

Approved

Town of Grantham Board of Selectmen - Meeting Minutes February 24, 2016

The meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, February 24, 2016 by Chairman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; and Fire Chief Jay Fountain

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE - APPROVED

- Payroll Manifest #472
- Accounts Payable Manifest #489
- Town Meeting Warrant and Budget 2016
- Building Permits:
 - M/L 234-032-000; 35 Greensward Drive – Bathroom Remodel
 - M/L 222-187-000; 3 Turnbuckle – Repair Fire and Smoke Damage
 - M/L 222-150-004; 16 Pleasant Drive – Electrical Update

APPROVAL OF MINUTES

A motion to approve the Budget Hearing meeting minutes of February 10, 2016 as written was made by Selectman Brown; seconded by Selectman Jones. **Unanimously approved.**

A motion to approve the regular and non-public meeting minutes of February 10, 2016 as written was made by Selectman Jones; seconded by Selectman Brown. **Unanimously approved.**

CORRESPONDENCE

- NH Department of Revenue Administration: Notice was received from the NH Department of Revenue Administration that the overall equalization assessment – sales ratio for the land, buildings and manufactured housing in Grantham for tax year 2015 is 96.1%.

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- NH Department of Transportation: A letter was received from NH Department of Transportation informing that 6.4 miles of NH Route 114 from Bowman Road in Springfield northerly to the intersection of NH Route 10 in Grantham, will be resurfaced with ¾ inch paver shim.
- NH Department of Transportation: The 2015 Inspection of Red List Bridges Report was received from the NH Department of Transportation.
- NH Department of Transportation: A satisfactory report of the inspection of the Olde Farms Road Bridge was received from the NH Department of Transportation.

OLD BUSINESS

- Olde Farms Road Bridge: No new information.
- Miller Pond Road Bridge: The Notice of Award and Contract has been sent to Neil H. Daniels, Inc. White thanked Selectman Brown for his help with both.
- Zoning Violation at 172 Cote Road: No new information. Selectman Brown mentioned that there are now numerous gas cans or kerosene cans on the property.
- Mitchell Automotive: No new information.

DEPARTMENT/COMMITTEE REPORTS

- Town Administrator:
 - White stated she received an email asking if there would be a public input session with MRI regarding the review being performed on the Police Department. Chairman Kimball asked if that is part of their scope of work; White replied no.

After discussion, the Board decided there would not be a public input session with MRI because it was not included in the original scope of work; however, if anyone has questions they are welcome to ask the Board at a regular meeting.
 - The 2016 Town Meeting Warrant was discussed in preparation for Town Meeting.
 - Upcoming Meetings:
 - The 250th Celebration Committee meeting is scheduled on Thursday, February 25, 2016 at 7:00pm.
 - The Cemetery Trustees are meeting Wednesday, March 2, 2016 at 5:30.
 - The Zoning Board meeting is scheduled on Wednesday, March 2, 2016 at 7:00pm.
 - The Open Space Committee meeting is scheduled on Thursday, March 3, 2016 at 8:30am.

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- The Planning Board meeting is scheduled on Thursday, March 3, 2016 at 7:00pm.
- The Energy Committee meeting is scheduled on Monday, March 7, 2016 at 5:00pm.
- The Trustees of the Trust Funds meeting is scheduled on Tuesday, March 8, 2016 at 1:00pm.
- Town Meeting is Tuesday, March 8, 2016 at 5:00pm. The polls are open from 10:00am to 7:00pm.

OTHER

- The Board of Selectmen presented retiring Town Clerk/Tax Collector Rita Friedman with an engraved Boston Rocker in appreciation of her 17 years of service to the town. Friedman thanked all of them for this gesture.

NON-PUBLIC

In accordance with RSA 91-A:3 section II-e, a motion was made by Chairman Kimball, seconded by Selectman Jones to enter into a Non-Public session at 5:38pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Sheridan Brown; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Following proper vote, the Board returned from Non-Public session at 5:56 pm.

A **motion to seal the minutes** of this non-public session was made by Selectman Brown; seconded by Selectman Jones. ***Unanimously approved.***

In accordance with RSA 91-A:3 section II-b, a motion was made by Selectman Brown, seconded by Selectman Jones to enter into a Non-Public session at 5:57pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Sheridan Brown; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Following proper vote, the Board returned from Non-Public session at 6:03 pm.

In accordance with RSA 91-A:3 section II-e, a motion was made by Selectman Jones, seconded by Chairman Kimball to enter into a Non-Public session at 6:05pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Sheridan Brown; and Town Administrator Melissa White

Following proper vote, the Board returned from Non-Public session at 6:21 pm.

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Brown; ***by unanimous vote, the Board adjourned at 6:21 pm.***

Approved

The next Selectmen's Meeting will be held on **Wednesday, March 9, 2016** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant