

Approved

Town of Grantham

Board of Selectmen Meeting Minutes

July 24, 2019

The meeting of the Board of Selectmen was called to order at 5:00 pm on Wednesday, July 24, 2019, by Selectman Peter Garland. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Fire Chief Justin Hastings; and Police Chief John Parsons

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

APPROVAL OF MINUTES

A motion was made by Selectman Jones to approve the regular and non-public meeting minutes of July 10, 2019 and July 16, 2019; seconded by Selectman Garland. **Approved by majority vote.**

CONSENT CALENDAR

1. Payroll Manifest #565
2. Accounts Payable Manifest #636/680, 637/679 & 638/681
3. Highway Generator Quote from Brent T. Morin
4. State of New Hampshire Department of Revenue 2020 Form PA-28
5. Shoreline Protection Cutting Plan: M/L 215-010-000; 436 Road Round the Lake
6. Building Permits:
 - a. M/L 216-178-000; 25 Butternut Road - Generator
 - b. M/L 232-001-004; 33 Wintercroft Circle, Unit 4 – Generator
 - c. M/L 222-123-000; 14 Slalom Drive – Generator
 - d. M/L 242-005-000; 239 Docs Drive – Garage
 - e. M/L 227-029-001; 966 Dunbar Hill Road – Screened Enclosure
7. Correspondence
 - a. Primex: Notice was received from Primex that the Town will be receiving a Premium Holiday distribution for the Workers' Compensation Program in the amount of \$1,381.25 effective July 1, 2019.
 - b. Primex: Notice was received from Primex that the Town will be receiving a Premium Holiday distribution for the Property & Liability Program in the amount of \$1,378.29 effective July 1, 2019.
 - c. State of New Hampshire Office of the Governor: A letter was received from Governor Sununu discussing the budget, his proposed compromise on business tax rates and informing of an information session he will be hosting on July 19, 2019 in Concord.

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- d. Sullivan County Nutrition Services: A thank you was received from Sullivan County Nutrition Services for the Town Appropriation of \$300.00 to its Nutrition Program for seniors.
- e. Southwestern Community Services: A thank you was received from Southwestern Community Services for the Town Appropriation of \$900.00.

A motion to approve the Consent Calendar was made by Selectman Garland; seconded by Selectman Jones. **Approved by majority vote.**

OLD BUSINESS

Partial Survey of the Class VI Portion of Miller Pond Road: No new information.

Miller Pond Road and Safety and Drainage Improvement Project: No new information.

NEW BUSINESS

Fire Department – June Report: Grantham Fire and EMS were called to 10 emergency incidents in the month of June. There were 6 calls for Fire/Rescue and 19 EMS calls – of which Grantham EMS responded to 4.

Fire Department Responses for June:

- 2 – Fire, other-Dryer over heated, illegal outside fire
- 2 – Passenger vehicle fire
- 1 – Electrical wiring/Equipment problem, other-Cable line down
- 1 – Power line down

Equipment:

Radio Repeater in E1 OOS.
Tanker had new tires installed

Training:

06/11/2019 Motor vehicle extrication
06/18/2019 Motor vehicle stabilization, hazards, cutting
06/25/2019 Motor vehicle fires (with Springfield Fire)

Fire Chief Hastings reported that June was a good training month as the days were longer, and they were able to train later in daylight. Two cars were donated to the Department in June giving them the necessary props to work on stabilizing, cutting, extricating and extinguishing car fires. They have found new ways to simulate actual incidents and the members have shown a great desire to continue growing and learning. Chief Hastings emphasized that the Town is lucky to have so many great volunteers.

As always, Chief Hastings thanked the Selectmen and the Town for its continued support of the Grantham Fire and EMS Department.

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Lebanon Ambulance – June Report: 19 calls for service; 9 were transported.

Police Department – June Report: Chief Parsons and Sergeant Cunningham attended First Responders training at the NH Chief's of Police Trade Show in Manchester on June 6, 2019.

Grantham Village School held their annual Civil War Encampment Day on June 7, 2019. Grantham Police Department provided presence throughout the day. They also assisted with the last day of school.

Chief Parsons, Sergeant Cunningham, Officer Cameron and Department Secretary Judy DiPadova attended IMB Training at Hanover Police Department on June 19, 2019.

Chief Parsons attended the NH DARE In-service training in Conway, NH. He said he looks forward to another year with the incoming fifth grade students.

Plans to institute an EOC within town hall are moving forward and hope to be completed sometime this fall.

The Department received preliminary approval from NH DOS/HSEM for an EMPG Grant to upgrade the CCTV system within town hall. Work on the finalization of the application continues.

Transfer Station – June Report:

Solid Waste – 7 runs; 78.54 tons
Construction Demolition Debris – 11 runs; 49.74 tons
Light Iron – 1 load; 3.8839 tons; Revenue \$466.07

Fibers – Mixed Loose – (Paper) – 2 loads; 7.94 tons
Revenue: \$ 0.00
Expense: \$1,376.38

Comingle – w/o glass – (Plastic) – 2 loads; 2.64 tons
Revenue: \$ 0.00
Expense: \$322.08

Total tonnage of material taken away: 142.7439
Tickets collected at Transfer Station: \$3,595.00

Total Revenue from recycling: \$ 466.07
Total Expense from recycling: \$1,698.46
Net Expense from recycling: \$1,232.39

Town Administrator: White announced that Emily Rinde-Thorsen has accepted the position of Athletics Director and welcomed her.

Removal of the old garage at 275 Route 10 South (across from the Post Office): Road Agent Hastings is continuing to prep the site for removal of the building. Selectman Garland asked

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if there is a traffic plan for the demolition. White said that Hastings will be doing it all from behind so it should not affect traffic.

A letter was received from Tom Shemanske thanking town officials for taking the time to assess his flooding concerns on Stocker Pond Road.

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 5:13 pm. Present were: Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; Administrative Assistant Ann Jasper; and Police Chief John Parsons

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Absent
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 5:25 pm was made by Selectman Jones; seconded by Selectman Garland. **Approved by majority vote.**

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Garland. **Approved by majority vote.**

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 5:25 pm. Present were: Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; Administrative Assistant Ann Jasper; and Fire Chief Justin Hastings

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Absent
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 5:42 pm was made by Selectman Jones; seconded by Selectman Garland. **Approved by majority vote.**

A motion to seal the minutes of this non-public session was made by Selectman Garland; seconded by Selectman Jones. **Approved by majority vote.**

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 5:43 pm. Present were: Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; and Administrative Assistant Ann Jasper

Roll Call vote to enter non-public session:	Chairman Warren Kimball;	Absent
	Selectman Constance Jones;	Yes
	Selectman Peter Garland	Yes

A motion to leave Non-Public session and return to Public Session at 6:04 pm was made by Selectman Jones; seconded by Selectman Garland. **Approved by majority vote.**

Approved

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Garland; by unanimous vote, the Board adjourned at 6:05 pm.

The regular meeting of the Board of Selectmen will be held on **Wednesday, August 14, 2019** at 5:00 pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,

A handwritten signature in blue ink that reads "Ann Jasper".

Ann Jasper
Administrative Assistant