

# APPROVED

## Town of Grantham - Board of Selectmen Regular Meeting Minutes August 28, 2013

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, August 28, 2013 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Administrative Assistant Ann Jasper; Fire Chief Jay Fountain and NH State Representative Linda Tanner

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Administrative Assistant Ann Jasper

### ADMINISTRATIVE - APPROVED

- ✓ Payroll Manifest #400 & 401
- ✓ Accounts Payable Manifest #381
- ✓ Building Permits:
  - a. M/L 215-045-000; 4 Anderson Pond Road - Garage
  - b. M/L 216-003-000; 59 Silo Lane - Shed
  - c. M/L 235-027-010; 134 Woodland Heights - Garage
  - d. M/L 222-281-000; 24 Clearwater Drive Sewer – Platform & Deck
  - e. M/L 225-218-000; 41 Walton Heath Drive – Addition Living Room/Garage

### ADMINISTRATIVE – DENIED

- ✓ Application for Veteran's Tax Credit:
  - a. M/L 213-079-000; 2 Hilltop Place (*not timely filed*)

### APPROVAL OF MINUTES

Chairman Kimball asked if there were any changes to the regular and non-public meeting minutes of July 31, 2013 and August 14, 2013. A motion to approve the regular and non-public meeting minutes of July 31, 2013 and August 14, 2013 as written was made by Selectman Story; seconded by Selectman Jones. **Unanimously approved.**

### APPEARANCES:

- Linda Tanner, New Hampshire State Representative, Sullivan – Dist. 9: Linda Tanner introduced herself to the Board of Selectmen and explained that she is a New Hampshire State Representative for Sullivan County District 9 which is comprised of eight towns; Plainfield, Croydon, Cornish, Grantham, Springfield, Newport, Sunapee and Unity. Tanner gave a brief personal history and briefed the Board on issues recently voted on at the State House. Tanner explained that at this point, they are starting to develop legislation for the following year and asked the Board if they had any concerns regarding towns and communities that they would like addressed. The Board said they would like to give it some thought and let her know. Selectman Jones added that it would be nice to get a report with information about what's going on at the State House from the Representatives prior to publishing our Town Report.

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## CORRESPONDENCE:

- Gershen Abraham: A copy of a thank you note to the Grantham Fire Department was received thanking Fire Chief Jay Fountain and Deputy Fire Chief Dave Beckley for their fast response and efforts in a recent request to address a concern.

## OLD BUSINESS

- Recreation Park Development: Athletics Director Marsha Googins met with Dan Boudette of Turf Services to coordinate aeration and over seeding the new field within the next two weeks if we get enough rain. Googins is awaiting a proposal with more detail from Boudette. The new field will also be aerated and fertilized in the spring of 2014, approximately April, weather permitting.
- Conservation Commission Open Space Committee: No update.
- 18 Dunbar Hill Road: No update.

## NEW BUSINESS:

- Shoreline Protection Cutting Plan: M/L 215-064-000; 8 Turner Brae: A motion to approve the Shoreline Protection Cutting Plan at 8 Turner Brae as recommended by the Grantham Conservation Commission was made by Selectman Story; seconded by Selectman Jones. **Unanimously approved.**
- Stoney Brook Road: Selectman Jones reported that Peter Blakeman of Blakeman Engineering, Inc. met with Road Agent Joe Newcomb at Stoney Brook Road and will send a Memo to the Selectmen answering some of the questions that the resident had regarding a portion of Stoney Brook Road. Jones explained that Blakeman has one thing he needs to research and will then provide a more detailed letter addressing the issues.
- Noise Complaint – 631 Route 114: Town Administrator White received a noise complaint at 631 Route 114. The complaint alleges that the saw mill at 631 Route 114 is operating outside of the hours that were approved by the Planning Board. Selectman Jones and White met with the manager of the saw mill and discussed the concerns. The Manager stated he would be sure to keep the operation within the hours approved by the Planning Board.
- Primex Contribution Assurance Program (CAP): Primex has offered the town an opportunity to participate in the Contribution Assurance Program (CAP). CAP provides stability by creating a limit not to exceed 7% (over the previous year's contribution) on the town's Property and Liability Insurance for the next two years.

A motion to participate in the Primex Contribution Assurance Program for property and liability insurance coverage for the fiscal years of 2015 and 2016 and to authorize Administrative Assistant Ann Jasper to sign the agreement on the Town's behalf was made by Selectman Jones; seconded by Selectman Story. **Unanimously approved.**

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## DEPARTMENT/COMMITTEE REPORTS

### ➤ Transfer Station – July Report:

Solid Waste – 8 runs; 98.79 tons  
Construction Demolition Debris – 9 runs; 37.59 tons  
Glass – 1 load; 7.31 tons, Expense \$168.13  
Light Iron – 1 load; 4.9 tons, Revenue \$875.00  
Electronics – 1 load; 2.72 tons, Expense \$896.37 Revenue \$75.53  
OCC Cardboard – 1 load; 19.66 tons, Revenue \$2,064.30

Fibers – Mixed Loose – (Paper) – 3 loads; 16.53 tons  
Revenue \$578.55  
Expense \$750.00

Comingle – w/o glass – (Plastic) 3 loads; 3.37 tons  
Revenue \$0.00  
Expense \$58.98

Total Tonnage of Material taken away; 190.8785 tons  
Tickets collected at Transfer Station; \$2,285.00

Total Revenue from recycling: \$3,593.38  
Total Expenses from recycling: \$1,873.48  
Net Revenue from recycling: \$1,719.90

### ➤ Town Administrator:

- Several town employees participated in a Walk NH Challenge sponsored by the Town's health insurance company, NH Interlocal Trust (NHIT). This challenge was offered to all members of NHIT. Library Director Dawn Huston's husband, Bruce Macleod, was the second grand prize winner and Athletics Director Marsha Googins won the workplace prize.
- White met with Dave Flewelling regarding Sherwood Forest. Flewelling expressed to White that he would like the town to garner more use of the property as the easement intended such as hiking and cross country skiing. Flewelling informed White that there are several geo-cache boxes on the property as well.

White met with Conservation Commission Chair, Dick Hocker, earlier this summer and suggested the Commission organize some hikes in the Reney Forest, Smith Lot and Sherwood Forest, especially when the red and black raspberries are in season. This would be in line with what Flewelling recommended.

Selectman Story added the Historical Society received an email from the Flewelling's reporting that a plaque which was erected by Leavitt Family descendants at the entrance to Leavitt Hill Road from Miller Pond Road is being covered up by branches which makes it difficult to see and asked if the Historical

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Society could trim the branches back. Selectman Story thought if this location is in the right-of-way, maybe we could consult with Road Agent Newcomb to see if this is something he could do.

- The Town Office and Transfer Station will be closed on Monday, September 2, 2013 for Labor Day.
- The Town Clerk/Tax Collector's Office will be closed for training from 3:00 PM on Tuesday, September 10 through Friday, September 13, 2013.
- Road Agent Joe Newcomb will be on vacation August 31 – September 9, 2013.
- Blueberry Sales for 2013 are \$2,008.02.
- Meeting Schedule:
  - The Zoning Board Meeting is August 29, 2013 at 7:00pm;
  - The Planning Board Meeting is September 5, 2013 at 7:00pm;
  - The Trustees of the Trust Fund Meeting is September 10, 2013 at 1:00pm;
  - The Grantham Conservation Commission Meeting is September 16, 2013 at 7:00pm.

## **NON-PUBLIC**

In accordance with RSA 91-A:3 section II-d, a motion was made by Selectman Jones, seconded by Selectman Story to enter into a Non-Public session at 5:38 p.m. to consider the acquisition of real property. Present were: Chairman Kimball; Selectman Ken Story, Selectman Constance Jones and Administrative Assistant Ann Jasper.

***Following proper vote, the Board returned from Non-Public session at 5:44 pm.***

## **ADJOURNMENT**

There being no further business, Selectman Story moved to adjourn, seconded by Selectman Jones; ***by unanimous vote, the Board adjourned at 5:45 pm.***

The next Selectmen's Meeting will be held on **Wednesday, September 11, 2013** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

*Respectfully submitted,*



Ann Jasper  
Administrative Assistant