

Approved

Town of Grantham Board of Selectmen - Meeting Minutes September 9, 2015

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, September 9, 2015 by Selectman Jones. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White, Administrative Assistant Ann Jasper; Police Chief Walter A. Madore, Sr.; Fire Chief Jay Fountain; Town Treasurer Chris Morris; C. Peter James and Don Gobin

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE - APPROVED

- Payroll Manifest #458
- Accounts Payable Manifest #471
- Building Permits:
 - M/L 207-025-000; Butternut Pond Road – Cabin
 - M/L 220-035-000; 406 Walker Road - Rooftop Solar Array
 - M/L 233-090-000; 52 Route 114 – Propane line for New Heater
 - M/L 215-060-000; 29 Island View – Kitchen/Bathroom Renovations
 - M/L 213-129-000; 12 Cherry Lane – Bathroom/Closet Remodel
 - M/L 234-063-000; 47 Brookridge Drive - Generator

APPROVAL OF MINUTES

A motion to approve the regular and non-public meeting minutes of August 26, 2015 as written was made by Selectman Jones; seconded by Selectman Brown. **Approved by majority vote.**

APPEARANCES

The Agreement to Secure Deposits with Lake Sunapee Bank was revised and discussed with Town Treasurer Chris Morris in detail. Morris informed that the PDIP accounts were moved to Lake Sunapee Bank and this Agreement applies to the following accounts which are under the exclusive control of the Grantham Town Treasurer as official custodian:

- General Fund
- Conservation Fund
- Sherwood Forest Fund
- Reclamation Fund
- Town Forest Maintenance Fund
- Escrow Bond Fund

Approved

CORRESPONDENCE

- HealthTrust: A FY2014 return of surplus for dental coverage in the amount of \$1,597.25 was received from HealthTrust and is broken down as follows: Grantham - \$1,488.42; Grantham NHRS - \$108.83.
- New Hampshire Interlocal Trust: A FY2014 return of surplus for Health Insurance in the amount of \$3,688.03 was received from New Hampshire Interlocal Trust.
- New Hampshire Department of Transportation: Notice was received from the New Hampshire Department of Transportation of the Public Hearing Schedule for the 2017-2026 Ten Year Plan for transportation projects. Participation was encouraged.
- Sullivan County Manager: 1) A letter was received from Sullivan County Manager Jessie Levine announcing the addition of a field specialist in community and economic development to the staff at the University of New Hampshire Cooperative Extension (UNHCE). The field specialist for community and economic development is not intended to replace, supplant, or substitute for any planning or economic development staff or committee in place at the municipal level but is designed to provide support to Sullivan County communities and businesses in growth and retention strategies through programming, training, other tools and access to data about best practices and successful strategies.

2) Notice was received from Sullivan County Manager, Jessie Levine announcing the hiring of new staff to complete the reorganization of the Greater Sullivan County Public Health Network, one of the State's 13 public health networks that works with regional partners to prepare for and respond to public health emergencies, including substance misuse prevention and treatment and natural disaster planning and preparedness.

Jabeen Ahmad of Lebanon, NH, will serve as the Public Health Network's first Director of Community Health & Substance Misuse Prevention, a department-head level position that will oversee all public health network responsibilities, including contract administration.

Liz Hennig, who served as substance misuse prevention coordinator for eight years, has transitioned to become the region's first Continuum of Care Coordinator, charged with developing a comprehensive approach to substance misuse care from prevention and early intervention through treatment and recovery.

Kirsten Dattilio of Windsor, VT, will assume the role of Public Health Network Coordinator focusing on emergency preparedness and public health outreach.

OLD BUSINESS

- Olde Farms Road Bridge: White stated she emailed Northwoods about proceeding with the installation of the dry hydrant for the Fire Department and asked them to contact her to let her know when the installation will be done.
- Miller Pond Road Bridge: White informed that she sent out the RFP's and a pre-submission meeting is scheduled for September 10, 2015. The deadline to submit proposals is December 9, 2015 at 4:00pm.

Approved

- Zoning Violation at 172 Cote Road: There has been little progress in the cleanup of the construction debris. White said she will contact the property owner.

NEW BUSINESS

- Grantham Conservation Commission Appointments:
 - A motion to appoint Rich Kaszeta as a full member of the Grantham Conservation Commission was made by Selectman Brown; seconded by Selectman Jones.
Approved by Majority Vote.
 - A motion to appoint Laura Nagy as a full member of the Grantham Conservation Commission was made by Selectman Brown; seconded by Selectman Jones.
Approved by Majority Vote.

DEPARTMENT/COMMITTEE REPORTS

- Grantham Activities Summer Update: The weather was a bit uncooperative for Music in the Meadow this summer.
 - There was a tremendous turnout for Steve, Marty and Joey with 84 attendees;
 - There were about 90 attendees for the Shana Stack Band but, unfortunately, the rain and lightning ended the evening about half way through the performance.
 - Jim Hollis was cancelled due to flood rains and very wet fields.
 - There were about 68 attendees for Melissa Durkee and the Men in Black Band.
 - The last performance scheduled with Jason Cann was cancelled due to all day thunderstorms.

The Shana Stack Band; Jason Cann; Steve, Marty and Joey; and Melissa Durkee and the Men in Black Band have been rescheduled for next year. The food vendors were a big hit this year and Garland will continue to procure them for next year.
- Emergency Medical Services (EMS) – August Report: There were a total of thirteen (13) calls for service in August with seven (7) of those calls happening in the first week. There were six (6) ALS calls; two (2) BLS calls; three (3) refused care and transport; and two calls were cancelled. Selectman Jones stated she was very appreciative of this report.
- Fire Department – August Report:
 - Responded to 20 calls consisting of 9 EMS and 11 Fire/Rescue.
 - Deputy Fire Chief Beckley attended the Mid-Western Hazardous Materials meeting in Sutton while Chief Fountain attended a Zoning Board of Adjustment meeting.

Approved

- On August 1, 2015, the Town of Grantham switched its transporting ambulance from New London Hospital to Lebanon Fire Department and the Dispatch Center for EMS was switched to Hanover. Now both fire and EMS are at one dispatch center.
- The annual open house, health fair and flu shot clinic will be held on October 10, 2015.

➤ Police Department – August Report:

- The Department received training on Weapons Retention and Witness Dynamics by Capt. Massad Ayoob on August 18th & 19th, 2015.
- Chief Madore received an email regarding Sergeant Parsons' participation in the Grantham Village School's summer reading video program. The writer commended Sergeant Parsons on sharing something so personal as reading aloud to the school children and what a gift it is for the young people to have the opportunity to build a relationship with law enforcement. The writer also said what a fine example he is setting for the students and representing the values of the Grantham Police Department.
- Officer Schwartz received high praises from a resident whom he had occasion to speak with regarding a stop sign violation. The resident commended Officer Schwartz on his "great people skills, excellent demeanor", adding he is "one of the finest people" he has met. This also exemplifies the values that the department continues to project.
- Chief Madore received a thank you from one of two women from Canada whom he assisted that had run out of gas. The letter stated how much she enjoyed their time together while waiting to be rescued.
- Chief Madore commented that these three events are truly what small town policing is all about; that it's becoming too prevalent in today's society where only the negative is spoken about and the positive is overlooked.

➤ Trustees of the Trust Funds – August Report: The Trustees of the Trust Funds August Report was reviewed.

➤ Town Administrator:

- The Master Plan Committee has extended the deadline to submit the community surveys. Residents now have until September 14, 2015.
- Upcoming Meetings:
 - The Energy Committee meeting is scheduled for Monday, September 14, 2015 at 5:00pm.
 - The Master Plan Committee meeting is Monday, September 21, 2015 at 7:00pm.
 - The Conservation Committee meeting has been rescheduled to Tuesday, September 22, 2015 at 7:00pm.

Approved

- The Zoning Board meeting scheduled on September 24, 2015 at 7:00pm has been cancelled.

OTHER

- Don Gobin stated he is part of a group that would like to rent the Grantham Indoor for a large event, and asked what the process is as far as permits, etc. Chief Fountain said a large event would require a place of assembly permit. Chief Madore said he would have to arrange for police coverage. Selectman Brown stated that Section 8 of the Parking Ordinance requires the Police Department to be notified with large events like this if it necessitates parking vehicles on traveled roads. Mr. Gobin stated that parking would take place on private property.

NON-PUBLIC

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Brown, seconded by Selectman Jones to enter into a Non-Public session at 5:45pm. Present were: Selectman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper.

Following proper vote, the Board returned from Non-Public session at 6:50 pm.

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Brown. **Approved by majority vote.**

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Brown; **by majority vote, the Board adjourned at 6:51 pm.**

The next Selectmen's Meeting will be held on **Wednesday, September 23, 2015** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant