

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes June 12, 2013

The regular meeting of the Board of Selectmen was called to order at 5:03pm on Wednesday, June 12, 2013 by Selectman Ken Story. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Fire Chief Jay Fountain; Police Sergeant John Parsons; Athletics Director Marsha Googins; Emergency Management Director David Beckley; William Weber; Myron L. Cummings; Maynard Goldman; Patricia Susan Van Dolah; Jim Van Dolah; Joel Ash; Martha Ash; Brian Harding; Brad Moser; Jim Donoghue; Phil Schaefer; Marylou Schaefer; Steve Wolf; Larry Kirkpatrick; Richard Wren; Mary Ann Wren; James Whedon; David Wood; Bob Logan; Geri Logan; Henry Morneault and others

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE

- ✓ Payroll Manifest #395
- ✓ Accounts Payable Manifest #372
- ✓ Building Permits:
 - a. M/L 243-007-000; 83 Sanborn Hill Road – Remodel
 - b. M/L 236-055-000; 88 Stocker Pond Road - Remodel
 - c. M/L 212-083-000; 72 High Pond Road - Deck
 - d. M/L 223-026-000; 11 Fox Run – Deck/Windows
 - e. M/L 222-212-000; 10 Highwood Way – Shed
 - f. M/L 215-009-025; 825 Covered Bridge Lane – Kitchen Remodel
 - g. M/L 211-007-000; 581 Miller Pond Road – Replace Porch
 - h. M/L 222-203-000; 21 Highwood Way – Move Windows in Garage
 - i. M/L 226-018-000; 63 Yankee Barn Road – Antenna Addition to Cell Tower
 - j. M/L 206-002-000; 295 Frye Lane – Antenna Addition to Cell Tower
- ✓ FairPoint Petition and Pole License; 3501/1, Olde Farms Road
- ✓ 2013 Warrant for Unlicensed Dogs
- ✓ Dog License Refund (due to overpayment): License Number 13585
- ✓ Acceptance of Tax Collector Deeds:
 - a. M/L 225-101-000; 46 Troon Drive
 - b. M/L 214-030-000; 18 Catamount Road
 - c. M/L 221-010-000; Rawson Ridge
 - d. M/L 235-021-000; Airpark Drive
 - e. M/L 225-273-000; 41 Fairway Drive

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- ✓ Treasurer Transfers:
 - a. \$3,545.45 from the Reclamation Fund to the General Fund
 - b. \$10,144.76 from the General Fund to the Conservation Current Use Fund

APPROVAL OF MINUTES

Selectman Story asked if there were any changes to the regular and non-public meeting minutes of May 22, 2013 and May 29, 2013. A motion to approve the regular and non-public meeting minutes of May 22, 2013 and the regular meeting minutes of May 29, 2013 as written was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**

OLD BUSINESS

- Sewer Petition: There was lively discussion and Selectman Jones explained the duties of the Board of Selectmen regarding formation of the Sewer District. A motion to approve the boundaries for the proposed Sewer District as drawn on the map was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**
- Recreation Park Development: Athletics Director Marsha Googins reported the Recreation Park Committee is ready to appoint a fund raising committee for the purpose of raising funds for the building of the pavilion.

Googins advised that the silt fence is still in place. White said she will contact Brian Hastings.

- Old Farms Road Bridge #107/113: A letter was received from the New Hampshire Department of Environmental Services Commissioner advising that the town's request to expedite the Wetlands Permit has been approved.

In response to Steve Wolf's request to reconsider the quote from Contech Engineered Solutions for the pre-cast bridge, it was made clear that at the May 22, 2013 Selectmen's Meeting, the Selectmen voted and approved the purchase of the pre-cast bridge for the Olde Farms Road Bridge #107/113 replacement from Michie Corp. a/k/a White Mountain Precast LLC in the amount of \$119,404.00 and that decision has been upheld. Wolf asked the Selectmen to get a second opinion from another bridge engineer and was denied.

- Conservation Commission Open Space Committee: Town Administrator Melissa White reported that we are waiting for the Grantham Conservation Commission to establish funding.
- Zoning Concern at 172 Cote Road: White reported the dumpster has been removed.
- Zoning Concern at 71 Burpee Hill Road: White advised that the property owner must request a variance from the Zoning Board.

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NEW BUSINESS

- A Motion to appoint Julia Hautaniemi to the Grantham Recreation Park Committee was made by Selectman Story; seconded by Selectman Jones. **Approved by majority vote.**

DEPARTMENT/COMMITTEE REPORTS

- Fire Department – May Report:
 - Responded to 16 calls consisting of 8 EMS and 8 Fire/Rescue.
 - Fire Chief Fountain attended the Upper Valley Mutual Aid, Kearsarge Mutual Aid and the Mid-Western Hazardous Materials meeting.
 - Fire Chief Fountain also attended a seminar in New London hosted by the Kearsarge mutual group on cancer in firefighters.
 - Ian Gill passed his firefighter level 2 class.
 - Training for June will be Ropes and Low Angle Rescue along with a walk through of the Club House and possibly the Grantham Village School.
- Police Department – May Report:
 - On May 15th Sgt. Parsons held the D.A.R.E. Graduation at the Grantham Village School. On behalf of the Department, he presented Principal Kurt Gergler with a plaque for his support of the program. We wish him all the best.
 - Chief Madore received a thank you note from Superintendent Guillette following her attendance at the D.A.R.E. Graduation thanking the Department for continuing such an important program.
 - The Department also received a thank you from Eastman Recreation for escorting bicyclists on their annual Ride of Silence held on May 15th.
 - Officer Schwartz attended a two-day course on May 14-15 entitled “Mental Health Response; Intervention in Crisis Situation at NHPSTC.
 - On May 17th, Officers Schwartz, Gamble and Titorenko-Geary attended the Law Enforcement Officers’ Memorial in Concord which honors fallen officers.
 - Officers Gamble and Titorenko-Geary received handcuff and first aid training in May.
 - Chief Madore is happy to report that Memorial Day weekend was uneventful.

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- Trustees of the Trust Funds – As of June 2, 2013: Report as of June 2, 2013 was reviewed.

- Town Administrator:
 - Police Chief Madore requested to carry over 40 hours of vacation time due to staffing and scheduling issues. A motion to approve Police Chief Madore to carry over 40 hours of vacation time was made by Selectman Story; seconded by Selectman Jones. **Approved by majority vote.**

 - A notice was received from the Grantham Garden Club that three scholarships were presented to the following:
 - Jesse Cutting of Lyme; attended Hanover High School/Hartford Career and Tech Center. His major is Forest Technology/Forester at Paul Smith.

 - Erica Johnson of Concord; She is presently studying Horticulture Technology at UNH Thompson School. Her focus is Entrepreneur in Floral Design.

 - Peter Martin of Newbury; attended Kearsarge High School. His major is Biology/Biological Research/Sustainable Agriculture at the College of the Atlantic.

 - Advertisements were placed for Custodian and Activities Director.

 - Work continues on updating the Hazard Mitigation Plan. The next meeting is June 27, 2013 at 5:15 in the conference room at the Police Department.

 - Meeting Schedule:
 - The Conservation Commission meeting is Monday, June 17, 2013 at 7:00pm;
 - The Recreation Park Committee meeting is Tuesday, June 25, 2013 at 6:00pm;
 - The Zoning Board meeting is June 27, 2013 at 7:00pm;

NON-PUBLIC

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 6:00 p.m. to discuss a personnel matter. Present were: Selectman Ken Story, Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper and Athletics Director Marsha Googins.

Following proper vote, the Board returned from Non-Public session at 6:12 pm.

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ADJOURNMENT

There being no further business, Selectman Story moved to adjourn, seconded by Selectman Jones; **by unanimous vote, the Board adjourned at 6:13 pm.**

The next Selectmen's Meeting will be held on **Wednesday, June 26, 2013** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant