

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes July 10, 2013

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, July 10, 2013 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief Walter Madore; Fire Chief Jay Fountain; Jamielynn Garland; and Mauri Schwartz

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE

- ✓ Payroll Manifest #397
- ✓ Accounts Payable Manifest #375 & #376
- ✓ Plodzik & Sanderson; Terms of Audit
- ✓ Building Permits:
 - a. M/L 216-071-000; 73 Draper Hill Road – New Roof
 - b. M/L 236-069-000; 522 Rte 114 South – Garage

APPROVAL OF MINUTES

Chairman Kimball asked if there were any changes to the regular and non-public meeting minutes of June 26, 2013. A motion to approve the regular and non-public meeting minutes of June 26, 2013 as written was made by Selectman Story; seconded by Selectman Jones.

Unanimously approved.

CORRESPONDENCE:

- Missy and Jeff Walla: A letter was received from Missy and Jeff Walla thanking Town Administrator White and Fire Chief Fountain for addressing their concerns in their letter of June 19, 2013.
- Southwestern Community Services: A letter was received from Southwestern Community Services thanking the Town for appropriating money to their program.
- Claremont Soup Kitchen: Notice was received from the Claremont Soup Kitchen that its Annual Raffle and Summer Fund Raiser will be held on August 29, 2013.

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- Local Government Center HealthTrust: A letter was received from the Local Government Center HealthTrust informing of a surplus. The return of contribution amount is \$3,300.78.

OLD BUSINESS

- Sewer Petition: White reported that the Town Clerk and Supervisors of the Checklist have developed the voter check list.
- Recreation Park Development: White stated there is no new information.
- Old Farms Road Bridge #107/113: White noted all the rain and how late it is in the season and questioned whether the contractor should be contacted to discuss the possibility of postponing this project for one year. There was discussion and the Board of Selectmen agreed to postpone this project for one year when everything will be in place and work can be started earlier in the spring or summer.
- Conservation Commission Open Space Committee: Mauri Schwartz addressed the Board of Selectmen to speak about the Open Space Committee and asked several questions, most of which were centered on selecting members for the Open Space Committee. Schwartz also questioned the allocation of \$3,000.00 from the Grantham Conservation Commission to the Board of Selectmen for expenses relating to the Open Space Committee.

Schwartz stated that at an earlier Selectmen's Meeting, when discussing the Open Space Initiative, it was stated that the mission for now is to be restricted to completing the open space inventory which will contain properties of ten acres or larger. Schwartz provided the Board of Selectmen with an Inventory which she purchased from the Grantham Town Office and said it is her gift to the Town.

Schwartz addressed Chairman Kimball recounting that he had previously asked her if she would serve on the Open Space Committee and she declined. Schwartz advised that she would be glad to serve as a consultant to the Open Space Committee.

NEW BUSINESS:

- Shoreline Protection Cutting Plan: M/L 215-098-000; 103 Road Round the Lake: A motion to approve the Shoreline Protection Cutting Plan at 103 Road Round the Lake as recommended by the Grantham Conservation Commission was made by Selectman Jones; seconded by Selectman Story . **Unanimously approved.**
- 95 Jericho Road: White informed Cindy Covell of 95 Jericho Road has expressed concern about the rain washing out her driveway. White stated she has met with Road Agent Newcomb about this and determined the issue is due to the property owner not properly maintaining their catch basin and driveway culvert. The Board agreed that driveway culverts are the responsibility of the homeowner.

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DEPARTMENT/COMMITTEE REPORTS

- Trustees of the Trust Funds – As of July 3, 2013: Report as of July 3, 2013 was reviewed.
- Highway Department: Road Agent Newcomb held a bid opening for the paving and received two bids: Blaktop, Inc. - \$70,240.80; and Pike Industries Incorporated - \$77,154.00. Blaktop, Inc. will be used this year for paving.
- Fire Department – June Report:
 - Responded to 14 calls consisting of 4 EMS and 10 Fire/Rescue.
 - Fire Chief Fountain attended the Mid-Western Hazardous Materials meeting.
- Town Clerk/Tax Collector Report dated 7/08/2013: The Town Clerk/Tax Collector Report dated 7/08/2013 was reviewed.
- Police Department – June Report:
 - Officers Gamble and Titorenko began the 161st New Hampshire Police Standards and Training Academy on June 10th. The graduation date is September 13th.
 - Chief Madore attended the New Hampshire Chief's Conference June 13th – 15th and received training on Response to Active Shooters and Dealing with Anti-Police Protestors. Sgt. Parsons also received the same training. Chief Madore and Sgt. Parsons attended the NH Trade Show and reviewed all the new technology and equipment.
 - Grantham Village School held their annual Civil War Encampment Day on June 14th. Grantham Police Department provided presence throughout the day.
 - On June 15th, the Police Department provided detail coverage on Route 10 for the Bicycle portion of the Eastman Triathlon. We are happy to report there were no incidents with any portion of this year's event.
 - Officers Gamble and Julian received a thank you letter from a resident for the Department's assistance with his wife.
 - Chief Madore received a thank you card for assisting a resident who fell off her bicycle, striking her head and fortunately, did not suffer significant injuries.
 - On June 26th and 27th, Sgt. Parsons received his annual training certification at the D.A.R.E. Training Conference so that the department can continue to provide this program to the Grantham Village School 5th Graders.
 - Grantham resident, Sam Buckman, attended the New Hampshire Police Cadet Academy. Congratulations to Sam for completing this entry level Cadet Academy.

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➤ Town Administrator:

- The Hazard Mitigation Plan Committee is meeting Friday, June 12, 2013 at 2:00pm.
- Meeting Schedule:
 - The Conservation Commission meeting is Tuesday, July 16, 2013 at 7:00pm;
 - The Planning Board Meeting on June 11, 2013 has been cancelled;
 - The Zoning Board Meeting on July 25, 2013 has been cancelled.

NON-PUBLIC

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Jones, seconded by Selectman Story to enter into a Non-Public session at 5:28 p.m. to discuss a personnel matter. Present were: Chairman Kimball; Selectman Ken Story, Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper and Jamielynn Garland.

Following proper vote, the Board returned from Non-Public session at 6:13 pm.

ADJOURNMENT

There being no further business, Selectman Story moved to adjourn, seconded by Selectman Jones; ***by unanimous vote, the Board adjourned at 6:14 pm.***

The next Selectmen's Meeting will be held on **Wednesday, July 24, 2013** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant