

Approved

Town of Grantham Board of Selectmen Meeting Minutes February 27, 2019

The meeting of the Board of Selectmen was called to order at 5:00 pm on Wednesday, February 27, 2019, by Chairman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief John Parsons; Moderator Lorie McClory; Athletics Director Marsha Googins; Pavel Zagadailov; and Connor Jennings, Community Relations Specialist of Eversource

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

APPROVAL OF MINUTES

A motion was made by Selectman Garland to approve the Budget Hearing minutes of February 6, 2019; seconded by Selectman Jones. **Unanimously approved.**

A motion was made by Selectman Jones to approve the regular and non-public meeting minutes of February 13, 2019; seconded by Chairman Kimball. **Approved by majority vote.**

A motion was made by Selectman Garland to approve the work session and non-public meeting minutes of February 20, 2019; seconded by Selectman Jones. **Unanimously approved.**

CONSENT CALENDAR

1. Payroll Manifest #555
2. Accounts Payable Manifest #621/662
3. CAI Technologies; GIS Services Annual Maintenance Agreement 2019-2020
4. Building Permits:
 - a. M/L 222-138-005; 5 Lakeview Place – Propane Line for Propane Stove
 - b. M/L 225-181-000; 49 Troon Drive – Kitchen & Bath Remodel; Gas Fire Place
5. Correspondence:
 - a. NH Department of Transportation: A letter was received from the NH Department of Transportation enclosing copies of interim inspection reports for two municipally owned bridges in Town, Olde Farms Road over Sawyer Brook and Frye Lane over Stony Brook, made to update NHDOT's annual submission to the Federal Government. The bridge inspectors have indicated that the bridges are in compliance with DOT's closure posting recommendation; therefore no posting or closure action needs to be taken by the Town.

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Administrative Assistant Ann Jasper stated that the Agenda for this meeting had the wrong manifest numbers for Payroll and Accounts Payable on the Consent Calendar. The correct numbers are: Payroll Manifest - #555; and Accounts Payable Manifest #621/662.

A motion to approve the Consent Calendar as amended was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

APPOINTMENTS TO MEET WITH THE BOARD:

Town Moderator, Lorie McClory, discussed the 2019 Town Meeting Warrant with the Board in preparation for Town Meeting.

OLD BUSINESS

Town Treasurer Investment Policy: White is waiting for Town Treasurer, Maynard Goldman, to return from vacation.

NEW BUSINESS

Lebanon Ambulance – January Report: 15 calls for service; 8 were transported.

Police Department – January Report: The Department completed the on-line portion of Nasal Narcan Administration training.

Sr. Patrolman Gamble attended the following two trainings at NHPSTC: Suicide - Understanding, Encountering and it's Impact / January 8, 2019 and Crime Scene First Responder / January 30, 2019,

Sergeant Cunningham attended Constitutional Issues for LE Supervisors on January 10-11, 2019.

Officer Schwartz attended Animal Cruelty Investigations Training at NHPSTC on January 14-15, 2019.

Sergeant Cunningham and Sr. Patrolman Gamble held ALICE Training for the Grantham Village School staff on January 22, 2019.

The Department has received the traffic control trailer, traffic control equipment, electronic message board and two MDTs (mobile data terminals). These items were all obtained through various grants that the department had applied for.

Transfer Station – January Report:

Solid Waste – 7 runs; 71.27 tons

Construction Demolition Debris – 4 runs; 19.66 tons

Glass – 1 load; 7.31 tons; Expense \$255.85

Bailing Wire – 1 load; Expense \$501.46

Electronics – 1 load; 2.83 tons; Expense \$1,354.22

Tires – 1 load; 393 tires; \$687.75 comes out of reclamation fund

Tin Cans – 1 load; 2.2589 tons; Revenue \$56.47

Approved

Fibers – Mixed Loose – (Paper) – 3 loads; 11.91 tons
Revenue: \$ 0.00
Expense: \$2,005.02

Comingle – w/o glass – (Plastic) - 3 loads; 3.96 tons
Revenue: \$ 0.00
Expense: \$357.54

Total Tonnage of material taken away: 191.1989
Tickets collected at Transfer Station: \$1,660.00

Total Revenue from recycling: \$ 56.47
Total Expenses from recycling: \$4,474.09
Net Expense from recycling: \$4,417.62

Town Administrator – January Report: White continued work on the budget, warrant articles and Town Report. The office processed five Building Permit Applications, one Planning Board Application, one Zoning Board Application, one Veteran's Tax Credit Application, one Abatement and sixteen property transfers.

January 9, 2019 was spent coordinating with the Town's emergency management team and public works to report power outages and trees on wires to Eversource. Eversource was more responsive this time and the power was restored rather quickly (in comparison to the November 27, 28, 2018 storm).

All of the pads for the defibrillators in town hall were updated. Also, the new AED for the Transfer Station was installed on January 11, 2019. White thanked Police Chief Parsons for all his efforts in getting this done.

The draft of the 2018 audit was received and White prepared the required Management, Discussion and Analysis Letter, which is required for compliance with GASB.

A reminder that on April 2, 2019 at 6:00 PM, White and the Board will attend the School Board meeting regarding efforts towards zero carbon footprint.

White provided the Board with an updated Board/Committee meeting schedule.

The Town Offices will be closed on Monday, May 27, 2019 in observance of Memorial Day.

Connor Jennings, of Eversource Energy, introduced himself and informed that he has taken over for Laurel Boivin as the Community Relations Specialist. He handed out his business cards and said to contact him for any power outage issues. He said Eversource is working on getting a lot of trees out of the way and making sure their response times are on point. Chairman Kimball thanked Jennings for stopping by.

NON-PUBLIC:

In accordance with RSA 91-A:3 section II-c, a motion was made by Chairman Kimball and seconded by Selectman Garland to enter into a Non-Public session at 5:23 pm. Present were:

Approved

Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; Administrative Assistant Ann Jasper; and Athletics Director Marsha Googins.

Roll Call vote to enter non-public session:

Chairman Warren Kimball;	Yes
Selectman Constance Jones;	Yes
Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 5:52 pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

In accordance with RSA 91-A:3 section II-e, a motion was made by Selectman Garland and seconded by Selectman Jones to enter into a Non-Public session at 5:53 pm. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; and Administrative Assistant Ann Jasper.

Roll Call vote to enter non-public session:

Chairman Warren Kimball;	Yes
Selectman Constance Jones;	Yes
Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 6:13 pm was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Garland; seconded by Selectman Jones. **Unanimously approved.**

ADJOURNMENT

There being no further business, Selectman Garland moved to adjourn, seconded by Selectman Jones; by unanimous vote, the Board adjourned at 6:15 pm.

The regular meeting of the Board of Selectmen will be held on **Wednesday, March 13, 2019** at 5:00 pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant