

DRAFT

**Town of Grantham  
Capital Improvements Projects Committee Meeting  
Regular Meeting Minutes  
October 30, 2014**

The meeting of the Capital Improvements Projects Committee (CIPC) was called to order at 1:05 p.m. on October 30, 2014 by Member Paula Bresnick. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South.

Members Present: Robert MacNeil; Richard Valone; Paula Bresnick; Patricia MacNeil

Others: Town Administrator Melissa White

**Approval of Minutes:**

A motion was made by R. MacNeil to approve the CIPC meeting minutes of October 23, 2014 as written; second by P. MacNeil. ***Approved by majority vote***

**New Business – Capital Reserve Fund Recommendations**

Based on the rating system used for each project, the CIPC recommended the following monies be put into Capital Reserve Funds:

- Highway: \$26,000 each year for the next six years provided the allocations are based on the existing financing structure.  
The CIPC requested the rating of the Grader be changed to D – Deferrable – can be placed on hold until after the six-year period but supports community development goals.
- Fire: Zero - the CIPC felt the Fire Department CRF was sufficiency funded for the next fiscal year.
- Police: If leasing police cruisers is continued then zero, if not, then allocate \$27,000 in fiscal year 2016, \$27,000 in fiscal year 2017 and \$11,000 in fiscal year 2018.
- Transfer Station: Zero – the CIPC felt the Transfer Station Capital Reserve Fund was sufficiency funded for the next fiscal year.
- Conservation: Zero – rating was R - research – pending results of ongoing research, planning and coordination.
- Town Clerk/Tax Collector: \$3000 for the next fiscal year.
- Dunbar Free Library: Zero – rating was I – inconsistent – conflicts with an alternative project/solution recommended by the CIPC and contrary to land use planning or community development goals.

**Adjournment**

There being no further business, R. MacNeil moved to adjourn, seconded by P. MacNeil. **By majority vote, the Committee adjourned at 1:40 p.m.** The CIP Committee has not scheduled any future meetings at this time.

*Respectfully submitted,*

*Melissa M. White*

Melissa M. White  
Town Administrator

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