

# APPROVED

## Town of Grantham - Board of Selectmen Regular Meeting Minutes May 22, 2013

The regular meeting of the Board of Selectmen was called to order at 5:02pm on Wednesday, May 22, 2013 by Selectman Ken Story. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Fire Chief Jay Fountain; Athletics Director Marsha Googins; Emergency Management Director David Beckley; Mauri Schwartz; Phil Schaefer; Geri Logan; and others

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

### ADMINISTRATIVE

- ✓ Payroll Manifest #393
- ✓ Accounts Payable Manifest # 369 & 370
- ✓ Building Permits:
  - a. M/L 212-014-000; 1751 Route 10 North – Demolition
  - b. M/L 212-014-000; 1751 Route 10 North – New Home Construction
  - c. M/L 234-063-000; Garage
  - d. M/L 222-285-000; 464 Burpee Hill Road – Deck
  - e. M/L 221-026-000; 198 New Aldrich Road – Deck
  - f. M/L 211-011-000; 703 Miller Pond Road – Garage
  - g. M/L 226-011-000; 485 New Aldrich Road – Generator
  - h. M/L 238-012-000; 40 Kingdom Way – Replace Addition, Deck
  - i. M/L 226-020-000; 151 Route 10 North – Three Bay Sink
- ✓ 2013 First Issue Property Tax Warrant - \$5,452,744.76
- ✓ Yield Tax Levy:
  - a. M/L 226-010-000; 475 New Aldrich Road - \$174.25

### APPROVAL OF MINUTES

Selectman Story asked if there were any changes to the regular and non-public meeting minutes of May 8, 2013. Mauri Schwartz asked if quotation marks could be added as follows on page 5, first full paragraph, fourth line where it is written ". . . and the Grantham Conservation Commission states "that the reason for its Proposal for Open Space has to be under the authority of the Selectmen is because the land use boards in this town don't communicate and in order to get this kind of thing done". Schwartz explained because that statement was quoted from the April 24, 2013 Selectmen Meeting Minutes. A motion to approve the regular meeting minutes of May 8, 2013 as amended and the non-public meeting minutes of May 8, 2013 as written was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**

# APPROVED

## APPEARANCES

- Mauri Schwartz: Mauri Schwartz stated she had questions and would like the answers to be in the public record via the minutes of this meeting:

Schwartz stated in the minutes of the April 24 Selectmen's meeting, on page 8 of 12, it says "the piece of land next to Stocker Pond that contains the municipal water supply" and asked the Selectmen; Is there a piece of land next to Stocker Pond that is designated as Grantham's municipal water supply? Selectman Jones and Selectman Story both answered no.

Schwartz then asked; Has it been determined that Grantham needs a municipal water supply? Selectman Jones and Selectman story answered no.

Lastly, Schwartz asked; Has Grantham identified one specific location for a municipal water supply? Selectman Jones and Selectman Story answered no.

Schwartz thanked the Selectmen.

## CORRESPONDENCE

- Upper Valley Lake Sunapee Regional Planning Commission: Notice was received from the Upper Valley Lake Sunapee Regional Planning Commission of their 50<sup>th</sup> Annual Business Meeting which is on Wednesday, June 18, 2013 from 5:00pm to 8:00pm in Hanover.
- Jacqueline Gillette, Grantham Superintendent: A thank you note was received from Jacqueline Gillette, Grantham Superintendent, thanking the town of Grantham for our terrific support of the D.A.R.E. program. D.A.R.E. Graduation was held on May 15, 2013. Athletics Director added that Superintendent Gillette also sent personal thank you notes to the four essay winners.
- Greg Chanis, Sullivan County Manager: The Sullivan County Fiscal Year 2014 Proposed Budget was received.

## OLD BUSINESS

- Olde Farms Road Bridge #107/113: White reported that four proposals for the Olde Farms Road Bridge #107/113 replacement were received at the last Selectmen's meeting of May 8, 2013 as follows: Michael Hansen Construction, LTD at \$164,740.00; Andrews Construction Co., Inc. at \$197,670.00; K. A. Stevens & Son Construction, Inc. at \$208,900.00 and Neil H. Daniels, Inc. at \$219,825.00 and that each proposal was individually reviewed. A motion to make the construction award for the replacement of the Olde Farms Road Bridge #107/113 to Michael Hansen Construction, LTD was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**

# APPROVED

White informed that two quotes have been received for the pre-cast bridge; one from Michie Corp. of Henniker, NH also known as White Mountain Precast LLC for \$119,404.00 and the other from Contech Engineered Solutions of New London, NH for \$104,358.47. White reported Bridge Engineer Erin Darrow reviewed both proposals and recommended White Mountain Precast LLC at \$119,404.00 due to Contech's quote needing modifications to meet the design standards which would most likely cause the price to increase. Darrow also indicated that Contech's design called for "express footings" which are basically hollow blocks that are set and would need to be back-filled with concrete which would require the contractor to pour approximately 24.7 cubic yards of additional concrete than the design currently proposed. This process adds to the contractor for labor and materials and also makes the dewatering process more complicated.

A motion to purchase the pre-cast bridge for the Olde Farms Road Bridge #107/113 replacement from Michie Corp. a/k/a White Mountain Precast LLC was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**

- Recreation Park Development: Athletics Director Marsha Googins reported that the cement pillars are in place on the front part of the access road, the field has been fertilized and it will be aerated soon. Googins added that Groundskeeper Glenn Carey has been doing a wonderful job.

Googins added the brown silt fence needs to be removed. White said she will contact Brian Hastings.

- Conservation Commission Proposal to Establish a Grantham Open Space Protection Plan: Town Administrator Melissa White reported letters of interest are still being received regarding the Open Space Committee.

## **NEW BUSINESS**

- Shoreline Protection Cutting Plan: M/L 222-142-001-015; Common Land:  
1-15 Pioneer Point: A Motion to approve the Shoreline Protection Cutting Plan at 1-15 Pioneer Point as recommended by the Grantham Conservation Commission was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**
- Irving Oil/Propane: A fixed price contract with Irving Oil was reviewed. A motion was made by Selectman Jones to accept the contract with Irving Oil for propane at a rate of \$1.567 per gallon for the period of June 1, 2013 – May 31, 2014; seconded by Selectman Story. **Approved by majority vote.**
- Impending Tax Deed for Unpaid 2010 Property Taxes:
  1. A motion to issue a Deed Waiver for property known as 95 Jericho Road; M/L 238-007-000, owned by Cynthia Covell was made by Selectman Story; seconded by Selectman Jones. **Approved by majority vote.**

## APPROVED

2. A motion to accept the Tax Collector's Deed for property known as 46 Troon Drive; M/L 225-101-000, owned by DLD Development LLC was made by Selectman Story; seconded by Selectman Jones. **Approved by majority vote.**
3. A motion to accept the Tax Collector's Deed for property known as 18 Catamount Road; M/L 214-030-000, owned by David L. Ducharme was made by Selectman Story; seconded by Selectman Jones. **Approved by majority vote.**
4. A motion to issue a Deed Waiver for property known as 760 Route 10 South; M/L 237-022-001, owned by Kurt Golbranson was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**
5. A motion to accept the Tax Collector's Deed for property known as Rawson Ridge; M/L 221-010-000, owned by Tyler Semolic Hanslin Irr Tr was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**
6. A motion to accept the Tax Collector's Deed for property known as Airpark Drive; M/L 235-021-000, owned by Tyler Semolic Hanslin Irr Tr was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**
7. A motion to issue a Deed Waiver for property known as 210 Pillsbury Road; M/L 233-020-004, owned by Richard & Julia Hautaniemi was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**
8. A motion to issue a Deed Waiver for property known as 161 Yankee Barn Road; M/L 226-019-000, owned by Evelyn Howard was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**
9. A motion to issue a Deed Waiver for property known as 88 Stocker Pond Road; M/L 236-055-000, owned by Edward and Deborah L. Partridge was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**
10. A motion to accept the Tax Collector's Deed for property known as 30 Butternut Road; M/L 212-052-000, owned by Alexandra Peters was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**
11. A motion to accept the Tax Collector's Deed for property known as 41 Fairway Drive; M/L 225-273-000, owned by State Side Holdings LTD was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**
12. A motion to issue a Deed Waiver for property known as 870 Dunbar Hill Road; M/L 226-013-000, owned by Steven R. Wood was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**
13. A motion to issue a Deed Waiver for property known as 84 Nightingale Lane; M/L 221-062-000, owned by Bruno Zupp was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**

# APPROVED

## DEPARTMENT/COMMITTEE REPORTS

- Athletics Director Update: Athletics Director Marsha Googins reported that she previously halted baseball practice in an effort to keep the schedule consistent as requested by parents in the recent athletic survey as well as to maintain field stability. But due to a number of requests she and Administrator White received requesting practices outside of the schedule she felt this could be done as long as parents had advanced notice and that they be conducted on the field to the right of Shedd Road and along the river. Googins added that field space this year was limited which made it difficult to schedule practices; that next year it will not be a problem.

- Transfer Station – April Report:

Solid Waste – 7 runs; 79.46 tons

Construction Demolition Debris – 7 runs; 26.95 tons

Glass – 1 load; 7.31 tons – Expense \$168.13

Light Iron – 1 load; 4.2411 tons – Revenue \$848.22

Tires – 1 load; 4.34 tons – Expense \$499.10

Fibers – Mixed Loose – (Paper) – 3 loads; 14.52 tons

Revenue \$719.10

Expense \$750.00

Comingle – w/o glass – (Plastic) – 2 loads; 2.46 tons

Revenue \$ 0.00

Expense \$43.06

Total Tonnage of Material taken away; 139.2811 tons

Tickets collected at Transfer Station; \$1520.00

Total Revenue from recycling \$1,567.32

Total Expenses from recycling \$1,460.29

Net Revenue from recycling \$107.03

- Town Administrator:

- The Town Offices and the Transfer Station will be closed on Monday, May 27, 2013 for Memorial Day.
- The Town Wide Yard Sale on June 1, 2013. For more information visit the website at [www.granthamnh.net](http://www.granthamnh.net)
- Emergency Management Director David Beckley has scheduled a meeting to update the town's Hazard Mitigation Plan on Thursday, June 6, 2013 at 6:30pm. White reported she and key Department Heads will attend this meeting. Selectman Jones said she will attend also.
- Meeting Schedule:
  - The Planning Board Meeting is Thursday, June 6, 2013 at 7:00pm;
  - The Recreation Park Committee meeting is June 11, 2013 at 6:00 pm;
  - The Trustees of the Trust Funds meet Tuesday June 11, 2013 at 1:00pm;

# APPROVED

- The Conservation Commission meets Monday, June 17, 2013 at 7:00pm;
- The Zoning Board Meeting is June 27, 2013 pending any applications;

## OTHER

Julia Hautaniemi told the Board of Selectmen that she would like to work with the town to set up payments for outstanding real estate taxes. After discussion, Hautaniemi stated she will make payments of at least \$400.00 per month starting June 5, 2013.

## NON-PUBLIC

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Jones, seconded by Selectman Story to enter into a Non-Public session at 5:44 p.m. to discuss a personnel matter. Present were: Selectman Ken Story, Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper and Activities Director Laurie Field.

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**

***Following proper vote, the Board returned from Non-Public session at 5:52 pm.***

## ADJOURNMENT

There being no further business, Selectman Story moved to adjourn, seconded by Selectman Jones; **by unanimous vote, the Board adjourned at 6:00 pm.**

The next Selectmen's Meeting will be held on **Wednesday, June 12, 2013** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

*Respectfully submitted,*



Ann Jasper  
Administrative Assistant