

APPROVED

Town of Grantham Board of Selectmen Meeting Minutes February 12, 2020

The meeting of the Board of Selectmen was called to order at 5:00 pm on Wednesday, February 12, 2020, by Chairman Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief John Parsons; Fire Chief Justin Hastings; Assistant Fire Chief Jay Fountain

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White.

APPROVAL OF MINUTES

A motion was made by Selectman Jones to approve the public hearing minutes of 01/07/2020; seconded by Chairman Kimball. **Approved by majority vote.**

A motion was made by Selectman Jones to approve the public hearing minutes of 01/21/2020; seconded by Chairman Kimball. **Approved by majority vote.**

A motion was made by Selectman Jones to approve the budget work session minutes of 01/22/2020; seconded by Chairman Kimball. **Approved by majority vote.**

A motion was made by Selectman Jones to approve the regular and non-public meeting minutes of 01/22/2020; seconded by Chairman Kimball. **Approved by majority vote.**

A motion was made by Selectman Jones to approve the work session minutes of 01/29/2020; seconded by Chairman Kimball. **Approved by majority vote.**

CONSENT CALENDAR

1. Payroll Manifest #583, 584 & 585
2. Accounts Payable Manifest #660/709; 661/710 & 662/711
3. 2019 Tax Abatements:
 - a. M/L 220-027-000; Dunbar Hill Road
 - b. M/L 220-028-000; Dunbar Hill Road
 - c. M/L 220-031-000; Walker Road
4. Building Permits:
 - a. M/L 215-043-000; 2 Knob Hill – Interior Remodel
 - b. M/L 221-035-000; 155 Top of the World Road – Bathroom Renovation
 - c. M/L 225-204-000; 7 Walton Heath Drive – Interior Remodel
 - d. M/L 215-060-020; 20 Island View – Interior Renovation
5. Correspondence
 - a. UVLSRPC February 2020 E-Bulletin: The UVLSRPC February 2020 E-Bulletin was received.

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- b. Comcast: Notice was received from Comcast regarding changes to Xfinity TV service. Impacted customers were notified of the changes through a bill message.
- c. Standard Dredge and Fill Wetlands Permit Application; Kennebec Lumber Company: A Standard Dredge and Fill Wetlands Permit Application for Kennebec Lumber Company was received.

A motion to approve the Consent Calendar was made by Selectman Jones; seconded by Chairman Kimball. **Approved by majority vote.**

OLD BUSINESS

Partial Survey of the Class VI Portion of Miller Pond Road: Town Administrator White reported that the last abutter received notice in mid-December. She recapped that there is a 60 day period within which abutters can petition the Superior Court for damages if they believe the road is now laid out in a place different from what was historically laid out, but it would be their burden to prove. To be on the safe side, she thought we were still within the 60 day period and should give it some more time.

Miller Pond Road and Safety and Drainage Improvement Project: No new information.

Emergency Operations Plan Updates: Emergency Management Director, David Beckley, will request an extension.

Hazard Mitigation Plan Updates: White informed that this will be worked on in the Spring through the Upper Valley Lake Sunapee Regional Planning Commission at no cost to us because they have a grant from the State. The Town's costs will be an in-kind match, which will be our time at the planning meetings. A member of the Fire Department will need to participate.

NEW BUSINESS

Police Department – January Report: Police Chief John Parsons received a thank you letter from a resident regarding Sr. Patrolman Gamble.

Sergeant Cunningham and Sr. Patrolman Gamble conducted ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training at GVS on January 21, 2020. A thank-you note was received from Superintendent Leggett.

The Department completed the NHPSTC LAP (Lethality Assessment Program) in-service training for 2020. Lethality assessments are risk assessment tools that were developed to provide law enforcement and other first responders with a simple and consistent method to measure the level of danger that a victim of intimate partner domestic violence is in given their current situation.

Chief Parsons attended the Leadership in Law Enforcement Training and SHOT (Shooting, Hunting, Outdoor, Trade Show) in January.

The upgrades to the CCTV system pursuant to the EMPG Grant were completed by Tasco. The upgrade to the EOC is anticipated to be completed in early February. The quarterly grant reports were submitted to NH Homeland Security Emergency Management.

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Chief Parsons informed the Board that we still own the old camera system, and he is going to contact TASCOS to find out what it would cost to have a couple of our old exterior cameras and the DVR installed at the Transfer Station. He said it's old and may not last that long but with them coming in and doing the wiring, it's fully upgradeable. So down the road, if this system fails and the town wants to spend the money on a new system, they don't have to reinvent the wheel in terms of wiring. Chairman Kimball said he liked that idea.

Trustees of the Trust Funds – January Report: The Trustees of the Trust Funds January Report was reviewed.

Town Administrator: White provided the following updates and reminders:

2020 Town Meeting: The business portion of town meeting will start at 6:30 PM this year. Postcards were mailed to all Grantham residents (a joint effort with the school).

26th Annual Spring Planning and Zoning Conference: Notice was received that the 26th Annual Spring Planning and Zoning Conference will be held on May 30, 2020, from 8:00 AM – 4:00 PM in Concord. Board Clerk, Emily Owens will share this information with the Planning and Zoning Boards. Chairman Kimball said that she did and most of the members showed interest in attending.

Town Archivist: After giving it more thought, Emily Owens decided not to serve as Archivist. White said she would get the position posted after she gets the Town Report to the printer.

Statistical Update: Ongoing through the summer.

Building Updates: The new generator for the Transfer Station is scheduled for the spring.

White received notice from Dennis Carrier of Kennebec Lumber Company that they have been struggling to get logs due to the weather and now that winter has set in, there will be a lot of log activity at the Grantham location. He assured that he will do all he can to minimize activity and mitigate any noise. She was also informed that they have obtained their Alteration of Terrain Permit, and will be paying the wetlands fees for that Permit. The wetlands application was received by the Town Clerk on Monday, and the Selectmen's copy was received as well. Chairman Kimball confirmed with White that this means that the town will not be accepting the parcel in Springfield. White said yes; that they are going to pay the wetlands impact fee instead.

No Candidates Night: Due to the lack of any contested positions for the town, there will not be a candidates night this year. There was one contested school board position and they will submit their bios and distribute them through the school's normal media channels.

An updated meeting schedule was provided to the Selectmen as well as a copy of the Energy Committee meeting minutes of February 3, 2020.

A letter was received from the Newport Food Pantry thanking the town staff and residents of Grantham for their support in 2019. They always look forward to our driver and his truck full of much needed non-perishable food for the pantry each month.

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White received an email from Moderator, Lorie McClory, addressed to the Selectmen, which expressed her disappointment that she was not included in the discussion and decision to change the start time of town meeting, particularly when that discussion came up later in a meeting that she attended. She felt that it could have easily been taken up while she was there or she could have stayed had she known it would have been discussed later in the meeting. She said that she would have agreed to 6:00 PM which would still give time for people to get there before the real business starts. White informed that McClory and Supervisor, Donna Stamper, were at that meeting to request that the polls open an hour earlier, to be more friendly for our voters. White felt that is why the Selectmen changed the start time of the business portion of town meeting as they have been hearing from residents for several years asking why the meeting starts at 5:00 PM. Chairman Kimball said to tell McClory that they are sorry she wasn't included in that discussion and they will be sure to include her next time there is a change.

Assistant Fire Chief Jay Fountain informed that Engine 4 went in to have the primer pump replaced. Fountain received a call informing that they have already racked up \$5,000 chasing vacuum pump leaks due to freeze cracks and a bunch of other pieces that were falling apart. Fountain told the Board that because of this and all of the other repair costs they have had with this truck, they intend to speed up its replacement. Hastings said it would cost about \$20,000 for them to continue working on the truck and even then, they probably won't find all of the spots. He said they can't justify spending \$20,000 when this truck is due to be replaced in two years and we're already into it for \$5,000. Fountain said the truck cost \$240,000 and it has had at least \$80,000 in repairs if not more, not including this \$5,000. Chairman Kimball asked if it is an old age thing. Fountains said yes, the truck is 20 years old this year and has always had gremlins from the beginning. He wanted the Board to be aware that they are pushing this up a couple of years.

The conversation segwayed into talk about collapsible scene lights and there was discussion about the pros of having one. Chief Parsons informed that he saw one at the SHOT show he attended in January. A demo is being scheduled for later in the month.

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Chairman Kimball; by majority vote, the Board adjourned at 5:27 PM.

The next regular meeting of the Board of Selectmen will be held on **Wednesday, February 26, 2020**, at 5:00 PM in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant