

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes August 18, 2010

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, August 18, 2010 by Chairman Harold Haddock Jr. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South.

Present: Chairman Harold Haddock Jr.; Selectman Constance Jones; Town Administrator Becky Newton, Esq.; Administrative Assistant Melissa White; Joey Holmes; Missy Walla; Jeff Walla; Richard Hocker; Phil Schaefer

ADMINISTRATIVE - APPROVED

- ✓ Building Permits:
 1. M/L 213-098-000; 31 Shore Road - garage

APPROVAL OF MINUTES

- ✓ Chairman Haddock asked if there were any changes to the regular and non-public meeting minutes of August 11, 2010. There being none, a motion was made by Selectman Jones to approve the minutes as written; second by Selectman Haddock. **Approved by majority vote.**

APPEARANCES

- Missy Walla: Mrs. Walla requested permission to move forward with the site preparation for the shade garden. The Selectmen approved the request.

Chairman Haddock stated he would donate \$300 to cover the cost of material for the shade garden.

Administrator Newton informed that Lake Sunapee Bank will donate \$5,000 this year and \$5,000 in 2011 for the Recreation Park. Once the money is received, Newton felt there would be enough money to move forward with the construction of the back-stop and fencing.

Newton also stated she has sent in a request for \$4,500 to the Hope Foundation, a charitable division of Hypertherm, for improvements at the Recreation Park.

Selectman Jones reminded Newton that purchases for the Recreation Park cannot be made until the money is received.

Walla asked about the invoice for Star Granite. Newton stated she has factored the Star Granite invoice in as an expense and there is a positive cash balance. Newton stated she was in favor of paying the Star Granite invoice.

APPROVED

*A motion was made by Selectman Jones to approve payment of the invoice from Star Granite for \$5,439.28; second by Selectman Haddock. **Approved by majority vote.***

Jones asked if there was any more money owed to Star Granite. Newton confirmed that after the payment of \$5,439.28 Star Granite would be paid in full.

CORRESPONDENCE

- Town of Sutton: Notice was received from the Town of Sutton informing of a Zoning Board of Adjustment public hearing to be held on August 18, 2010 at 7:30pm.
- Cross Country Appraisal Group: Newton informed that a request was received from Cross Country Appraisal Group to schedule the informal taxpayer hearings for September 23, 24, 25. Newton stated she been in contact with Cross Country and have agreed upon September 10, 11, and 12 with telephone reviews to held on the 13th.

Chairman Haddock stated the letters to taxpayers were supposed to be sent out already. Newton stated the letters would be out the week of August 16, 2010.

Jones asked if Greg Hyne from DRA had reviewed the work of Cross Country. Newton confirmed that Mr. Hyne is checking the work of Cross Country and post cards have gone out to those property owners.

Newton informed that Cross Country will have the MS-1 completed by September 27, 2010.

Newton stated that Cross Country is looking for a written extension of the informal hearings. Chairman Haddock was in favor of this provided they meet the revised schedule otherwise the liquidation damage clause would be applied back to the original date that was agreed upon.

OLD BUSINESS

- Direct Deposit: A motion was made by Selectman Jones to authorize the Administrator and Treasurer to implement direct deposit checking for employees via Lake Sunapee Bank Online Banking for payroll deposits; second by Selectman Haddock. **Approved by majority vote.**
- Sale of the Wien House:

- Cleaning: Newton informed she has obtained a quote from Serve Pro for \$1200 (\$600 per day) for general cleaning prior to the open house. Newton reminded that the house has been winterized so there isn't any water or septic which makes cleaning a challenge. The Selectmen approved the quote from Serve Pro.

Haddock asked if the contents of the house had been removed. Newton stated that the Activities and Athletics Departments are working to move their stuff to the basement of Grantham Hollow School #7 (GHS #7) and that a notice was sent out on the list for buyers of the entire contents of the house.

Newton stated she has a quote for storage containers if the need arises. The estimated cost is approximately \$2,300 - \$3,000.

Jones informed that Glenn Carey has done an excellent job with grounds clean-up of the house.

APPROVED

- Open House: Newton stated that the fliers have been created with a date of September 18, 2010 from 9am – 3pm. Ads will be placed in newspapers as well as the Kearsarge Shopper.
 - Roof: Jones stated that Selectman Kimball is working on obtaining a quote for the roof repair.
- Request for Qualifications for Engineering at the Recreation Park (RFQ): Newton informed the RFQ went out to Dodge Reports and will be published in the Valley News legal section on Saturday, August 21, 2010. A mandatory, pre-bid meeting will be held on September 24, 2010 at 2pm at the Recreation Park. RFQ's are due October 8, 2010 by 4pm.

Newton informed that Engineer Clayton Platt is recommending that a test pit be done on the house lot because a new septic approval will need to be obtained in order to sell the house. Approximate cost for the test pit and application fee is \$600. Chairman Haddock requested this work be done as soon as possible.

- GHS #7 boiler repair: Newton stated Aggressive heating has been notified to perform the work needed on the boiler.
- Sawyer Brook Trees: Newton stated quotes were obtained from:
- Fox Tree Service - \$5,960; includes removing all yellow flagged trees in and around Sawyer Brook, contracting a 40 ton crane and operator and removing additional trees not marked that are a potential threat to road or the brook. Town is responsible for traffic control for up to two days and provide a place to dump the wood chips.
 - DA Carey - \$4,000; includes removal of six maple trees and two balsam fir to be done with a crane. The Town is responsible for traffic control for one day.

Conservation Commission Chair Richard Hocker felt the wood chips from this project would be valuable to the Town to sell.

There was discussion regarding where to store the wood chips. Resident Jeff Walla suggested storing them at the Recreation Park near the playground.

A motion was made by Selectman Jones to accept the quote from DA Carey for removal of eight hazardous trees around Sawyer Brook for \$4,000; second by Selectman Haddock.
Approved by majority vote.

- Conservation Commission - Shack on the Smith Lot: Newton stated that no information has been obtained from the Fire Department.
- Conservation Commission - Sugar River Flooring (parking): Newton stated the letter was sent to Angie Beaulieu regarding the paving of their parking lot and she said she would contact DES in the next couple of weeks.
- Deputy Health Officer: Chairman Haddock informed he spoke with Roger Woodworth and he (Woodworth) felt Dr. Saks would be interested in the volunteer position. Administrator Newton will follow-up with Woodworth.

APPROVED

NEW BUSINESS

- Utility Values: Newton informed the utility appraisal is complete. The present value of Public Service of New Hampshire's utilities is \$2,631,109 and the new value is \$4,560,912. The increase in tax revenue would be approximately \$32,054. Newton stated the utilities hadn't been reviewed in ten years and recommended they be done every five years.

Chairman Haddock requested Newton send a letter to PSNH informing them of their new values with the option to discuss it with Jeff Earls of Cross Country Appraisal Group. Jones requested the letter also include the last time the appraisal had been conducted.

- Grounds Keeping Update: Newton informed that the cemeteries, Wien House and Recreation Park look great. Newton stated the grounds at Town Hall need to be addressed and informed Groundskeeper Glenn Carey recommended replacing the wood chips with loam and seed.

The Board of Selectmen felt that grass would look much better and approved the work to be done this fall. Selectman Jones asked for the best price to be obtained.

- Playground Scrapbook: Administrative Assistant White informed the Town received a copy of the scrapbook for the playground from Sarah Johnson. A copy was also given to the Library. Chairman Haddock requested a soft-covered copy be ordered and sent to Pepsi as a thank-you. Selectman Jones agreed.

DEPARTMENT REPORTS

- Town Administrator:

- Shoreland Cutting Review Application has been finalized. A motion was made by Selectman Jones to adopt the Shoreland Cutting Review Application; second by Selectman Haddock. ***Approved by majority vote.***
- A draft Temporary Alternate Duty policy was distributed to the Board of Selectmen for review. A final version will be provided for adoption at the Board of Selectmen's Meeting on September 8, 2010.
- The construction of the dug-outs at the Recreation Park is going well.
- Newton thanked Office Assistant Martha Menard and Administrative Assistant Melissa White for their hard work and dedication. Newton explained that each has received compliments on their service to the public.
- Conservation issues:
 - Conservation Chair R. Hocker felt that Miller Pond Road is being used as a "skidder road" and suggested the Road Agent look at what the impact may be.
 - The damage to the bridge to the Flewelling property was discussed. Hocker stated it may need to be replaced. There was discussion regarding ownership of the bridge and whether the owner has to replace it. Newton will check with legal counsel.

APPROVED

➤ Transfer Station – July Report:

- Solid Waste - 9 runs with a total tonnage of 94.21 tons
- Construction Demolition Debris - 8 Runs 23.9 tons
- Tires - 1 load 2.80 tons Expense \$322.00
- Glass - 1 load 7.31 tons Expense \$146.2
- Metal - Light Iron - 1 run 3.78 tons revenue \$509.87
- Tin Cans - 1 run 1.87 tons revenue \$195.94
- Aluminum Cans - 1 load 1574 lbs Revenue \$503.68
- Batteries - 1 load 325 lbs Revenue \$32.50
- Fibers - Mixed Loose - (Paper) - 4 Loads 20.23 tons
Revenue \$741.35
Expense \$900.00
- Comingle - w/oglass - (Plastic) 4 loads 5.76 tons
Revenue \$0.00
Expense \$172.80

Totals:

169.29 tons of material taken away
1574 lbs of Aluminum
325 lbs of batteries
\$1,107 in tickets collected at Transfer Station

Total Revenue from recycling \$1,447.16
Total Expenses from recycling \$1,541.00
Net Revenue from recycling \$442.34

OTHER

Resident Phil Schaefer asked if the South Cove Activity Center in Eastman will be subject to property taxation. Chairman Haddock stated that it has not been discussed at all with the Assessor's and that he expects it will be in their report.

Newton stated that the financial statements have been requested and that the Assessor's have been in contact with Eastman officials.

NON PUBLIC

In accordance with RSA 91-A:3 section II-E, a motion was made by Selectman Jones, second by Selectman Haddock to enter into a Non-Public session at 5:46 p.m. to discuss a legal matter. Present were: Chairman Harold Haddock, Selectman Constance Jones, Town Administrator Becky Newton, and Administrative Assistant Melissa White.

No votes or decisions were made while in Non-Public session.

Following proper vote, the Board returned from Non-Public session at 6:05 pm.

APPROVED

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, second by Selectman Haddock; ***by majority vote, the Board adjourned at 6:06pm.***

The next Selectmen's Meeting is scheduled to be held on **Wednesday, September 8, 2010** at 5:00PM in the Grantham Town Building; Jerry Whitney Conference Room at 300 Route 10 South.

Respectfully submitted,

*Melissa M. White
Administrative Assistant*