

## MEMORANDUM

November 8, 2010

TO: Grantham Recreation Park file  
FR: Gerald Coogan  
RE: Summary – Wednesday November 3, 2010 meeting

### Those in attendance:

Warren Kimball, Selectmen  
Todd Cartier, Recreation Committee  
Rick Anderson, Recreation Committee  
Becky Newton, Esq., Town Administrator  
David Armstrong, member School Board  
Dr. Keith Pfeifer, Supt., SAU # 75  
Missy Walla  
John Ames  
Jerry Bieszcz  
David Stick  
Ken Stick  
Bob Duval, P.E., Chief Engineer TFMoran  
Jerry Coogan, Chief Planner, TFMoran

Keith reported on the following:

- 194 Grantham students K through 12 reside at the Eastman development;
- School fields are in transition from all ages use towards T-ball and Rookie level only in future
- Current plans call for the school playgrounds and ballfields to be re-graded and an irrigation system to be installed; and
- SVE of Keene, NH is the SAU's engineer of record for these items

Recreation Committee discussion:

- Soccer has been very popular in the last few years; Grantham is known as a "Soccer Town"
- It will be desirable to overlap baseball outfields with multi use fields to maximize soccer and little league capacity;
- The right to use already cleared land in the shoreland protection zone is important; TFM to confirm and coordinate this point with NHDES;
- The Town has been led to believe that the Alteration of Terrain (AOT) permit fee may be waived by the NHDES if the Town constructs a boat launch; TFM to confirm if this is true
- TFM to include hiking trails in master plan;
- Parking demand observation reveals about 65 cars during busy times; there needs to be capacity for parking overflow above this number on special events e.g. Old Home Day
- Sledding hill with possible rope tow to be considered in master plan;
- Include a pavilion in the master plan;
- Grantham Recreation park is used for Town social gatherings and many other events besides walking and athletics;

Bob Duval reviewed the TFM proposed scope of work:

1. Kickoff meeting – today;
2. Coordinate wetlands and survey;
3. Coordinate Test pits for septic purposes with Clayton Pratt;
4. Identify funding opportunities;
5. Public Meeting in early December;
6. Prepare Preliminary Design based on December meeting feedback;
7. Prepare a Preliminary Cost Estimate for Town vote based on the preliminary plans;
8. Hold a second Public Meeting in January;
9. After incorporating approval of the Prepare permit applications; and
10. Deliver Final Plans for Phase 1 after permits have been received

Potential grant opportunities to followup:

- Baseball Tomorrow;
- Soccer Field USA; and
- NH Fish and Game for a possible boat launch

Follow up activities:

- Bob Duval to send a contract to the Board of Selectmen (BOS) for their approval / signature;
- Bob to request Peter Schauer to complete the wetlands survey ASAP;
- Bob to contact Clayton Platt (863 – 0981) to complete the survey after wetlands are flagged;
- TFM will prepare a proposed master plan integrating previous work with TFM's recommendations for review and comment at a meeting in mid December;
- TFM advised that general consensus by the end of that meeting will be important to maintaining the proposed schedule and start of Phase 1 engineering;
- TFM to prepare a preliminary cost estimate by around January 10, 2010 for Phase I (soccer fields) and subsequent phases to include the balance of facilities); BOS will use this for budgeting purposes;
- TFM will explore state and funding opportunities with NH F&G for a boat launch; and
- TFM will contact Becky regarding a December meeting date; 5 PM is the preferred time.