

**Approved**  
**Town of Grantham**  
**Board of Selectmen – Budget Work Session Minutes**  
**January 31, 2019**

The budget work session was called to order by Chairman Warren Kimball at 3:05 PM on Wednesday, January 31, 2019. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Warren Kimball; Selectman Constance Jones; and Town Administrator Melissa White

2019-20 Proposed Budget

Administrator White provided the Board with a draft copy of the Town Meeting Warrant and reminded that the deadline for residents to submit petitioned warrant articles is February 5, 2019, at 4 PM.

The board decided to include articles on the warrant that grant additional optional powers to the Conservation Commission under RSA 36-A:4-a, I (a) and RSA 36-A:4-a, I (b).

White discussed the importance of creating an Expendable Trust Fund (EFT) for the purpose of road and bridge improvements. White explained that when a road or bridge project comes up, monies are needed for initial surveying, engineering, and permitting, etc., so having monies available to do this when these projects are identified is important. The Board agreed.

White informed that yesterday, the Library Trustees requested their CRF be funded by an additional \$5,000, for a total of \$15,000, to plan for the replacement of the older boiler. The Board supported this request. There was a discussion regarding last-minute budgetary requests, and the Board emphasized their desire to have all department heads maintain a running list of budgetary needs, to avoid eleventh-hour changes to the budget.

By unanimous vote, the meeting adjourned at 4:00 PM.

Respectfully submitted,

*Melissa M. White*

Melissa M. White  
Town Administrator