

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes June 26, 2013

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, June 26, 2013 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Fire Chief Jay Fountain; Police Chief Walter Madore; Athletics Director Marsha Googins; Patrick O'Grady; Jim Coffey; Phil Schaefer; Mary Lou Schaefer; and others

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE

- ✓ Payroll Manifest #396
- ✓ Accounts Payable Manifest #373 & #374
- ✓ Building Permits:
 - a. M/L 233-051-000; 69 Longwood Drive – Enclose Porch/Deck
 - b. M/L 222-094-000; 1 Slalom Drive – Remodel
 - c. M/L 213-045-000; 56 Anderson Pond Road - Shed
- ✓ Notice of Intent to Excavate:
 - a. M/L 226-018-000; Yankee Barn Road
- ✓ Sign Permit Application:
 - a. M/L 226-020-000; 151 Route 10 North

APPROVAL OF MINUTES

Chairman Kimball asked if there were any changes to the regular and non-public meeting minutes of June 12, 2013. A motion to approve the regular and non-public meeting minutes of June 12, 2013 as written was made by Selectman Jones; seconded by Selectman Story.

Unanimously approved.

CORRESPONDENCE:

- Jacqueline Guillette, Superintendent: A letter was received from Superintendent Jacqueline Guillette thanking the staff and elected officials from the Town for the important role they play in the lives of our students.

APPROVED

- Missy and Jeff Walla: A letter was received from Missy and Jeff Walla concerning their neighbors' preparation for a large fireworks display on the upcoming Fourth of July holiday. Fire Chief Fountain and Police Chief Madore also received a copy of the letter. Fire Chief Fountain contacted the New Hampshire Fire Marshall's office for more information and was told that the person(s) must be using fireworks that are permissible in the State of New Hampshire which includes most everything, the person has to be 21 years old and on their own property or have written permission of the land owner. The person(s) have to follow local ordinances pertaining to fireworks which the town of Grantham does not have.
- State of New Hampshire Department of Safety, HSEM: Notice was received from the State of New Hampshire Department of Safety, Homeland Security and Emergency Management that the town has been awarded \$5,747.36 for expenses incurred during the February winter storm named Nemo.

OLD BUSINESS

- Sewer Petition: The Board of Selectmen agreed to hold the Special Town Meeting on August 17, 2013 at 9:00 AM at Town Hall.
- Recreation Park Development: Athletics Director Marsha Googins reported the silt fence has been removed.

Googins advised that Groundskeeper Carey has found glass at the Recreation Park so she is looking into getting signs that state no glass containers allowed.

Googins informed that the School is willing to trade sheds with her. The Board agreed to trade sheds with the School. She said she will check with Groundskeeper Carey regarding placement at the Recreation Park.

Googins reported that there was discussion at the Grantham Recreation Park Meeting about having a table for fundraising at Old Home Day. There was also discussion about having a boot drive at Old Home Day.

White stated an invoice was received from Hastings Construction in the amount of \$2,700.00: \$2,000.00 for the silt fence removal; and \$700.00 for construction of the ramp by the pond. A motion to approve payment of \$2,700 to Hastings Construction for the silt fence removal and construction of the ramp by the pond and to withdraw \$700.00 from the Recreation Park Project Fund was made by Selectman Story; seconded by Selectman Jones. **Unanimously approved.**

- Old Farms Road Bridge #107/113: A letter was received from the New Hampshire Department of Environmental Services requesting additional information to complete the Standard Dredge and Fill application. Bridge Engineer Erin Darrow has provided the requested information.

APPROVED

- Conservation Commission Open Space Committee: White reported that at the June 17, 2013 Conservation Commission meeting, the Conservation Commission approved to provide up to \$3,000.00 for Open Space Committee expenses. There was discussion about appointing members to the Open Space Committee.

DEPARTMENT/COMMITTEE REPORTS

- Transfer Station - May Report:

Solid Waste – 8 runs; 80.10 tons
Construction Demolition Debris – 8 runs; 33.14 tons
Glass – 1 load; 7.31 tons – Expense \$168.13
Light Iron – 1 load; 3.8929 tons – Revenue \$759.12
Electronics – 1 load; 2.80 tons – Expense \$1,015.05
Tires – 1 load; 3.56 tons - \$409.40 out of reclamation fund
Fibers – Mixed Loose - (Paper) – 2 loads; 10.77 tons
Revenue \$430.80
Expense \$500.00
Comingle – w/o glass – (Plastic) – 2 loads; 1.73 tons
Revenue \$0.00
Expense \$30.28

Total tonnage of Material taken away 143.3029 tons
Tickets collected at Transfer Station \$1270.00

Total Revenue from recycling \$1,189.92
Total Expenses from recycling \$1,713.46
Net Expense from recycling \$523.54

- Town Administrator:

- The Town Offices and Transfer Station will be closed July 4, 2013.
- New Hampshire Interlocal Trust, the Town's health insurance agent, is sponsoring a Walk NH Challenge. All town employees are eligible to participate. We have a small group participating.
- Work continues on updating the Hazard Mitigation Plan. The next meeting is June 27, 2013 at 5:15 in the conference room at the Police Department.
- Meeting Schedule:
 - The Zoning Board meeting is June 27, 2013 at 7:00pm;
 - The Trustees of the Trust Funds meeting is July 9, 2013 at 1:00pm;

APPROVED

OTHER

Police Chief Madore presented a proposal to the Board of Selectmen for four Mobile Data Terminals to be installed in the police cruisers. Chief Madore obtained a quote from Patrol PC for four units at a cost of \$4,829.00 per unit which includes mounting hardware, operating system and installation for a total cost of \$19,316.00. Chief Madore explained that the Grantham Police Department would link with Newport Dispatch on Mobile Data Terminals in the cruisers which would greatly enhance the information available to officers in the field and explained the many features. He added the computers that are currently in the cruisers were purchased in 2008 and the company has since gone out of business which would create an issue if major repairs are needed. A motion to approve the purchase of four Mobile Data Terminals from Patrol PC at a total cost of \$19,316.00 was made by Selectman Story; seconded by Selectman Jones.

Unanimously approved.

NON-PUBLIC

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Jones, seconded by Selectman Story to enter into a Non-Public session at 5:39 p.m. to discuss a personnel matter. Present were: Chairman Kimball; Selectman Ken Story, Selectman Constance Jones and Town Administrator Melissa White.

Following proper vote, the Board returned from Non-Public session at 6:05 pm.

ADJOURNMENT

There being no further business, Selectman Story moved to adjourn, seconded by Selectman Jones; ***by unanimous vote, the Board adjourned at 6:06 pm.***

The next Selectmen's Meeting will be held on **Wednesday, July 10, 2013** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant