

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes May 12, 2010

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, May 12, 2010 by Chairman Harold Haddock Jr. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South.

Present: Chairman Harold Haddock Jr.; Selectman Constance Jones; Selectman Warren Kimball; Town Administrator Becky Newton, Esq.; Administrative Assistant Melissa White; Robert & Carole White; Fire Chief Jay Fountain; Joey Holmes; Dick Mansfield; Bob Lewis; Todd McIntire

ADMINISTRATIVE - APPROVED

- ✓ Building Permit Applications:
 - a) M/L 232-001-004; 33 Winter Croft Circle #4 – *Kitchen/bathroom renovations*
 - b) M/L 220-026-000; 403 Walker Road – *Porch*
 - c) M/L 227-003-002; Dunbar Hill Road – *New home*
 - d) M/L 236-051-000; 148 Stocker Pond Road – *Barn*
- ✓ Current Use Application: Map 234 Lots 137, 135, 69, 84, 86, 87, 88, 89
- ✓ Veteran's Credit Application

APPROVAL OF MINUTES

- ✓ Chairman Haddock asked if there were any changes to the regular and non-public meeting minutes of April 28, 2010. There being none, a motion was made by Selectman Jones to approve both minutes as written; second by Selectman Kimball. ***Unanimously approved.***

APPEARANCES

- There were several concerned citizens present regarding the policies for the Transfer Station. The Board of Selectmen will address these issues.

CORRESPONDENCE

- Comcast: A letter was received from Comcast informing of their price listing updates. Comcast customers will be informed of these changes through messages on their monthly billing statements.

APPROVED

- Emails: Many emails were received regarding activities at the Transfer Station. The consensus of the emails was that residents wanted to make sure the "swap shop" stayed open. The Transfer Station policies will be reviewed and updated.

OLD BUSINESS

- Grantham Historical Society Memorial Garden: Administrator Newton has asked the Historical Society to contact her when they are ready to plant the trees. Newton will ensure she is on-site when they are ready to do the work.

NEW BUSINESS

- Impending Tax Deed for Unpaid 2007 Taxes: The Selectmen reviewed the impending tax deed for unpaid 2007 taxes.

DEPARTMENT REPORTS

- Police Department: April report was reviewed.
- Town Administrator:
 - Eighteen compost bins and six rain barrels were sold. Administrator Newton thanked Martha Menard and Bob Osgood for arranging the sale.
 - A number of towns that have switched to Bayring Communications for their telephone service are happy with their service. Administrator Newton will check with Comcast.
 - Legislative update: the Governor is looking to remove revenue from municipalities and divert them to the State.
 - NH Department of Transportation (DOT) was dumping ditching materials on a property near Skinner Brook where it crosses Route 10 North. Department of Environmental Services has been notified. DOT has been put on notice that the area is wetlands and to check with the owner to make sure the proper permits have been obtained.
 - Adele Furdyna submitted her resignation from the Conservation Commission. Administrator Newton will send a thank you as well as contact the commission to see if they have a recommendation for her replacement.
 - An invoice was received from Gerald Miller for the work in locating the marker on the Grantham-Plainfield town line that totals \$750 with Plainfield offering to pay half. A motion was made by Selectman Kimball to pay \$375 of the invoice from Gerald Miller; second by Selectman Jones. **Unanimously approved.**
 - The part-time groundskeeper position has been advertised. Applications are due by 4pm on May 28, 2010.
 - The letter regarding the trees hanging over Route 10 has been sent.

APPROVED

- A letter was received from NH Department of Revenue Administration (DRA) indicating the town's equalized value for 2009.
- 2010 1st issue tax bills will be issued soon. Chairman Haddock reminded those in attendance that the July bill is one-half of the prior year's tax; that it doesn't reflect the new tax rate for 2010.
- A request was received from DRA to provide them with the town's parcel information (CAMA-GIS). Newton has sent that information to DRA.
- The April 2010 report from the Trustees of the Trust Funds was reviewed. Trustee and bookkeeper Robert Lewis will continue to provide these reports monthly which will include the CD maturity dates.
- At the request of the Selectmen, Administrator Newton is compiling a list of waste material that comes from the Transfer Station and where the materials are sold.
- The State of NH Low and Moderate Income Homeowners Property Tax Relief form is now available. This form is submitted to the State of NH and the deadline is June 30, 2010. Chairman Haddock requested a notice be sent out on the list serv and to include who qualifies. Administrator Newton stated the maximum household incomes for a single person is \$20,001 and \$40,001 for a married person.
- Approximate Meals and Rooms Tax revenue summary:
 - 2005 - \$86,513.43
 - 2006 - \$94,358.44
 - 2007 - \$103,409.45
 - 2008 - \$109,899.78
 - 2009 - \$110,571.20

Administrator Newton will obtain a summary sheet on how the Meals and Rooms Tax revenue is calculated.

NON PUBLIC

In accordance with RSA 91-A:3 section II-A, a motion was made by Selectman Jones, second by Selectman Kimball to enter into a Non-Public session at 5:42 p.m. to discuss a personnel matter. Present were: Chairman Harold Haddock, Selectman Constance Jones, Selectman Warren Kimball, Town Administrator Becky Newton and Administrative Assistant Melissa White

No votes or decisions were made while in Non-Public session.

Following proper vote, the Board returned from Non-Public session at 6:08 pm.

APPROVED

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, second by Selectman Kimball; ***the Board voted unanimously to adjourn at 6:08pm.***

The next Selectmen's Meeting is scheduled to be held on **Wednesday, May 26, 2010** at 5:00PM in the Grantham Town Building; Jerry Whitney Conference Room at 300 Route 10 South.

Respectfully submitted,

*Melissa M. White
Administrative Assistant*