

APPROVED
Town of Grantham
Board of Selectmen – Budget Work Session Minutes
January 16, 2019

The budget work session was called to order by Chairman Warren Kimball at 9:00 AM on Wednesday, January 16, 2019. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Warren Kimball; Selectman Constance Jones; and Town Administrator Melissa White

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 9:00 AM. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; and Town Administrator Melissa White. Roll Call vote to enter non-public session: Chairman Warren Kimball – Yes; Selectman Constance Jones – Yes; Selectman Peter Garland – Yes.

A motion to leave Non-Public session and return to Public Session at 10:00 AM was made by Selectman Jones; seconded by Selectman Garland. *Unanimously approved.*

A motion to seal the minutes of this non-public session was made by Selectman Garland; seconded by Selectman Jones. *Unanimously approved.*

Sheridan Brown joined the meeting at 10 AM. Brown gave a brief update on status of the purchase of the Dillon parcel on Upper Dunbar Hill Road. The Board gave Brown permission to use the town seal on promotional maps for this project.

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 10:30 AM. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White and Sheridan Brown. Roll Call vote to enter non-public session: Chairman Warren Kimball – Yes; Selectman Constance Jones – Yes; Selectman Peter Garland – Yes.

A motion to seal the minutes of this non-public session was made by Selectman Garland; seconded by Selectman Jones. *Unanimously approved.*

A motion was made by Selectman Jones to recess the meeting at 11:52 AM; seconded by Selectman Garland. *Unanimously approved.*

At 1:07 PM, Chairman Kimball announced the meeting was reconvened. Present were Selectman Warren Kimball; Selectman Constance Jones; and Town Administrator Melissa White

2019-20 Proposed Budget

Administrator White discussed the changes she made to the proposed budget, including the recent request from Chief Parsons to reduce his budget by \$4,000 due to monies no longer being needed for the radio base station, and premium holiday distributions for worker's compensation and unemployment insurance. White reviewed the GMR rates she received for health insurance from the Health Trust and asked if the Board wanted to switch. The Board stated that based on the savings of over \$140,000, they had no choice but to switch. White will notify the town's current provider, NH Interlocal Trust of the change, which will be effective July 1, 2019.

The Miller Pond Road safety and drainage improvement project was discussed. The Board felt the best way to fund this project was via a 10-year bond.

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Funding to the various Capital Reserve and Expendable Trust Funds was discussed. The Board felt that funding of the Land Preservation CRF was not something they could support this year. Selectman Garland said this was consistent with the Conservation Commission.

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 2:30 PM. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; and Town Administrator Melissa White. Roll Call vote to enter non-public session: Chairman Warren Kimball – Yes; Selectman Constance Jones – Yes; Selectman Peter Garland – Yes.

A motion to leave Non-Public session and return to Public Session at 3:07 PM was made by Selectman Garland; seconded by Selectman Jones. *Unanimously approved.*

A motion to seal the minutes of this non-public session was made by Selectman Garland; seconded by Selectman Jones. *Unanimously approved.*

Fire Chief Justin Hastings and Assistant Fire Chief Jay Fountain arrived at 3:10 PM. They briefly discussed their budget and the replacement timeline and costs for Engine 4. Engine 4 will be 20 years in 2020, so Hastings and Fountain informed the Board that the process is time consuming and will take two to three years to complete. So, they will start that next year, figuring out what the wish list is, and then start meeting with dealers. Right now, replacement cost is around \$450,000.

By unanimous vote, the meeting adjourned at 3:56 PM.

Respectfully submitted,



Melissa M. White
Town Administrator