

# APPROVED

## Town of Grantham Board of Selectmen - Meeting Minutes December 10, 2014

The Budget Work Session commenced at 2:35pm. The Session was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; and C. Peter James

- The draft budget for fiscal year 2015-2016 was reviewed.

The budget work session ended at 4:00pm.

The Board of Selectmen reconvened for the regular Board of Selectmen meeting which was called to order at 5:05pm on Wednesday, December 10, 2014 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Police Chief Walter A. Madore, Sr.; Fire Chief Jay Fountain;

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Town Administrator Melissa White

### **ADMINISTRATIVE - APPROVED**

1. Payroll Manifest #438
2. Accounts Payable Manifest #430 & 431
3. NH Department of Revenue; 2014 Equalization Municipal Assessment Data Certificate

### **APPROVAL OF MINUTES**

Chairman Kimball asked if there were any changes to the regular meeting minutes of November 24, 2014. Selectman Story requested on page 2, line 6, that the period after the word "process" be changed to a comma and the capital "T" in "They" be lowercase.

A motion to approve the regular meeting minutes of November 24, 2014 as amended was made by Selectman Story; seconded by Selectman Jones. **Unanimously approved.**

### **CORRESPONDENCE**

- Ted and Heddy Fantl: A letter was received from Ted and Heddy Fantl expressing concern about the real estate tax bills and increasing tax rates in the past. The letter stated that they are aware that the Board of Selectmen do not have complete control

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over setting the tax rate but asked them to do everything in their control to moderate future increases.

- Southwestern Community Services: A letter was received from Southwestern Community Services requesting funding equal to 1% of the amount of direct support that SCS invested in the community. A detailed report for 2014/Town of Grantham was provided and showed a total of \$24,780.00 was provided to Grantham residents.
- New Hampshire Interlocal Trust: A letter was received from New Hampshire Interlocal Trust informing that the Town's not to exceed rate for health insurance is 6.87%. Final rates will be determined in April.
- Alice R. Ely, MVHI/Public Health Council of the Upper Valley: Notice was received from Alice R. Ely, of the Upper Valley Public Health Advisory Council, that the Quarterly Public Health Council Meeting is scheduled for Friday, December 19, 2014 from 8:45am to 11:00am in the Dwinell Room of Harvest Hill at Alice Peck Day. The special guest will be Dr. Jose Montero, Director of the New Hampshire Division of Public Health Services.

## OLD BUSINESS

- Olde Farms Road Bridge: White stated that the Pre-Construction Bridge meeting originally scheduled for December 9, 2014 was postponed to Monday, December 15, 2014 at 12:30pm. White advised that the bids will be due Monday, January 12, 2015 and will be opened at the Board of Selectmen meeting on January 14, 2015.

## NEW BUSINESS

- An invoice was received from Right Angle Engineering for Olde Farms Road bridge replacement engineering services in the amount of \$5,289.20.

A motion to approve payment to Right Angle Engineering in the amount of \$5,289.20 and to withdraw said amount from the Bridge Capital Reserve Fund was made by Selectman Story; seconded by Selectman Jones. **Unanimously approved.**

## DEPARTMENT/COMMITTEE REPORTS

- Fire Department –November Report:
  - Responded to 10 calls consisting of 3 EMS and 7 Fire/Rescue.
  - Chief Fountain attended the Upper Valley Mutual Aid Association meeting in Thetford, Vermont; the Kearsarge Mutual Aid meeting in Sutton; and the Hazardous Materials meeting in Sunapee.
  - Chief Fountain attended a meeting on the Red Book which was put on by Primex and held at the Fire Academy. The Red Book is a book of RSAs that give Fire Chiefs their authority to enforce codes and safety regulations.

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➤ Police Department – November Report:

- Sergeant Parsons attended the Remington M/870 Armorer's Course in Cambridge, Massachusetts.
- The Police Department welcomed new Officer, Travis Soucy, on November 10, 2014. Travis will begin the full time New Hampshire Police Academy on January 5, 2015.
- The Department attended training on Best Practices for Handling Domestic Violence Cases.

Chairman Kimball asked Chief Madore his thoughts regarding Police Officers wearing body cameras. Chief Madore stated that the New Hampshire Police Chiefs Association has formed a committee to explore this matter and form a model policy. He added that all of the police cruisers have cameras in them.

➤ Transfer Station – October Report:

Solid Waste – 6 runs; 65.48 tons

Construction Demolition Debris – 5 runs; 23.28 tons

Cardboard – 21.80 tons; Revenue \$1,962.00

Freon Appliances – 31 A/C, 76 Dehumidifiers, 43 Refrigerators: Expense \$1,200.00

Mixed Electronics – 1.31 ton; Expense \$408.60

Televisions – 1.71 ton; Expense \$637.50

Aluminum - .9 ton; Revenue \$1,031.46

Fibers – Mixed Loose – (Paper) – 2 loads; 8.16 tons

Revenue: \$285.60

Expense: \$550.00

Comingle – w/o glass – (Plastic) – 2 loads; 1.78 tons

Revenue: \$00.00

Expense: \$62.30

Light Iron – 1 load; 4.48 tons; Revenue \$784.37

Glass – 1 load; 7.31 tons; Expense \$168.00

Tin Cans – 1.97 tons; Revenue \$207.19

Total tonnage of material taken away: 137.2853 tons

Tickets collected at Transfer Station: \$1,600.00

Total Revenue from recycling: \$4,270.62

Total Expense from recycling: \$3,127.93

Net Revenue from recycling: \$1,142.59

➤ Trustees of the Trust Funds – As of November 30, 2014: The Trustees of the Trust Funds Report as of November 30, 2014 was reviewed.

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## ➤ Town Administrator

- The town offices will be closed on the following days for the Christmas and New Year's holidays:
  - December 24, 2014, Wednesday
  - December 25, 2014, Thursday (Transfer Station also closed)
  - December 31, 2014, Wednesday – Closing at 5:00pm
  - January 1, 2015, Thursday (Transfer Station also closed)
- Upcoming Meetings:
  - The Conservation Commission meeting is Monday, December 15, 2014 at 7:00pm.
  - The Zoning Board meeting has been cancelled.
  - The Planning Board meeting is January 8, 2015 at 7:00pm.
  - The next Board of Selectmen meeting is January 14, 2015 at 5:00pm.

## OTHER

Chairman Kimball reported that Robert MacNeil, of Grantham Indoor, expressed interest in solar collectors at the last Planning Board meeting and the town does not currently have any regulations regarding solar collectors. Chairman Kimball said he will do some research.

## NON-PUBLIC

In accordance with RSA 91-A:3 section II- a, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 5:30pm. Present were: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; and Town Administrator Melissa White.

***Following proper vote, the Board returned from Non-Public session at 5:42 pm.***

## ADJOURNMENT

There being no further business, Chairman Kimball moved to adjourn, seconded by Selectman Story; ***by unanimous vote, the Board adjourned at 5:45 pm.***

The next Selectmen's Meeting will be held on **Wednesday, January 14, 2014** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper  
Administrative Assistant