

APPROVED

Town of Grantham Grantham Conservation Commission SPECIAL MEETING MINUTES February 15, 2011

Chairman Richard L. Hocker called the special meeting of the Conservation Commission to order on Tuesday, February 15, 2011 at 4:14 p.m. The meeting was held in the Lower Level Auditorium at Grantham Town Hall located at 300 Route 10 South, Grantham, NH.

Commissioners Present: Chairman Richard (Dick) Hocker; Andy Eastman; Merle Schotanus; Joe Watts (*Alternate*); and Kristina Burgard (*Alternate*).

Members of the public: None

Administrative

None

New Business

None

Other Business

Planning for Conservation – Approval of Payments Due to EMC

Chair Hocker indicated that the purpose of the special meeting is to address approval of payments to our Wetlands Inventory consultant, Ecosystem Management Consultants of New England, LLC (“EMC”). He was just informed by the Town administration that they would not process payment requests without a formal vote by the Commission at a face-to-face meeting.

As specified in the contract, there are four progress payments, and EMC’s first payment of \$3,000 is due today. After that, the contract specifies three more amount- and date-certain payments: \$3,000 on April 30th; \$3,000 on August 31st; and \$3,500 on December 31st.

Schotanus stated that the contract is the controlling document here, and it clearly specifies the amount of each payment and when they are required to be paid, so the Commission can, at this meeting, give blanket approval and authorization to the Chair to make payments to EMC as they become due in accordance with the contract, with a proviso that the authorization can be withdrawn by the Commission at any subsequent meeting.

The members present all concurred that this would be the best way to proceed in order to ensure that payments to EMC are made in compliance with the contract.

A motion was made by Schotanus to: a) approve the first payment and authorize Chair Hocker to pay immediately the first payment to EMC; and b) authorize Chair Hocker to approve and pay future amounts as they come due under the terms of the contract with EMC, which authorization may be rescinded by the Commission at any future meeting. Burgard seconded the motion.

There being no further discussion, the motion was put to a vote.

Unanimously approved.

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March 2nd Meeting – Potential Attendance of Don Miner

Chair Hocker stated that Town Administrator Becky Newton advised him that she is trying to arrange for Don Miner to attend the March 2nd Conservation Commission meeting to discuss the issue of Faye Road and access to the Flewelling property. Schotanus inquired whether it would be advisable to also have a representative of the Blue Mountain Snowdusters present at this meeting, as they are also involved with this issue and potential ways to resolve it.

All the members present agreed that it would be beneficial to have someone from Blue Mountain Snowdusters at this meeting should Don Miner attend, and Schotanus should check on the availability of their representative. Chair Hocker stated that once we receive a firm commitment regarding Don Miner's attendance, Schotanus should confirm attendance of a Blue Mountain Snowdusters representative.

Hand Outs

None

Adjournment

Chair Hocker asked if there were any further business. There being none, Burgard moved to adjourn, and Schotanus seconded the motion.

The Commission voted unanimously to adjourn at 4:25 p.m.

NEXT MEETING

The next meeting will be at 7:00p.m. on March 2, 2011, in the Jerry Whitney Memorial Conference Room.

Respectfully Submitted,

Kristina Burgard

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Grantham Conservation Commission, Alternate