

# APPROVED

## Town of Grantham - Board of Selectmen Regular Meeting Minutes March 23, 2011

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, March 23, 2011 by Chairman Harold Haddock Jr. The meeting was held in the Grantham Town Building, Lower Level at 300 Route 10 South.

Present: Chairman Harold Haddock Jr.; Selectman Constance Jones; Selectman Warren Kimball; Town Administrator Becky Newton; Administrative Assistant Melissa White; Fire Chief Jeremiah Fountain; Joey Holmes

### ADMINISTRATIVE

#### *For Approval/Signature - APPROVED*

- ✓ Intent to Excavate: M/L 226-018-000; Yankee Barn Road
- ✓ Current Use Application: M/L 207-014-000 & 207-013-000; 398 Hastings Hill Road
- ✓ Preapproval of 2011 Tax Lien payment (actual amount to be determined April 4, 2011)
- ✓ Building Permits:
  1. M/L 221-011-000; 169 Rawson Ridge – convert garage space
  2. M/L 233-008-000; 21 Willis Avenue – furnace
  3. M/L 234-020-000; 15 Greensward Drive – new home
- ✓ Veteran's Credit Applications:
  1. M/L 237-001-000; Robert MacNeil
  2. M/L 233-194-002; C. Peter James
  3. M/L 225-251-000; David Norman
  4. M/L 233-030-000; Milton Goldberg

### APPROVAL OF MINUTES

- ✓ Chairman Haddock asked if there were any changes to the regular meeting minutes of March 9, 2011. There being none, a motion was made by Selectman Jones to approve the regular meeting minutes as written; second by Selectman Haddock. ***Approved by majority vote.***

### CORRESPONDENCE

- Bruce Ferguson: Newton explained that Mr. Ferguson had sent an email regarding high-speed internet in Grantham. Newton said she has emailed the Executive Director of Fast Roads and is still awaiting a response.
- Primex: A check was received from Primex for \$467.00 which is the pro-rated discount for achieving a set of risk management (safety) practices called PRIME.

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## OLD BUSINESS

- Athletics – Dance Program: Newton stated she is still working on this.
- Online Access of Assessing Data: No update.
- Recreation Park Development: Newton stated the next Recreation Park meeting is March 24, 2011 at 6pm; that the purpose of this meeting is to final the size of the ball field and to identify the mitigation parcel for wetlands.

Newton stated that she has found out that the Selectmen are not agents to expend from the Athletics Field Capital Reserve Fund. NH Department of Revenue Administration (DRA) has said that a special Town Meeting will have to be held to approve the Selectmen as agents to expend from the fund.

Selectman Jones referred to Article 19 of the 1996 Town Meeting minutes which states:

**Article 19:** *“To see if the Town will vote to establish a Capital Reserve Fund, under the provisions of RSA 35:1 for the purpose of acquiring or developing additional recreational fields, or for the purpose of acquiring or developing property for use as a “Town Green”, and to raise and appropriate \$5,000 to be placed in this fund.” (Majority vote required.)*

*Petitioned Warrant Article – Special Warrant Article – The Board of Selectmen recommend this appropriation.*

*Motion by Carl Hanson: “I move Article 19 as written.”*

*Seconded by Art Hamm.*

*Amendment by Alden Pillsbury: “I move the following amendment: to delete the period after the word fund (the last word in the article) and add the words ‘and to designate the Board of Selectmen as agents to expend said fund.’”*

*Seconded by Myron Cummings.*

*Selectman Pillsbury explained his amendment was to free the hands of the Selectmen in the event the Town wanted to expend the funds without having to wait until Town Meeting to get the authorization.*

*Carl Hanson stated he was not opposed to this amendment.*

*The moderator called for the vote on the Article as amended.*

*Article 19 as amended was adopted by unanimous voice vote.*

Jones then referred to Article 23 of the 1997 Town Meeting minutes which states:

**Article 23:** *“To see if the Town will (i) vote to raise and appropriate \$33,000 to survey, engineer, and begin construction of recreational field(s) adjacent to the school and (ii) accept the gift of \$13,000 from the Grantham Conservation Commission to defray the cost of said recreation field(s). Said balance to be further defrayed with the use of \$5,000 plus any accrued interest from the “Town Green/Recreation Field(s) Capital Reserve as established by the 1996 Town Meeting Article 19.”*

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*Motion made by James Pierce "I move Article 23 as written." Seconded by Karen Wentzel.*

*Connie stated it would have been nice if the Selectmen had asked the Conservation Committee first. RSA is pretty specific on how this fund can be spent.*

*Chief said we need a recreation area for the kids. They are playing in the Mobil Station parking lot and dead end streets.*

*Pam Hanson hopes the Selectmen would use the commet that came from Project 2001.*

*Shannon stated we need more playing fields for the kids.*

*Connie asked that on behalf or the Grantham Conservation Commission, I move the following amendment to Article 23 (ii) to read:*

*To amend Article 23: "(ii) accept the gift of \$13,000 from the Grantham Conservation Commission contingent on the Commission's approval of a site plan which adequately addresses conservation concerns such as habitat preservation, woodland butters, etc. to defray the cost of said recreational field(s).*

*Seconded by Robert Weiss.*

*Passed on voice vote.*

Jones then stated that at the 2009 Town Meeting, Article 18 was passed to discontinue the Town Green Capital Reserve Fund; that the Recreation Field Capital Reserve Fund was not discontinued. Jones questioned why the Board would have discontinued the Recreation Field Capital Reserve Fund when that is what they have been working on and spending monies from for the past several years.

The Selectmen requested Newton to contact DRA to see if a special Town Meeting is necessary. Selectman Jones stated that if a special Town Meeting is necessary she would like a review of all the Capital Reserve Funds and make sure that the Selectmen are agents to expend from them. Newton said she has already requested the list from Trustee Robert Lewis.

## NEW BUSINESS

- DRA MS-2 form: Newton stated the MS-2 is completed and at DRA for review.
- Dunbar Free Library Trustee Appointment: A motion was made by Selectman Jones to appoint Wendi Grant as a Trustee for the Dunbar Free Library; second by Selectman Kimball. ***Unanimously approved.***
- Invoice from Schauer Environmental: A motion was made by Selectman Kimball to approve the invoice of \$230 from Schauer Environmental to come from the Timken Foundation Grant; second by Selectman Jones. ***Unanimously approved.***
- M/L 211-020-000; Tall Timber Drive: Newton explained that a structure was built on a parcel on Tall Timber Drive without a building permit and that after talking with the property owner it is unknown who built it. The Board of Selectmen signed a cease and desist order that will be tacked to the building. It is hoped the person who built the structure will come forward.
- Dental Insurance: A motion was made by Selectman Kimball to allow Administrator

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Newton to sign the dental renewal notice; second by Selectman Jones. *Unanimously approved.*

- Primex CAP Program: Newton explained that Primex is now offering a program that caps the increase for those members who are enrolled in a multi-year contract. The program will be for Worker's Compensation and Property & Liability coverage and the cap will be 8% and 7% respectively. Chairman Haddock signed the documents to enter Grantham into these programs.

## DEPARTMENT/COMMITTEE REPORTS

### ➤ Town Administrator:

- Recreation Park Committee member Todd Cartier contacted Cardigan Mountain School and the kids in their volunteer program might be able to stain the dugouts on April 21, 2011.

Newton will contact Todd French to see if he is still willing to donate the stain.

Chairman Haddock said to keep Sullivan County Corrections in mind for help with spring cleanup.

- Newton explained there are issues with the Comprehensive Shoreland Protection Act (CSPA) and the confusion in the Zoning Ordinance on what bodies of water are protected by the State and what is protected by the Town. The Board of Selectmen felt the Zoning Ordinance should be made clearer on which bodies of water are protected by CSPA and which is protected by the Town Zoning Ordinance.

Chairman Haddock requested a review of all Town Ordinances.

- Upper Valley Lake Sunapee Regional Planning Commission's Senior Planner, Nathan Miller will attend the next Selectmen's meeting to talk about the 10-year transportation plan.
- Draft Waiver of Liability for a house being built on Doc's Drive was reviewed. The Board of Selectmen requested the waiver of liability be sent to Town Counsel for review.
- The search for new Capital Improvement Plan Committee members will begin soon. Newton will send out a notice on the list serv. Chairman Haddock requested a member of the Planning Board be on the committee as well. Administrative Assistant suggested including it in the spring newsletter.
- The Grantham Conservation Commission (GCC) sent a letter to Karen Hastings stating they (GCC) is interested in purchasing her properties.
- A contract was received from GCC for cutting of the Town Forest. Newton has informed GCC that the contract has to be reviewed by Town Counsel and that the Board of Selectmen would be the party entering into the contract.

Newton stated GCC wants to hire Temco (The Ecosystem Management Company) owned by GCC alternate member Jeremy Turner and that the contract would allow for Temco to receive part of the proceeds from the stumpage sales.

The Selectmen felt the work should be put out to bid.

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Newton explained that the lot proposed to be cut is listed in the management plan as one of the two best lots in town. Newton cautioned the Board to proceed slowly with the cutting; that it is high quality hardwood.

- Newton will send a follow-up letter to Alden Pillsbury notifying him that his abatement application is still valid and the Assessor's will be reviewing it soon.
- HB457 passed the House of Representatives which would cut the amount of money the Towns receive in interest for overdue tax bills from 18% to 9% and from 12% to 6% based on the type of lien it is. Newton stated the Town receives about \$25,000 in revenue for overdue taxes.

Newton will contact the Senator in opposition of the bill.

- A second letter was sent to Blue Mountain Forest Association regarding the building permit they applied for in November 2010.
- Resignation was received from Lea Frey as Town Archivist effective June 30, 2011.
- ICMA Northeast Regional Summit is April 14<sup>th</sup> & 15<sup>th</sup> in Portland, ME.

➤ Trustees of the Trust Funds: The February report was reviewed.

➤ Transfer Station – February Report:

- Solid Waste - 7 runs; 54.57 tons
- Construction Demolition Debris - 2 Runs; 6.22 tons
- Glass - 1 load 7.31 tons; Expense \$160.20
- Tin Cans - 1 load 1.96 tons; Revenue \$392.86
- Light Iron - 1 load 4.5 tons; Revenue \$1,104.69
- Fibers - Mixed Loose - (Paper) - 3 Loads 10.77 tons  
Revenue \$709.78  
Expense \$675.00
- Comingle - w/o glass - (Plastic) - 3 loads 6.29 tons  
Revenue \$0.00  
Expense \$170.33

Total Tonnage of Material taken away - 91.62 tons

Tickets collected at Transfer Station - \$455

Total Revenue from recycling - \$2,207.33

Total Expenses from recycling - \$1,006.15

Net Revenue from recycling - \$1,201.18

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## NON PUBLIC

In accordance with RSA 91-A:3 section II-E, a motion was made by Selectman Jones, second by Selectman Kimball to enter into a Non-Public session at 6:04 p.m. to discuss a matter of impending litigation. Present were: Chairman Harold Haddock, Selectman Kimball, Selectman Constance Jones, Town Administrator Becky Newton, Administrative Assistant Melissa

*Following proper vote, the Board returned from Non-Public session at 6:17 pm.*

## ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, second by Selectman Kimball; *by majority vote, the Board adjourned at 6:18pm.*

The next Selectmen's Meeting is scheduled to be held on Wednesday, April 13, 2011 at 5:00PM in the Grantham Town Building; Jerry Whitney Conference Room at 300 Route 10 South.

*Respectfully submitted,*

*Melissa M. White*

*Melissa M. White  
Administrative Assistant*