

Approved

Town of Grantham Board of Selectmen - Meeting Minutes July 27, 2016

The meeting of the Board of Selectmen was called to order at 5:05pm on Wednesday, July 27, 2016 by Chairman Kimball. The meeting was held in the Grantham Town Building, Lower Level Meeting Hall at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief Walter A. Madore, Sr.; Fire Chief Jay Fountain and others

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE - APPROVED

- Payroll Manifest #483
- Accounts Payable Manifest #507-510
- 2016 Warrant for Unlicensed Dogs
- 2016 Property Tax Refunds (due to overpayment)
 - M/L 225-027-000; 20 Allens Drive - \$3,080.65
 - M/L 225-020-000; 31 Allens Drive - \$283.37
- Notice of Intent to Cut Wood or Timber
 - M/L 233-100-000; Dunbar Hill Road
- Building Permits:
 - M/L 225-053-016; 16 Niblick Lane - Remodel
 - M/L 222-156-008; 50 Black Duck Spur – Porch
 - M/L 222-016-000; 642 Olde Farms Road – Solar Array
 - M/L 225-218-000; 41 Walton Heath Drive – Shed
 - M/L 225-024-000; 26 Allens Drive – Deck
 - M/L 225-031-000; 6 Allen's Drive – New Home
 - M/L 234-046-000; 67 Greensward Drive - Remodel

APPROVAL OF MINUTES

A motion to approve the regular and non-public meeting minutes of July 13, 2016 as written was made by Selectman Brown; seconded by Selectman Jones. **Unanimously approved.**

CORRESPONDENCE

- Grantham Conservation Commission Chair Richard Hocker: A letter was received from Richard Hocker, Conservation Commission Chair, informing that the Conservation Commission selected Saturday, August 27, 2016 at 11:00am as the potential date and time for the ribbon cutting to the Brookside Park Bridge and trail and asked if this is acceptable to the Selectmen. The Selectmen said yes.

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- Sullivan County Nutrition Services: A thank you was received from Sullivan County Nutrition Services for the town meeting appropriation of \$200.00.
- Town of Grantham Planning Board: Notice was received from the Grantham Planning Board informing of a Site Plan Review for the Grantham Village School's Outdoor Classroom on Thursday, August 4, 2016 at 7:00pm.
- New Hampshire Department of Environmental Services: Notice was received from the New Hampshire Department of Environmental Services informing that the Grantham Greenway has been activated as a NH Public Drinking Water Supply.

OLD BUSINESS

- Olde Farms Road Bridge: Administrator White stated that Michie Corporation, which completed the precast portion of the bridge, has a full engineering department and asked if it would be appropriate to include them in the RFP for the final as-built plan. After discussion, the Board felt it would be best to go with a company that is totally independent from the bridge project.
- Miller Pond Road Bridge: The concrete has been poured and the base coat was done on one side of the bridge.
- Mitchell Automotive: No new information.
- NHMA: The Board will review NHMA's policy recommendations in detail at the next Board meeting on August 10, 2016. The deadline to submit floor proposals is August 12, 2016.
- Assessing RFP: Town Administrator White informed that she contacted many of KRT Appraisal's references and received good reviews. All of the towns she spoke with said they are prompt in responding, professional and they would hire them again. White said she has prepared a contract and is waiting for Town Counsel to review it.

A motion to accept the proposal from KRT Appraisal for General Assessing Services and authorize Town Administrator Melissa White to execute a contract with KRT Appraisal contingent upon approval of said contract by Town Counsel was made by Selectman Brown; seconded by Selectman Jones. ***Unanimously approved.***

NEW BUSINESS

- Upper Valley Lake Sunapee Regional Planning Commission Appointment: A motion to appoint Lynn Kisselbach as a Representative on the Upper Valley Lake Sunapee Regional Planning Commission was made by Chairman Kimball; seconded by Selectman Jones. ***Unanimously approved.***
- Perambulation: A letter was received from the Grantham Conservation Commission with attached Narratives of the Perambulation of the Boundaries of the Town of Grantham. The Selectmen were very impressed and wished to thank the Conservation Commission members for their hard work.

Approved

A motion to accept the Narratives of the Perambulation of the Grantham Town Boundaries from the Grantham Conservation Commission was made by Selectman Brown; seconded by Selectman Jones.

The Narratives will be mailed to the New Hampshire Secretary of State's Office.

DEPARTMENT/COMMITTEE REPORTS

➤ Transfer Station – June Report:

Solid Waste – 7 runs; 80.82 tons

Construction Demolition Debris – 9 runs; 42.36 tons

Glass – 1 load; 7.31 tons; Expense: \$219.30

Brush – 1 run; 3.87 tons

Light Iron – 2 loads; 8.8035 tons; Revenue: \$748.30

Tires – 1 load; 528 tires; \$660.00 out of reclamation fund

Fibers – Mixed Loose – (Paper) – 3 loads; 11.91 tons

Revenue: \$ 148.89

Expense: \$1,275.00

Comingle – w/o Glass – (Plastic) – 3 loads; 3.96 tons

Revenue: \$ 0.00

Expense: \$247.50

Total Tonnage of Material taken away; 159.0335 tons

Tickets collected at Transfer Station; \$2,185.00

Total Revenue from recycling: \$ 897.19

Total Expenses from recycling: \$1,741.80

Net Expense from recycling: \$ 844.61

➤ Trustees of the Trust Funds – June Report: The Trustees of the Trust Funds June Report was reviewed.

➤ Town Administrator:

• Upcoming Meetings:

- The Zoning Board meeting scheduled on Thursday, July 28, 2016 has been cancelled;
- The 250th Celebration Committee meeting is scheduled on Thursday, July 28, 2016 at 7:00pm.
- The Energy Committee meeting is scheduled on Monday, August 1, 2016 at 5:00pm.
- The Open Space Committee meeting is scheduled on Thursday, August 4, 2016 at 8:30 am.
- The Planning Board meeting is scheduled on Thursday, August 4, 2016 at 7:00pm.

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- The Trustees of the Trust Funds meeting is scheduled on Tuesday, August 9, 2016 at 1:00pm.

NON-PUBLIC

In accordance with RSA 91-A:3, II(c), a motion was made by Selectman Brown, and seconded by Chairman Kimball to enter into a Non-Public session at 5:35pm. Present were: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

*A motion to leave Non-Public session and return to Public Session at 5:51pm was made by Chairman Kimball; seconded by Selectman Jones. **Unanimously approved.***

In accordance with RSA 91-A:3, II(e), a motion was made by Chairman Kimball, and seconded by Selectman Brown to enter into a Non-Public session at 5:51pm. Present were: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

*A motion to leave Non-Public session and return to Public Session at 5:57pm was made by Selectman Jones; seconded by Chairman Kimball. **Unanimously approved.***

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Brown; **by Unanimous vote, the Board adjourned at 5:58 pm.**

The next Selectmen's Meeting will be held on **Wednesday, August 10, 2016** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant