

DRAFT

Dunbar Free Library
Trustees Minutes
December 5, 2011

The meeting was called to order by Chairperson Mary Kronenwetter at 6:02.
Trustees present: Mary Kronenwetter, Lorie McClory, Ed Jenik, Susan Mellow
Trustees absent: Wendi Grant
Public present: Dawn Huston, Joey Holmes, Susan Wren

Secretary's Minutes

Lorie moved to accept the minutes of October 20, 2011 as written. Mary seconded. Motion passed.

Friends Report

- Susan thanked the Trustees for the festivities at the presentation of the Friends of the Library Award on November 5, 2011,
- The Friends were pleased with the collaboration between the library and Eastman for the Odds Bodkin presentation on November 30, 2011. About 120 people attended the event.
- The annual letter of appeal will be mailed on January 13, 2012.
- The annual meeting will be held in May. The program may be Edie Clark. She writes a column for Yankee magazine.
- Dawn will add a tab for the Friends on the DFL website and a Facebook page is being considered.

Treasurer's Report

- Ed reported the Dunbar Free Library received donations over \$1500.00 in memory of Meryl Lewis from her husband David Burlew, her children, and Joey Holmes.
- Ed moved that the Treasurer create a new account named the Dunbar Free Library Expansion Fundraising Account and deposit the Meryl Lewis donations. Lorie seconded. Motion passed.
- Lorie moved to accept the monies. Mary seconded. Motion passed.

Building Committee

- Ed reported that he met with the architectural team and they are preparing bid documents.
- Ed reported on the status of the generator. Ed will contact Hayward Mechanical. The purchase must be made by June 30, 2012. The generator will be installed in the spring.

Librarians Report

- Dawn reported the storage unit is EMPTY. Extra items are stored in the Towle-Kimball barn.

- Mary moved to accept the Personnel Handbook Library Division. Ed seconded. Motion passed.
- Dawn reported on a possible mold problem. Mary moved to have DesMarais look at the problem. Ed seconded. Motion passed.
- Ed moved to change the dates on the holiday calendar to reflect the 2012 configuration. Mary seconded. Motion passed.

Unfinished Business

- The Trustees will look for library websites and report back at the January meeting with their favorites. Lorie recommended Belmont, Warner, and Kelley Library in Salem as having appealing and user friendly websites. The Salem website was designed by Dink and the Geezer.
- Mary read a letter from the Grantham Historical Society accepting the map. They are willing to take good care of it and the map will be available for loan to the library when there is more space for display.
- Thank you to Eastman and the Friends for a wonderful and well attended evening with Odds Bodkin.

New Business

- A library trustee networking social is planned for the spring. There will be further discussion at future trustee meetings.

The next trustee meeting is scheduled for Thursday, January 19, 2012 at 6:00 at the Dunbar Free Library.

Non-Public Session as per RSA 91-A3, II (a)

The Trustees went into non-public session at 7:05.

The Trustees came out of non-public session at 7:28.

Ed moved to seal the minutes of the non-public session. Lorie seconded. Motion passed.

Mary moved to adjourn the meeting. Ed seconded. The meeting was adjourned at 7:30.

Respectfully submitted,

Susan R. Mellow
Dunbar Free Library Trustees
Recording Secretary