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Town of Grantham Board of Selectmen - Meeting Minutes July 23, 2014

The regular meeting of the Board of Selectmen was called to order at 5:02pm on Wednesday, July 23, 2014 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Grantham Conservation Commission Member David Wood; Fire Chief Jay Fountain; Deputy Fire Chief and Emergency Management Director David Beckley; Athletics Director Marsha Googins; Sullivan County Commissioners Jeffrey Barrette and Bennie C. Nelson; and Sullivan County Manager Jessie Levine

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE - APPROVED

1. Payroll Manifest #427
2. Accounts Payable Manifest #413
3. Plodzik & Sanderson Audit Questionnaire
4. Building Permits:
M/L 215-010-009; 609 Otter Road – Interior Alterations

APPROVAL OF MINUTES

Administrative Assistant Ann Jasper informed that the last bullet under Fire Department Report in the regular meeting minutes of July 9, 2014 incorrectly stated that Chief Fountain mailed a letter to Gray Ledges Condominium Association. The letter was actually mailed to Eastman and Belle Terre for the Eastman Condominium Association.

A motion to approve the regular meeting minutes of July 9, 2014 as amended to correct the last bullet under "Fire Department Report" was made by Selectman Story; seconded by Chairman Kimball. **Approved by majority vote.**

APPEARANCES

- Sullivan County Board of Commissioners: Sullivan County Commissioners Jeffrey Barrette and Bennie C. Nelson and Sullivan County Manager Jessie Levine appeared before the Board of Selectmen to give them an update, answer any questions and extend an open invitation to the Sullivan County Complex. Chairman of the Commission, Jeffrey Barrette, updated the Board with the following information:

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- The Biomass Project is operational and has already started saving the county money. There is information about this project online at www.sullivancountynh.gov.
- A large tract of land in Unity was purchased which joins two other tracts of land owned by the county. This is now one contiguous tract of land and is open for recreation. There is more work to be done such as establishing access points. Nelson added this new tract of land has been timbered but there will eventually be marketable timber again.
- There was no tax increase this year primarily due to a change in the health insurance benefit to employees.
- The Community Corrections Center addition recently opened. Some new data in which Belknap County was used as a control group for recidivism (the people who are re-offending) shows their recidivism rate is close to double that of Sullivan County's rate.
- The county recently received a grant to study the potential for an agricultural incubator for the county property. The county land is approximately 2200 acres and about 20 percent of it is fields. In addition, the county added experimental high tunnel greenhouses; one is made with conventional plastic and one is made with superior plastic that is supposed to extend the growing season. They put the two side by side and are conducting an experiment.

Barrette asked the Board if they had any questions. Chairman Kimball said they did not and thanked them for coming to the meeting.

CORRESPONDENCE:

- New Hampshire Department of Environmental Services: Notice was received from the New Hampshire Department of Environmental Services that they will be doing some routine roadway and railway maintenance consisting of replacing some culverts, on Route 10 in North Grantham.
- Town of Hanover: Notice was received from the Town of Hanover regarding a wireless communications tower application on Moose Mountain.

OLD BUSINESS

- Olde Farms Road Bridge: Town Administrator Melissa White met with Bridge Engineer Erin Darrow, Road Agent Jeff Hastings, Representative Joann Mason from PSNH and Representative Melissa Auclair from Fairpoint Communications to discuss where the utility pole would be placed on L. Gallien's property. Resident C. Peter James was also in attendance. PSNH and Fairpoint representatives both advised the work would be 100% billable to the town. White stated that another option was discussed that consisted of installing a temporary pole behind the existing pole (on the western side of the bridge) which would allow the electricity to be far enough from the construction site thus allowing

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the crane enough room to place the bridge pieces. She also advised that FEMA will be asked if the length of the bridge can be reduced from 50 feet to 42 feet; that if all of this falls into place, the new RFP could be put out in the fall. When the preconstruction bid meeting is held the contractors will be able to see where the power is located and determine what construction equipment will be needed to install the bridge.

- Yankee Barn Road (Private Portion): White informed there is no update.
- David Ducharme/Eastman Lot: White informed that Town Counsel has advised her that Ducharme's proposal is not in the best interest of the town and, therefore, recommends that the Selectmen deny Ducharme's request.

A motion to deny David Ducharme's request to market the property at 18 Catamount Road, formerly owned by him and taken by tax deed, was made by Selectman Story; seconded by Chairman Kimball. **Approved by majority vote.**

NEW BUSINESS

- Grantham Conservation Commission Appointment: A motion to appoint David Wood as a member of the Grantham Conservation Commission was made by Selectman Story; seconded by Chairman Kimball. **Approved by majority vote.**
- Forest Management Plan: M/L 213-085-000; 21 Shore Road: A motion to approve the Forest Management Plan at 21 Shore Road as recommended by the Grantham Conservation Commission was made by Selectman Story; seconded by Chairman Kimball. **Approved by majority vote.**
- Forest Management Plan Addendum: M/L 213-087-000; 25 Shore Road: A motion to approve the Forest Management Plan Addendum at 25 Shore Road as recommended by the Grantham Conservation Commission was made by Chairman Kimball; seconded by Selectman Story. **Approved by majority vote.**
- Shoreline Protection Cutting Plan: M/L 215-054-000 & 215-055-000; 436 Road Round the Lake: A motion to approve the Shoreline Protection Cutting Plan at 436 Road Round the Lake as recommended by the Grantham Conservation Commission was made by Selectman Story; seconded by Chairman Kimball. **Approved by majority vote.**
- Forest Management & Shoreline Protection Plan: M/L 213-123-000; 408 Road Round the Lake: A motion to approve the Forest Management & Shoreline Protection Plan at 408 Road Round the Lake as recommended by the Grantham Conservation Commission with the caveat that approval does not authorize the construction of a path outside lot 213-123-000 was made by Selectman Story; seconded by Chairman Kimball. **Approved by majority vote.**

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DEPARTMENT/COMMITTEE REPORTS

➤ Grantham Athletic Department Summary 2013/2014:

Soccer 2013

This season was much smoother as the soccer teams transitioned back to the Merrimack Valley Soccer League for games. A group of parents collaborated with the Athletic Director to help organize uniforms, field preparation and host a "field day" which allowed the parents to register players and for the players to meet their prospective coaches. An equipment swap/sale was offered from donated cleats and shin guards. The feedback was great. The season supported approximately 145 players from grade K-6. Both of the 5/6 grade teams took 2nd place in the season end tournaments! The coaches from the summer camp provided by the NH Global Premier Soccer Academy offered their time to work with players and coaches several times during the season which was well received by all.

Basketball 2013/14

The basketball season began in November and with 6 teams, cheerleading and Taekwondo all vying for the basketball court, it became an interesting process. This program supported over 100 players from grades K-6. Grades 3-6 participated in games against other teams in the Quad Valley League which originally consisted of Sunapee, Grantham and Kearsarge and now includes Newport and Andover. These teams and their coaches worked hard to have a rewarding and successful season. Coach Scott Roy from the 3/4 grade girls team had the Colby-Sawyer girls varsity join his team along with the 5/6 grade girls team for a practice. The Colby-Sawyer girls worked with our young teams to provide a mentoring moment and worked to inspire them.

Baseball 2014

Despite a rough start to the season in finding early practicing space, the baseball season soon progressed nicely once the snow melted. Seven teams were formed this year including, 1 T-ball team, 2 co-ed rookie teams, 2 minors teams, 1 majors team and a 10U softball team. This was estimated to include over 105 players. Use of the existing field for Majors and Minors practices and games and the back (newer) field was used for softball and Rookie ball play. T-ball was held at the Grantham Village School field.

Misc. Events

The Haunted Pumpkin Festival (Athletic Department hosts Frank's Café) 2013

The Athletic Dept. offered pizza, hotdogs, chips and drinks again at the Haunted Pumpkin Festival. While it appeared that attendance was down, the café still proved a successful event.

Taekwondo 2013-14

This program is approximately two years old and offers three sessions each year. (fall, winter, spring). It is widely successful with each class full. Many of the participants are now competing at different venues around the state and have been very successful as they show their skills and earn their new colored belts. The instructor, Stephen Hopkins is a great addition to the support of this very successful program.

Pre-K Soccer Summer 2013

This program was a great success introducing soccer to toddlers aged 2-5. The program had over 50 participants and would not have been as successful without Mrs. Jessica Duryee's organization and the support of many parents.

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➤ Town Clerk/Tax Collector's Report July 2014:

- This year the Town Clerk added Hunting and Fishing Licenses, OHRV and boat registrations to the services offered by the Town Clerk/Tax Collector's office. The revenue for the town from 01/01/2014 – 07/14/2014 totaled \$940.00 as follows:
 - Boats: \$668.00
 - Fishing License agent fee: \$58.00 (\$1.00 per license)
 - Hunting License agent fee: \$127.00 (\$1.00 per license)
 - OHRV agent fee: \$87.00 (\$3.00 per registration)
- The upcoming conferences for Town Clerk and Tax Collector are:
 - 09/17-19/2014 Tax
 - 10/14-17/2014 Clerk
- As of July 14, 2014 the Tax Collection for the first issue tax bill is \$5,537,886.00. In August, Town Clerk/Tax Collector Rita Friedman will send out statement of account notices to the property owner's that have balances due.
- Town Clerk/Tax Collector Rita Friedman has, once again, been elected as the co-coordinator for the Dartmouth/Lake Sunapee Region of the New Hampshire City and Town Clerks Association. She will attend meetings once per month in Concord starting in August.

➤ Transfer Station:

May Report:

Solid Waste – 7 runs; 80.14 tons

Construction Demolition Debris – 8 runs; 30.85 tons

Empty 4' light bulb drums – 3; Expense; \$15.00

4' Bulbs – 1100' of bulbs; Expense; \$66.00

Mixed Electronics - .735 ton; Expense; \$220.50

Televisions – 2.07 ton; – Expense; \$661.60 plus haul charge; \$105.00 & fuel surcharge; \$29.00

Compact fluorescent bulbs – 780 bulbs; Expense; \$234.00

Fibers – Mixed Loose – (Paper) – 2 loads; 7.5 tons

Revenue: \$262.50

Expense: \$550.00

Comingle – w/o glass – (Plastic) – 2 loads; 1.77 tons

Revenue: \$ 0.00

Expense: \$44.25

Light Iron – 1 load; 4.0357 tons; Revenue: \$867.68

Glass – 1 load; 7.31 tons; Expense: \$168.00

Tires – 210 tires reclamation fund: \$262.50

Total tonnage of material taken away; 134.4107 tons

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Tickets collected at Transfer Station; \$2,285.00

Total Revenue from recycling: \$1,130.18

Total Expenses from recycling: \$2,093.48

Net Expense from recycling: \$ 963.30

June Report

Solid Waste – 7 runs; 87.63 tons

Construction Demolition Debris – 8 runs; 35.6 tons

OCC Cardboard – 1 load; 19.73 tons; Revenue: \$2,071.65

Steel Cans – 1 load; 1.88 tons; Revenue: \$282.59

Fibers – Mixed Loose – (Paper) – 2 loads; 8.92 tons

Revenue: \$312.20

Expense: \$550.00

Comingle – w/o glass – (Plastic) – 2 loads; 2.27 tons

Revenue: \$ 0.00

Expense: \$56.75

Light Iron – 2 loads; 8.24 tons; Revenue: \$1,727.98

Glass – 1 load; 7.31 tons; Expense: \$168.13

Total tonnage of material taken away; 171.58 tons

Tickets collected at Transfer Station; \$2,475.00

Total Revenue from recycling: \$4,394.42

Total Expenses from recycling: \$ 774.88

Net Revenue from recycling: \$3,619.54

➤ Town Administrator

- Police Chief Madore will be on vacation the week of August 4, 2014.
- Household Hazardous Waste Day will be held on August 9, 2014 from 9:00am - 12:00 Noon at Town Hall. The brochure is posted on the town website.
- Music in the Meadow starts July 29, 2014 at 6:00pm under the new pavilion. The performances are as follows:

✚ **July 29th** – *The Flame*

✚ **August 5th** – *Jim Hollis*

✚ **August 12th** – *Melissa Durkee and the Men in Black Band; Children's performances, Hot Dogs, pickles and drinks for sale.*

✚ **August 19th** - *Magic and Comedy with Michael Zerphy*

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✚ **August 26th** – Music with Steve, Marty and Joey

- Upcoming Meetings:
 - The CIP Committee meeting is Thursday, July 31, 2014 at 1:00pm.
 - The Open Space Committee meeting is Thursday, August 7, 2014 at 8:30am.
 - The Planning Board meeting is Thursday, August 7, 2014 at 7:00pm.
 - The Trustees of the Trust Funds meeting is Tuesday, August 12, 2014 at 1:00pm.
 - The Conservation Commission meeting is Monday, August 18, 2014 at 7:00pm
 - The Zoning Board meeting is Thursday, August 28, 2014 at 7:00pm.

OTHER

David Wood asked what happened to the request going into FEMA for the Miller Pond Road Bridge. White responded that a letter of intent was not submitted to FEMA because the town does not have the required funds for 25% of the total cost of the bridge replacement. White explained that once the town has the required funds in the Bridge Capital Reserve Fund, the town can submit a letter of intent, but the money that is currently in the Bridge Capital Reserve Fund is tied up with the Olde Farms Road Bridge replacement.

NON-PUBLIC

In accordance with RSA 91-A:3 section II- a, a motion was made by Selectman Story, seconded by Chairman Kimball to enter into a Non-Public session at 5:45pm to discuss a disciplinary matter. Present were: Chairman Warren Kimball; Selectman Ken Story; Town Administrator Melissa White; and Administrative Assistant Ann Jasper.

Following proper vote, the Board returned from Non-Public session at 5:50 pm.

ADJOURNMENT

There being no further business, Selectman Story moved to adjourn, seconded by Chairman Kimball; ***by majority vote, the Board adjourned at 5:50 pm.***

The next Selectmen's Meeting will be held on **Wednesday, August 13, 2014** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant