46 p.m. to discuss a personnel matter. Present were: Chairman Warren Kimball, Selectman Constance Jones, Selectman Ken Story, Town Administrator Melissa White and Administrative Assistant Ann Jasper.

Following proper vote, the Board returned from Non-Public session at 7:05 pm.

ADJOURNMENT

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There being no further business, Selectman Story moved to adjourn, seconded by Selectman Jones; *by unanimous vote, the Board adjourned at 7:06pm.*

The next Selectmen's Meeting will be held on Wednesday, August 22, 2012 at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,

*Ann Jasper
Administrative Assistant*