



Town of Grantham
Planning Board Meeting Minutes
October 3, 2019
FINAL

I. CALL TO ORDER

Chair Carl Hanson called the meeting to order at 7:00 p.m. The meeting was held in the Jerry Whitney Memorial Conference Room of the Grantham Town Hall located at 300 Route 10 South in Grantham, NH.

Present: Chair Carl Hanson, C. Peter James, Selectmen's Representative Warren Kimball, Peter Guillette, Mary Hutchins and Board Clerk Emily Owens;

Members not present: Alternate Ralph Beasley

Applicants and Members of the Public: Applicant Representatives Phil Bolduc and Scott Bolduc

II. APPROVAL OF MINUTES

Chair Hanson asked the Board if there were any corrections or changes to the September 5, 2019 meeting minutes. C. Peter James made a motion to accept the minutes as written and the motion was seconded by Peter Guillette. **Unanimously Approved and Accepted.**

III. NEW BUSINESS

#10-2019-01; Application for Sign Permit; 300 Route 10 South; Irving Station c/o Neokraft Signs; M/L 233/27

Phil Bolduc President of Neokraft Signs, Inc represented the Irving Station with regards to the Sign Permit Application. Mr. Bolduc stated the sign pole will be cleaned and painted, the canopy will be replaced with a similar blue color canopy and the gas prices will be electronic. Mr. Bolduc stated that Irving would like the canopy illuminated with LED light but he now understands Grantham Zoning Ordinances prohibits this. The sign will continue to be 32 square feet and double sided. C. Peter James asked if Mr. Bolduc had read the Ordinances and if he realized the current sign is non-conforming. Mr. Bolduc stated no when he answered both questions. Peter Guillette stated that the Board was only reviewing the current request to refurbish the existing sign. The Board discussed additional issues of uncertainty such as Irving's new hours of operation, the addition of diesel and the new pump arrangement. Chair Hanson thought the Grantham Selectmen should inquire Irving plans on completing a Site Plan Review Application. Additionally, the Board discussed the advertising found elsewhere on the property and they requested

the additional signs in the windows and wrapped around the gas pumps be removed. Mr. Bolduc stated that he would let Irving know about the Board's request.

There being no further discussion, a motion was made by Mary Hutchins to approve the Sign Permit Application with the conditions that the sign light be turned off after business hours and no lights are allowed on the canopy, seconded by C. Peter James. **Approved 5-0.**

IV. OLD BUSINESS

Update Planning Board Procedures, Regulations and Applications

The Committee agreed to meet October 22nd at 7:00 p.m. and review the Planning Board Rules of Procedure first, prior to reviewing the other documents. Every member will be given an indexed packet with a current list of documents. Peter Guillette mentioned that the Regional Planning Commission could provide the Board with updated regulations.

V. CORRESPONDENCE

10-2019-02; Wetlands Permit Application; 23 Wedgewood Drive; Cameron Shepherd; M/L 225/70

The Board members reviewed the information provided on the DES Wetlands Permit Application. They discussed some of the difficulties of the property and appreciated the information provided.

FY 2020-21 Budget Preparation

Chair Hanson will review the handout provided by Town Administrator Melissa White and return it to her prior to the October 17th deadline. Chair Hanson asked the Board if there were any additional budget items that they felt should be added. The only item discussed was setting aside money for the Regional Planning Commission to assist on updating the Planning Board material.

VI. OTHER BUSINESS

NHMA November 13-14 Conference

Board members were asked if they wanted to attend the New Hampshire Municipal Association semi-annual conference in Manchester, New Hampshire. An email containing detailed information will be provided to the Board so they can register. A printout was available to board members without internet access.

Planning and Land Use Handbooks 2018-19 and 2019-20

Last year's books were provided to members and orders were received for next year's book.

VII. ADJOURNMENT

Chair Hanson stated there being no further business a motion was made by C. Peter James and seconded by Mary Hutchins to adjourn the meeting at 7:55 p.m.

The next meeting of the Planning Board is scheduled for November 7, 2019, at 7:00 p.m. in the Jerry Whitney Memorial Conference Room of the Grantham Town Hall.

Respectfully Submitted,
Emily Owens – Planning Board Clerk