

# APPROVED

## Town of Grantham - Board of Selectmen Regular Meeting Minutes February 27, 2013

The regular meeting of the Board of Selectmen was called to order at 5:05pm on Wednesday, February 27, 2013 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief Walter Madore; Fire Chief Jay Fountain and Moderator Victoria Smith

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Town Administrator, Melissa White

### **ADMINISTRATIVE**

- ✓ Payroll Manifest #386 and #387
- ✓ Accounts Payable Manifest #358
- ✓ Application for Veteran's Tax Credit:
  - a. M/L 232-011-000; 634 Dunbar Hill Road
  - b. M/L 236-015-000/001; 109 Lumber Lane
- ✓ Application for Current Use:
  - a. M/L 220-022-000 & 220-021-000; 201 Walker Road
- ✓ Notice of Intent to Excavate
  - a. M/L 226-018-000

### **APPROVAL OF MINUTES**

Chairman Kimball asked if there were any changes to the regular and non-public meeting minutes of February 13, 2013 and/or the Budget Hearing meeting minutes of February 6, 2013. A motion was made by Selectman Story to approve the regular and non-public meeting minutes of February 13, 2013 and the Budget Hearing meeting minutes of February 6, 2013 as written; seconded by Selectman Jones. ***Unanimously approved.***

### **CORRESPONDENCE**

- Michele Daigle: A letter was received from Michele Daigle asking the Selectmen to replace two stolen Transfer Station Ticket Punch Cards worth \$70.00. Town Administrator White explained that Transfer Station Ticket Punch Cards are purchased at the Selectmen's Office and used to dispose of certain items at the Transfer Station and therefore, no financial transactions take place at the Transfer Station. White added that the town does not normally refund for lost tickets. There was discussion and because Daigle filed the claim with the Police Department and included all of the documentation with her request, the Selectmen agreed to replace the stolen Transfer Station Tickets. A

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Motion to replace the Transfer Station Ticket Punch Cards in the amount of \$70.00 stolen from Michele Daigle was made by Selectman Jones; seconded by Selectman Story.  
***Unanimously approved.***

- New Hampshire Department of Transportation: A letter was received from the New Hampshire Department of Transportation informing of the implementation of the National Traffic Incident Management (TIM) Responder Training Program in New Hampshire. White explained that it is a four hour workshop for Fire, Police, EMS and Public Works personnel to reduce the risks of first responders getting injured in a traffic incident. White added that she would like to see Grantham employees attend as soon as possible. Chairman Kimball suggested contacting the New Hampshire Department of Transportation to offer Town Hall as a training site.

## **OLD BUSINESS**

- Olde Farms Road Bridge #107/113: White stated she does not have an update at this time.

## **NEW BUSINESS**

- Shoreline Protection Cutting Plan; M/L 213-016-000: A motion to approve the Shoreline Protection Cutting Plan as modified and recommended by the Environmental Control Committee and the Grantham Conservation Commission was made by Selectman Story; seconded by Selectman Jones. ***Unanimously approved.***
- Invoice from Right Angle Engineering, PLLC: An invoice was received from Right Angle Engineering, PLLC in the amount of \$2,385.00 for the preliminary bridge design for the Miller Pond Road Bridge. A motion to approve payment of \$2,385.00 to Right Angle Engineering for the preliminary bridge design for the Miller Pond Road Bridge and to withdraw said amount from the Bridge Capital Reserve Fund was made by Selectman Jones; seconded by Selectman Story. ***Unanimously approved.***
- Regional Police Inquiry: Chairman Kimball stated that he was approached by a Selectman from Croydon inquiring about forming a Regional Police between Croydon and Grantham. Kimball requested Police Chief Madore provide the Board with his opinion on it.

## **DEPARTMENT/COMMITTEE REPORTS**

- Transfer Station – January Report:

Solid Waste – 7 runs with a total tonnage of 59.71 tons  
Construction Demolition Debris – 2 runs, 8.75 tons  
Glass – 1 load 7.31 tons Expense \$168.13  
Light Iron – 1 load 4.8304 tons Revenue \$1,014.38  
Fibers – Mixed Loose – (Paper) – 2 loads 7.55 tons  
Revenue \$339.75

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Expense \$500.00  
Comingle – w/o glass – (Plastic)-2 loads 3.51 tons  
Revenue \$0.00  
Expense \$61.43

Total Tonnage of Material taken away 91.6604 tons  
Tickets collected at Transfer Station \$595.00

Total Revenue from recycling \$1,354.13  
Total Expenses from recycling \$ 729.56  
Net Revenue from recycling \$ 624.57

➤ Town Administrator:

- A report on the interim inspection of town bridges was received.
- Meeting Schedule:
  - Zoning Board of Adjustment Meeting on February 28, 2013 has been rescheduled to March 14, 2013
  - Grantham Planning Board Meeting March 7, 2013;
  - Annual School District Meeting March 5, 2013 at 6:30pm;
  - Grantham Town Meeting March 12, 2013, Deliberative Session starting at 5:00pm.
- White will be attending a four day Supervisor Academy training at Primex in Concord, NH from March 19 - March 22, 2013.

## NON-PUBLIC

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Jones, seconded by Selectman Story to enter into a Non-Public session at 5:26 p.m. to discuss a personnel matter. Present were: Chairman Warren Kimball, Selectman Ken Story, Selectman Constance Jones, Town Administrator Melissa White; Administrative Assistant Ann Jasper and Police Chief Walter Madore.

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Story. **Unanimously approved.**

**Following proper vote, the Board returned from Non-Public session at 5:36 pm.**

## OTHER

Moderator Smith discussed the Warrant with the Board of Selectmen in preparation for Town Meeting.

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## ADJOURNMENT

There being no further business, Selectman Story moved to adjourn, seconded by Selectman Jones; **by unanimous vote, the Board adjourned at 6:06 pm.**

The next Selectmen's Meeting will be held on **Wednesday, March 13, 2013** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

*Respectfully submitted,*



Ann Jasper  
Administrative Assistant