

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes June 13, 2012

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, June 13, 2012 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Fire Chief Jay Fountain; Glenn Carey; Brian Hastings and Karen Eylander

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

OTHER

Chairman Kimball introduced Ann Jasper as the new Administrative Assistant.

ADMINISTRATIVE

For Approval/Signature – APPROVED

- ✓ Payroll Manifest #364
- ✓ Accounts Payable Manifest #323/349
- ✓ Dunbar Free Library Sign Application (Temporary)
- ✓ Building Permits:
 - a. M/L 214-045-000; 26 Spring Valley Drive - Shed
 - b. M/L 222-151-001; 24 Pleasant Drive – Sun Room and Increase Deck
 - c. M/L 226-011-000; 485 New Aldrich Road – New Home
- ✓ Notice of Intent to Cut:
 - a. M/L 226-010-000; 475 New Aldrich Road
 - b. M/L 233-094-002; 28 Splitrock
- ✓ Application for Veteran's Tax Credit
- ✓ NH DRA PA28
- ✓ Abatement M/L 241-003-000; \$4.14, Croydon Town line

Not Approved: M/L 226-011-000; 485 New Aldrich Road – New Home: Septic approval not received from NH Department of Environmental Services.

APPROVAL OF MINUTES

- ✓ Chairman Kimball asked if there were any changes to the regular and non-public meeting minutes of May 23, 2012. A motion was made by Chairman Kimball to approve the May 23, 2012 minutes as written; seconded by Selectman Story. **Approved by majority vote.**

APPROVED

PUBLIC HEARING: Gift of Radios from NH Department of Safety for the Police Department

- ✓ The New Hampshire Department of Safety has secured federal funds, in order for municipalities to upgrade their public safety radios. The Grantham Police Department would like to acquire three Motorola Single Band APX 6000 radios with a total cost of \$6,294.24.

Hearing no comment, a motion was made by Chairman Kimball to accept the grant from the New Hampshire Department of Safety for the purchase of the above stated new radios for the Grantham Police Department; seconded by Selectman Story. **Approved by majority vote.**

CORRESPONDENCE

- Public Notice: Sullivan County NH Annual County Convention: We received notice that the Sullivan County NH Annual County Convention will be held Monday, June 25, 2012 at 6:00pm at the Sugar River Bank Community Room in Newport. The Delegation will be taking public comments on the budget.

OLD BUSINESS

- UVLSRPC – ETAP Program: Selectman Kimball stated there is nothing new to report at this time.

Administrator White suggested renaming this Agenda item to clarify what it is. It was decided that the new name will be Town Hall Insulation Project.

- Recreation Park Development: White stated that she received a quote from Hastings Construction in the amount of \$236,110.00. Included were some additions which are optional and have an added cost in the amount of \$1,318.82. A motion to accept the proposal from Hastings Construction was made by Selectman Story; seconded by Chairman Kimball. **Approved by majority vote.**

Chairman Kimball stated that the projected start date is after July 4th.

There was discussion about the installation and location of the well so as to avoid potential damage to the new field. The Grantham Recreation Park Committee will look into this and discuss further with Brian Hastings.

Administrator White noted that the Grantham Recreation Park Committee felt that the ball field is being cut too short and that the preferred height should be 3 inches. Groundskeeper Carey stated that last year he was requested by the coaches to cut the grass to a height of 1.5 inches.

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- New Mower: Chairman Kimball reported that he and Groundskeeper Carey have had no success finding a used mower. Chairman Kimball obtained some quotes on new mowers. It was decided that the 72 inch zero turn mower would be the most appropriate. The retail price for this mower is \$15,536.25 but there will be a discount for municipalities.

There was some discussion about the mower needing to be transported by a trailer and the possibility of having to purchase a trailer for that purpose if the town does not have one that is appropriate. Chairman Kimball will look into this.

A motion to purchase the mower, not to exceed \$15,500.00, with \$9,000.00 to come from the 2011 Warrant Article number 19 and to withdraw the balance from the Mower Capital Reserve Fund was made by Selectman Story; seconded by Chairman Kimball. ***Approved by majority vote.***

NEW BUSINESS

- Shoreline Protection Cutting Plan - M/L 213-003-000; 12 Ash Lane: Administrator White stated that Richard Hocker, Chair of the Conservation Commission, recommended that it be approved as submitted. A motion to approve the Shoreline Protection Cutting Plan as shown was made by Chairman Kimball; seconded by Selectman Story. ***Approved by majority vote.***

DEPARTMENT/COMMITTEE REPORTS

- Fire Department – May Report:
 - Responded to 8 calls consisting of 4 EMS and 4 Fire/Rescue calls.
 - Chief Fountain attended the Upper Valley Mutual Aid Meeting, the Kearsarge Mutual Aid Meeting and the Mid Western Hazardous Materials Team meeting.
 - Department training in May was large diameter supply lines and pumping.
- Police Department – May Report:
 - May 12th Sgt. Parsons and Officer Merrill provided security for the Mascoma High School Prom held at The Bistro.
 - Officer Schwartz provided escort service for the Ride for Silence on May 16th.
 - Applications are still being received for the vacant police officer position. The deadline is June 16.
 - The Department received several thank you's during the month of May in appreciation of the work they do especially in dealing with the homicide that occurred on April 26th.

APPROVED

- Trustees of the Trust Fund – May Report
 - The May Report from the Trustees of the Trust Fund was reviewed.
- Town Administrator:
 - A letter was received from the NH Municipal Bond Bank stating they were able to reallocate the Bond for Town Hall which resulted in a savings of \$3,760.00.
 - Administrator White obtained a quote from Sentinel Alarms for the installation of four Carbon Dioxide Detectors in Town Hall. The cost would be \$2,562.00. A motion to approve \$2,562.00 for the installation of four Carbon Dioxide Detectors in Town Hall was made by Chairman Kimball; seconded by Selectman Story.
Approved by majority vote.
 - There has been concern regarding use of sandwich board signs. White will send a letter to businesses currently displaying them reminding them of the regulations of the ordinance allowing for such signs.
 - There have been some concerns about the McIntire family selling hot dogs at the Recreation Park for the Majors baseball games. The Board felt it was time to establish a Hawkers and Peddlers Ordinance to address this.

ADJOURNMENT

There being no further business, Chairman Kimball moved to adjourn, seconded by Selectman Story; ***by majority vote, the Board adjourned at 5:33 pm.***

The next Selectmen's Meeting will be held on **Wednesday, June 27, 2012** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,

*Ann Jasper
Administrative Assistant*