

Town of Grantham

Board of Selectmen Meeting Minutes
March 22, 2017

The meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, March 22, 2017 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; and Fire Chief Jay Fountain

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ORGANIZATIONAL MEETING

A motion to appoint Selectman Sheridan Brown as Chair of the Board of Selectmen was made by Chairman Warren Kimball; seconded by Selectman Jones. **Unanimously approved.**

After discussion, either Selectman Warren Kimball or Selectman Constance Jones will act as the Vice-Chair when necessary and appropriate.

The Board confirmed the following designations of Selectmen ex-officio board and committee members:

Selectman Constance Jones:	Zoning Board of Adjustment
Selectman Warren Kimball:	Planning Board
Chairman Sheridan Brown:	Conservation Commission

The Rules of Procedure were reviewed and a motion to adopt the Rules of Procedure with no changes was made by Selectman Jones; seconded by Selectman Brown. **Unanimously approved.**

APPROVAL OF MINUTES

A motion to approve the regular and non-public meeting minutes of March 8, 2017 as written was made by Selectman Jones; seconded by Selectman Brown. **Unanimously approved.**

Approved

CONSENT CALENDAR

1. The following nominations to office were made by the Board of Selectmen:

Myron Cummings as a Member of the Zoning Board of Adjustment;
Margery Bostrom as a Member of the Zoning Board of Adjustment;
Peter Guillette as a Member of the Zoning Board of Adjustment;
David Wood as a Member of the Conservation Commission;
Richard Hocker as a Member of the Conservation Commission;
Susan Buchanan as a Member of the Conservation Commission

A motion to appoint the above nominees for three year terms as Members of the Zoning Board of Adjustment and the Grantham Conservation Commission as stated was made by Selectman Brown; seconded by Chairman Kimball. **Unanimously approved.**

2. MS-232; Report of Appropriations Actually Voted: Grantham
3. Property Tax Refunds (Due to Overpayment):
 - a. M/L 225-027-000; 20 Allens Drive - \$3,018.16
 - b. M/L 225-004-000; 6 Dartmouth Place - \$2,398.96
 - c. M/L 235-027-010; 134 Woodland Heights - \$2,156.91
 - d. M/L 235-009-000; 67 Brookridge Drive - \$1,713.18
 - e. M/L 216-125-000; 25 Old Spring Drive - \$2,743.10
 - f. M/L 215-060-021; 21 Island View - \$3,314.58
 - g. M/L 220-044-000; 508 Olde Farms Road - \$3,967.50
 - h. M/L 222-159-004; 57 Pintail Knob - \$1,366.52
 - i. M/L 225-200-000; 1 Pinehurst Drive - \$3,556.99
 - j. M/L 215-061-035; 35 Old Beach Circle - \$1,894.04
 - k. M/L 237-013-000; 635 Route 10 South - \$9.00
 - l. M/L 222-224-000; 15 Deer Run - \$249.83
 - m. M/L 234-086-000; 60 Greensward Drive - \$18.81
4. Permanent Application for Property Tax Credits/Exemptions
 - a. M/L 236-055-000; 88 Stocker Pond Road
5. KS StateBank 2017 Dodge Charger Police Cruiser Lease
6. KS StateBank 2017 1-Ton Truck with Plow and Sander Lease
7. Building Permits:
 - a. M/L 215-004-000; 24 Draper Mill Road – Decks & Shed
 - b. M/L 234-023-000; 6 Clubhouse Lane – Remove Sheds & New Shed
 - c. M/L 222-224-000; 15 Deer Run – Bathroom Remodel

A motion to move for adoption of the Consent Calendar was made by Selectman Brown; seconded by Selectman Jones. **Unanimously approved.**

OLD BUSINESS

Comcast Cable Agreement: A letter was received from Comcast Representative John Bairos stating that Comcast appreciates the opportunity to serve Grantham and our residents and to continue the cable television license renewal discussion. He informed that they will refrain from submitting the draft of the license proposal until after the town has held the Public Hearing which

Approved

is scheduled on May 10, 2017. Bairos requested a meeting with the Board during the week of April 17, 2017. Due to many scheduling conflicts that week, a meeting will not be possible. Town Administrator White will ask Bairos if they are available to meet the following week.

NEW BUSINESS

Transfer Station – January Report:

Solid Waste – 7 runs; 73.09 tons

Construction Demolition Debris – 4 runs; 17.39 tons

Glass – 1 load; 7.31 tons; Expense: \$219.30

Electronics – 1 load; 3 tons; Revenue \$76.96; Expense \$1,009.38

Tin Cans – 1 load; 2.1339 tons; Revenue \$303.01

Fibers – Mixed Loose – (Paper) – 3 loads; 11.91 tons

Revenue: \$ 267.99

Expense: \$1,275.00

Comingle – w/o glass – (Plastic) – 3 loads; 3.96 tons

Revenue: \$ 0.00

Expense: \$247.50

Total tonnage of material taken away: 118.7939 tons

Tickets collected at Transfer Station: \$915.00

Total Revenue from recycling: \$ 647.96

Total Expense from recycling: \$2,751.18

Net Revenue from recycling: \$2,103.22

Selectman Brown followed up on the discussion that took place in the March 15, 2017 Board of Selectmen meeting regarding copyright licenses for Music in the Meadow. He said he reviewed the two license agreements that Town Administrator White provided. He felt it would be prudent to acquire the two licenses because they would cover the town for most music. He explained that the price is based on population and they do offer a governmental use license. It gives coverage for live and recorded music if it's part of an event happening on the premises and once a year a report has to be filed with them listing the events held.

A motion to obtain a license from ASCAP in the amount of \$341.00 and a license from BMI in the amount of \$342.00 was made by Selectman Brown; seconded by Selectman Jones.

Unanimously approved.

Selectman Brown informed that Town Administrator White checked with Primex about having a Performer Agreement for Music in the Meadow entertainers and Primex believed \$500,000.00 would be sufficient coverage. Chairman Kimball and Selectman Jones agreed.

White informed that outreach letters will be sent to the vendors used last year for Old Home Day and Music in the Meadow.

Approved

The site map for the 250th Anniversary Fireworks Celebration was reviewed.

Town Administrator Report:

A letter was received from Plodzik & Sanderson regarding the 2016 Audit.

The Grantham Police Department will be participating in the national Drug Take Back Day which will be held on April 29, 2017 from 10:00am to 2:00pm.

NON-PUBLIC

In accordance with RSA 91-A:3 section II-b, a motion was made by Selectman Brown, and seconded by Selectman Jones to enter into a Non-Public session at 5:43pm. Present were: Chairman Warren Kimball; Selectman Sheridan Brown; Selectman Constance Jones; and Town Administrator Melissa White.

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Yes
	Selectman Sheridan Brown;	Yes
	Selectman Constance Jones;	Yes

A motion to leave Non-Public session and return to Public Session at 5:55pm was made by Selectman Brown; seconded by Selectman Jones. ***Unanimously approved.***

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Brown. ***Unanimously approved.***

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Brown; ***by unanimous vote, the Board adjourned at 5:55pm.***

The next Selectmen's Meeting will be held on **Wednesday, April 5, 2017** at 8:00am in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant