

Approved

Town of Grantham Board of Selectmen Meeting Minutes January 22, 2020

The meeting of the Board of Selectmen was called to order at 5:02 pm on Wednesday, January 22, 2020, by Chairman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; Town Administrator Melissa White; Athletics and Activities Director Emily Rinde-Thorsen; and Shawn Hayward

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

APPROVAL OF MINUTES

A motion was made by Selectman Garland to approve the budget work session minutes of 01/08/2020; seconded by Selectman Jones. **Unanimously approved.**

A motion was made by Selectman Garland to approve the non-public meeting minutes of 01/08/2020; seconded by Selectman Jones. **Unanimously approved.**

A motion was made by Selectman Jones to approve the regular and non-public meeting minutes of 01/08/2020; seconded by Selectman Garland. **Unanimously approved.**

CONSENT CALENDAR

1. Payroll Manifest #582
2. Accounts Payable Manifest #659/708
3. Rules of Procedure
4. Trustee of the Trust Funds Appointment: Evan Weaver
5. Energy Committee Appointment
6. Intent to Cut – M/L 221-059
7. Slip, Trip, and Fall Policy
8. Shoreline Cutting Application – M/L 213-016; 5 Auburn Brae
9. Road Improvement CRF Withdrawal Request - \$4,999.00
10. General Assessing Contract with KRT Appraisal
11. Building Permits:
 - a. M/L 222-138-005; 5 Lake View Place – remodel bathroom/tile entry floor
 - b. M/L 206-002-000; 295 Frye Lane – add/replace antennas, surge arrestors
 - c. M/L 222-254-000; 44 Hummingbird Hill – remodel bathrooms
 - d. M/L 234-091-000; 48 Greensward Drive – remodel kitchen and bathroom
12. Correspondence
 - a. Comcast (5): Notices were received from Comcast regarding changes to Xfinity TV service, updates, and some pricing. Impacted customers were notified of the changes through a bill message. One notice provided the Selectmen with contact information for the Town's Emergency Operations Director, Police Chief, Fire Chief and Public Safety officials.

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- b. Plodzik & Sanderson: The governance letter was received from Plodzik & Sanderson regarding the Audit for Fiscal Year ending June 30, 2019.
- c. Lake Sunapee VNA: A letter was received from Lake Sunapee VNA requesting that the Town of Grantham appropriate \$6,500.00 of Town funds to Lake Sunapee VNA & Hospice for FY2020.
- d. Upper Valley Lake Sunapee Regional Planning Commission: The Upper Valley Lake Sunapee Regional Planning Commission E-Bulletin for January 2020 was received.

Item number 5 was removed from the Consent Calendar. After discussion, the Board requested that Kevin Davis attend the Board of Selectmen meeting on February 26, 2020.

A motion to approve the remaining items on the Consent Calendar after the removal of item number 5 was made by Selectman Garland; seconded by Selectman Jones. **Unanimously approved.**

OLD BUSINESS

Partial Survey of the Class VI Portion of Miller Pond Road: No new information.

Miller Pond Road and Safety and Drainage Improvement Project: No new information.

Emergency Operations Plan Updates: No new information.

Hazard Mitigation Plan Updates: No new information.

NEW BUSINESS

Fire Department – December Report: Grantham Fire and EMS were called to 27 emergency incidents in the month of December. There were 15 calls for Fire/Rescue and 12 EMS calls – of which Grantham EMS responded to 9.

Fire Department Responses for December:

- 2 – Mutual Aid Fire
- 7 – Motor Vehicle Accident
- 3 – Alarm Activation
- 1 – Odor Investigation
- 1 – EMS Assist
- 1 – Fire, Hopper

Training: 12/10/2019 Propane Emergencies

Fire Chief Hastings reported that December was a low-key month for the Department in 2019. The training was kept to one week to accommodate for the holiday season and the Department had a great day escorting Santa to breakfast at Town Hall. Chief Hastings said it is always great to be a part of community events like this.

Recreation Department Report: Athletics and Activities Director, Emily Rinde-Thorsen, stated that the Recreation Committee would like to move forward with an updated mission statement to direct future activities and events, with the Selectmen's approval. To give a little

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history, Rinde-Thorsen explained that there is a mission statement for athletics only on the town website, and they were trying to figure out how to combine it with recreation so that it encompasses physical well-being and social wellbeing. They came up with the following:

"The mission of Grantham Recreation is to be a valued town asset by providing athletic programming and social activities to meet the needs of the community while encouraging civic engagement and town pride.

Grantham Recreation will provide athletic programming to support the physical, social and emotional well-being of youth athletes. The athletic program offered will teach sport specific foundations with a focus on fostering an environment of teamwork and sportsmanship.

Along with athletic offerings, Grantham Recreation will plan relevant, creative and entertaining activities to encourage community togetherness.

All programming will be offered with the intent to improve quality of life through healthy and fun activities."

After some discussion, the updated mission statement was approved.

Athletics – Soccer had a net profit in Fall 2019.

Basketball - Basketball is going well. Practice time/space has not been an issue so far, but there are two nights per week, where teams are practicing until 8:30 PM. The Recreation Committee discussed this, and moving forward, Rinde-Thorsen would like to have a discussion with GVS Principal Heather Cantagallo and the after school staff. There was also a suggestion to move Taekwondo to the basement of town hall, the school cafeteria or the music room for the second session. Rinde-Thorsen will start this dialogue with Steve Hopkins in the spring.

Baseball – After multiple unsuccessful attempts to contact Craig Harris, the Kearsarge Valley Carl Ripkin League President, contact was finally made, and Rinde-Thorsen will attend the meeting scheduled on February 6th at the New London Outing Club.

Activities – There will not be a family dance this year as it has not been well attended. The February event will be on Leap Day, February 29th, with bounce houses, a DJ, face painting, and a food truck at GVS. Attendees will pre-register and pay online. The food truck will be available for families to purchase food. There will also be concessions for cotton candy, popcorn and sno-cones available for families to purchase.

Recreation Committee Meeting – The last meeting was on January 5, 2020. Elizabeth Strobridge attended to ask for help with the Sled Dog Race. She also asked for the Blue Mountain Snow Dusters to be able to create a groomed cross country ski path at the Recreation Park for the community to use, free of charge. It would only be available after the Sled Dog Race and as long as the lot remained plowed. There was no request for continued plowing after the next snowfall.

Transfer Station – November & December Reports

November 2019:

Solid Waste – 8 runs; 78.94 tons

Construction Demolition Debris – 9 runs; 35.71 tons

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Light Iron – 2 loads; 7.5 tons; Revenue: \$465.00
Aluminum - .88 tons; Revenue: \$349.20
Batteries - .12 tons; Revenue: \$53.02
Tin Cans – 2.0982 tons; Revenue: \$52.46
Fibers – Mixed Loose – (Paper) – 2 loads; 7.94 tons
Revenue: \$0.00
Expense: \$1,385.58

Comingle – w/o glass (Plastic) – 2 loads; 2.64 tons
Revenue: \$0.00
Expense: \$358.52

Total tonnage of material taken away: 135.1982 tons
Tickets collected at Transfer Station: \$2,845.00

Total Revenue from recycling: \$919.68
Total Expenses from recycling: \$1,744.10
Net Expense from recycling: \$824.42

December 2019:

Solid Waste – 8 runs; 73.69 tons
Construction Demolition Debris – 5 runs; 22.27 tons
Light Iron – 2 loads; 8.5179 tons; Revenue: \$639.51
Glass – 7.31 tons; Expense: \$255.85
Tires – 885 tires; \$1,548.75 out of reclamation fund
Fibers – Mixed Loose – (Paper) – 2 loads; 7.94 tons
Revenue: \$0.00
Expense: \$1,385.58

Comingle – w/o glass (Plastic) – 2 loads; 2.64 tons
Revenue: \$0.00
Expense: \$351.44

Total tonnage of material taken away: 122.3679 tons
Tickets collected at Transfer Station: \$1,655.00

Total Revenue from recycling: \$639.51
Total Expenses from recycling: \$1,992.87
Net Expense from recycling: \$1,353.36

Chairman Kimball commented that the cost of recycling continues to increase. White stated that it is cheaper to recycle than to throw those items in the waste stream, and is better for the environment.

Town Administrator: White continues to work on the budget, warrant, and town report, which will be her focus until Town Meeting in March. The Budget Hearing will be held on Wednesday, February 5, 2020, at 5:00 PM. A second public budget hearing will be held on Thursday, February 20, 2020, at 5:00 PM if needed. White is anticipating two petitioned warrant articles. The deadline for submitting them is February 4, 2020.

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A copy of the Energy Committee meeting minutes of January 6, 2020 were provided to the Selectmen.

Statistical Update: Ongoing through the summer.

Building Updates: The new generator for the Transfer Station is on hold until Spring.

Sale of Tax-deeded Property: The Conservation Commission has approved the list. Two public hearings will be scheduled in the spring.

February 11, 2020 Primary: Polls open at 7:00 AM.

2020 Town Meeting: The business portion will start at 6:30 PM. Postcards will be mailed in February to all Grantham residents (a joint effort with the school).

An updated expense report was provided to the Selectmen.

A list of upcoming meetings was provided to the Selectmen.

White reported that a member of the Grantham Historical Society brought a concern to her about the town archives building not being shoveled, which she has addressed.

A response to an email received from Linda Bohrer, at the previous Selectmen's meeting, was approved.

In accordance with RSA 91-A:3 section II-c, a motion was made by Selectman Jones and seconded by Selectman Garland to enter into a Non-Public session at 5:32 PM. Present were: Chairman Warren Kimball; Selectman Constance Jones; Selectman Peter Garland; and Town Administrator Melissa White

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| Roll Call vote to enter non-public session: | Chairman Warren Kimball; | Yes |
| | Selectman Constance Jones; | Yes |
| | Selectman Peter Garland | Yes |

A motion to leave Non-Public session and return to Public Session at 5:49 PM was made by Selectman Jones; seconded by Selectman Garland. **Unanimously approved.**

A motion to seal the minutes of this non-public session was made by Selectman Garland; seconded by Selectman Jones. **Unanimously approved.**

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| | | |
|---|----------------------------|-----|
| Roll Call vote to enter non-public session: | Chairman Warren Kimball; | Yes |
| | Selectman Constance Jones; | Yes |

Approved

Selectman Peter Garland Yes

A motion to leave Non-Public session and return to Public Session at 6:13 PM was made by Selectman Jones; seconded by Selectman Garland. ***Unanimously approved.***

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Garland. ***Unanimously approved.***

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Garland; by unanimous vote, the Board adjourned at 6:30 PM.

The Board of Selectmen will hold a public Budget Hearing on **Wednesday, February 5, 2020**, at 5:00 PM in the Grantham Town Building, Lower Level.

The next regular meeting of the Board of Selectmen will be held on **Wednesday, February 12, 2020**, at 5:00 PM in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant