

APPROVED

Town of Grantham Board of Selectmen - Meeting Minutes August 13, 2014

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, August 13, 2014 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Grantham Police Chief Walter A. Madore, Sr.; Fire Chief Jay Fountain; Deputy Fire Chief and Emergency Management Director David Beckley; Conservation Commission Member Richard Hocker; and C. Peter James

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE - APPROVED

1. Payroll Manifest #428
2. Accounts Payable Manifest #418-420
3. Plodzic & Sanderson Engagement of Services Agreement
4. Building Permits:
 - M/L 227-020-000; Dunbar Hill Road – Shed
 - M/L 220-020-000; 201 Walker Road – Basement renovation
 - M/L 234-043-000; 61 Greensward Drive – Remodel Interior
 - M/L 237-037-000; 424 Splitrock Road – Garage
 - M/L 213-134-000; 17 Loon Drive – Replace Deck
 - M/L 216-026-000; 132 Miller Pond Road – New Home (approval contingent upon the contractor signing the DES Shoreland Impact Permit)

APPROVAL OF MINUTES

A motion to approve the regular and non-public meeting minutes of July 23, 2014 as written was made by Selectman Story; seconded by Chairman Kimball. **Approved by majority vote.**

A motion to approve the non-public meeting minutes of July 9, 2014 as written was made by Selectman Story; seconded by Selectman Jones. **Approved by majority vote.**

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CORRESPONDENCE:

- Grantham Chamber of Commerce: A restricted donation was received from the Grantham Chamber of Commerce in the amount of \$4,104.95 to be used as follows:
 - Dunbar Free Library Expansion Fund: \$1,500.00
 - Pavilion Fund: \$1,000.00
 - Grantham Police Station (for the purchase of a DVD player and other items needed for the children: \$ 200.00
 - Our Town \$ 300.00
 - Grantham Fire Department (to be Used for American Flags) \$ 500.00
 - Grantham Recreation Department \$ 400.00
 - Grantham Crisis Fund \$ 204.95

Selectman Story remarked that the Grantham Chamber of Commerce has also been generous to other organizations outside of the Town in Grantham as well and noted that their generosity is appreciated.

- New Hampshire Department of Transportation: A letter was received from the New Hampshire Department of Transportation outlining the Highway Block Grant Aid for Fiscal Year 2015 totaling \$58,101.52.
- Sullivan County Nutritional Services: A thank you letter was received from Sullivan County Nutritional Services for the town meeting approved contribution of \$200.00.
- New Hampshire State Board of Tax and Land Appeals: Notice was received from the New Hampshire State Board of Tax and Land Appeals of an Appeal from James Sweeney who owns M/L 215-010-029; 629 Otter Road and is appealing his assessment. Town Administrator White mailed the required paperwork from the town.

OLD BUSINESS

- Olde Farms Road Bridge: White was advised by FEMA that shortening the new bridge by eight feet will not change the scope of work as it is defined in the FEMA grant because it will reduce the cost of the bridge. White informed Bridge Engineer Erin Darrow is finalizing the plans that will outline the new length of the bridge as well as show where the temporary utility pole will be located at the southwest corner of the bridge giving the necessary distance needed for the crane. White continued that after this is complete, she will work with the utility company and make sure there is a clear understanding of where the temporary pole is to be placed.

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White also advised that the New Hampshire Department of Environmental Services will be contacted to find out if there is a requirement for an amendment to the Dredge and Fill Permit.

C. Peter James asked White if it was true that the utility company representatives advised that relocating the utility pole would be 100% billable to the town as reflected in the Selectmen Meeting minutes of 7/23/2014. White responded that was true. James also expressed his disappointment with a comment made by one of the utility company representatives and the fact that they didn't take any measurements or notes at the last meeting at the bridge. White informed that the last meeting at the bridge was a very informal meeting and that there will be a specific plan in place when she processes the work order with PSNH. She added that a representative of the town will be present when the work is done to ensure that it is done accurately.

James asked if the town was going to do anything about moving the pole that was relocated because it is too close to the road. White said to her knowledge the pole was just being moved that one time. James also asked how Fairpoint would go about moving their wires to the temporary pole. White said the Fairpoint Communications representative said she was going to look into the possibility of splicing the cable wires by the underpass.

➤ Yankee Barn Road (Private Portion): White received a memorandum from Engineer Peter Blakeman regarding the meeting held at the site on June 23, 2014 with Bob MacNeil, Pat MacNeil, Road Agent Jeff Hastings and Surveyor Tom Dombrowski. The following was discussed:

- The town required 10% maximum road grade and whether it could be waived for a short stretch near the bottom of the hill that is already paved. Hastings and Blakeman did not feel that was appropriate.
- The impact on the Grantham Indoor parking lot and the necessity for Planning Board review (due to change in entrance location and loss of parking spots). MacNeil stated he has looked at the parking lot and is confident that he will have adequate parking.
- Drainage and the need to keep the parking lot drainage separate from road drainage (specifically the catchbasin/stormdrain system that will be impacted where the road will cross through the parking lot).
- Alternate layouts where the road would terminate in the parking lot rather than the cul-de-sac and would allow easier maintenance by the Town.

White advised she has not been contacted by Bob MacNeil.

NEW BUSINESS

- Shoreline Protection Cutting Plan: M/L 213-129-000; 12 Cherry Lane: A motion to approve the Shoreline Protection Cutting Plan at 12 Cherry Lane as recommended by the Grantham Conservation Commission was made by Selectman Jones; seconded by Selectman Story. **Unanimously approved.**

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- Stocker Brook Realty, LLC, 631 Route 114; M/L 236-010-000: White informed the Board of Selectmen that she continues to receive complaints about Mr. Evarts running his business, the saw mill, outside of the hours approved by the Planning Board. The residents have stated this is impacting their quality of life. White said it has been reported they are getting deliveries outside of their approved hours such as Saturday and Sunday afternoons. Selectman Jones said she has also received calls with similar complaints; one call where she could barely hear the person on the phone from the sound of the chipper; another call this past on Sunday (08/10/2014) saying three loads of logs had just been delivered. Jones said she knew that was true because she went to the saw mill to see for herself and it was obvious that there had been loads dropped off when on Saturday it was empty. White added some residents report that trucks are delivering at 3:00 AM and as late as 10:00 PM during the week.

Chairman Kimball asked White if Town Counsel has been consulted about this. White replied that she did issue a Cease and Desist in March and the Manager said they want to work with us and be good neighbors so she gave them the benefit of the doubt. She advised that they went to the Planning Board with a request to extend their operating hours but has rescinded that request.

White asked the Board how they wish to proceed. Chairman Kimball stated the owner agreed to certain hours of operation and asked White to consult with Town Counsel. Chairman Kimball commented that the owner claims he has no control over when the logging trucks come and go which leaves him skeptical. Selectman Jones said when Cote and Reney ran the mill, they had control over the trucks and they ran the chipper in the big chipper building with it being closed up which controlled the noise and now it's run with the building wide open so there is no noise barrier. Chief Madore added they are also running a grinder in the back for bark mulch.

Selectman Jones added she heard they are filling in the wetlands. Richard Hocker advised that matter is already on the Grantham Conservation Commission's Agenda.

- Overweight Permits for the Miller Pond Road Bridge: White informed that she has received requests for overweight permits for the Miller Pond Road Bridge. She advised she granted one for a septic matter which is a necessity for the homeowner. She said she received one for 1001 Miller Pond Road for the purpose of fixing their driveway and installing a pad for their garage which would consist of approximately 20 – 25 trips with fully loaded trucks being twice the legal weight limit. White stated the New Hampshire Department of Transportation has advised the town to stay within their recommended weight limit of 15 tons, that anything over that shortens the life of the bridge. Kimball said that many residents had purchased property on Miller Pond Road knowing the bridge has a weight limit of 15 tons. The Board instructed White to adhere to the 15 ton weight limit.
- 172 Cote Road - Complaint: White reported she received a complaint via email from Ken O'Keefe about debris on the property at 172 Cote Road. White said she contacted the homeowner and asked if any of the material in his yard was from his home business to which he answered no. Police Chief Madore informed that he drives by regularly and has not seen any construction debris on the property. The Board of

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Selectmen agree that if the material on the property at 172 Cote Road is not from a home business, there is nothing they can do about it.

DEPARTMENT/COMMITTEE REPORTS

➤ Fire Department – July Report:

- Responded to 22 calls consisting of 9 EMS and 13 Fire/Rescue
- Grantham Fire Department hosted the Kearsarge Mutual Aid meeting in July.
- Chief Fountain attended the Mid-Western Hazardous Materials meeting on July 31, 2014 where training was held on controlling hazardous spills from boats that are still on the water.
- Grantham Fire Department hosted training, The Courage to be Safe, put on by the National Fallen Firefighters Foundation. The class was taught by retired director of the NH Fire Academy, Richard Mason.
- The Firemen's Association held the 4th annual Chicken BBQ at Old Home Day on July 4, 2014. It was another good event even with the rain.

➤ Police Department – July Report:

- The July 4th Parade and Old Home Day celebration was well attended and it appears that everyone had a good time in spite of the rain.
- After running the testing process and oral boards on July 13, 2014, the Police Department ended up with several good candidates for the open position. They are currently in the process of vetting candidates.
- The annual CPR/AED Refresher course was conducted on July 22, 2014.
- Officer Schwartz attended IED Search Procedure Training on July 24, 2014 at New Hampshire Police Standards and Training sponsored by Homeland Security.
- The "Springfield/Grantham Fueling Dream Team" participated in "To Serve and Protect Day" on July 26, 2014. The event was held at Circle K in Grantham and raised \$1,030.00 in tips for Special Olympics. To Serve and Protect Day occurs during the Fueling Dreams promotion where Law Enforcement, Special Olympic athletes, volunteers and Circle K employees pump gas and wash windows for donations to benefit Special Olympics.

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➤ Trustees of the Trust Funds:

- Final 2014 Capital Reserve Report dated July 25, 2014 was reviewed.
- Trust Fund Report as of August 1, 2014 was reviewed.

➤ Town Administrator

- Blueberry season has been going well. Activities Director Jamielynn Garland has been picking blueberries and selling them to Rumbrook Market and the Farmers Table. So far, there has been over \$2,000.00 received in revenue with a few weeks left to the season.

- Household Hazardous Waste Day was held on August 9, 2014 and was a success.

- The remaining Music in the Meadow performances are as follows:

🚩 **August 19th** - *Magic and Comedy with Michael Zerphy*

🚩 **August 26th** - *Music with Steve, Marty and Joey*

- Upcoming Meetings:

- The Conservation Commission meeting is Monday, August 18, 2014 at 7:00pm
- The Zoning Board meeting is Thursday, August 28, 2014 at 7:00pm.
- The Open Space Committee meeting is Thursday, September 4, 2014 at 8:30am.
- The CIP Committee meeting is Thursday, September 4, 2014 at 1:00pm.
- The Planning Board meeting is Thursday, September 4, 2014 at 7:00pm.

OTHER

Chairman Kimball stated that C. Peter James inquired at the Planning Board meeting about signs and any rules or regulations that might apply to them. He informed James that rules and regulations applying to signs are found in the Zoning Ordinance. James expressed his concern about whether or not the rules are enforced. He said he wants the town to look as nice as possible.

NON-PUBLIC

In accordance with RSA 91-A:3 section II- a, d and e, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 6:09pm. Present were: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper.

Following proper vote, the Board returned from Non-Public session at 6:47 pm.

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A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**

ADJOURNMENT

There being no further business, Selectman Story moved to adjourn, seconded by Chairman Kimball; **by majority vote, the Board adjourned at 5:50 pm.**

The next Selectmen's Meeting will be held on **Wednesday, August 27, 2014** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant