

APPROVED

Town of Grantham
Board of Selectmen Meeting Minutes
May 28, 2020

The meeting of the Board of Selectmen was called to order at 2:10 PM on Thursday, May 28, 2020, by Chairman Garland. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Peter Garland, Selectman Constance Jones, Selectman Warren Kimball, and Town Administrator Melissa White.

In accordance with RSA 91-A:3 section II-1, a motion was made by Selectman Jones and seconded by Selectman Kimball to enter into a Non-Public session at 2:10 PM. Present were: Chairman Peter Garland; Selectman Warren Kimball; Selectman Constance Jones; and Town Administrator Melissa White.

Roll Call vote to enter non-public session: Chairman Peter Garland - Yes; Selectman Warren Kimball - Yes; Selectman Constance Jones – Yes

A motion was made by Selectman Kimball to leave Non-Public session and return to Public Session at 3:02 PM, seconded by Selectman Jones and unanimously approved.

Administrator White provided the Board with a COVID-19 Screening Policy. A motion was made by Selectman Kimball to approve said policy, seconded by Selectman Jones and unanimously approved.

Administrator White informed that the generator is not working and that the motherboard needs to be replaced. The cost to fix it is \$3,305.07. Selectman Kimball felt the proposal was reasonable for the work needed. A motion was made by Selectman Kimball to accept the proposal from Powers Generator in the amount of \$3,3305.07, and to withdraw said funds from the Town Building Maintenance and Repair Capital Reserve Fund; seconded by Selectman Jones and unanimously approved.

Administrator White informed that she has been unable to use her vacation time that she had planned on due to the COVID-19 pandemic and asked the Board to consider a payout of three weeks. The Board asked if other Department Heads were in a similar situation. White said she would check with them. A motion was made by Selectman Jones to authorize the payout of three weeks' vacation time for Melissa White, seconded by Selectman Kimball and unanimously approved.

Chairman Garland stated that the Conservation Commission plans to cut a road into the Town Forest from the end of Miller Pond Road, and informed that, so far, all the Town has is an estimate from the logger, HB Bunnell, to do the road. Garland stated he asked the Commission for a contract, but was only provided an estimate, which did not include the full scope of work, logging of the town forest, what the logging will consist of and what the revenue will be to the Town.

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Selectman Jones expressed concern about the logger damaging the Class VI portion of Miller Pond Road.

White stated that contracts need to be signed by the Selectmen, but first reviewed by Town Counsel and Primex to ensure the Town is protected. She will email Dave Wood, Chair of the Conservation Commission, and inform him that the project cannot be started until the proper contracts from the forester and logger are obtained and executed by the Selectmen.

ADJOURNMENT

There being no further business, Selectman Kimball moved to adjourn, seconded by Selectman Jones; by unanimous vote, the Board adjourned at 3:46 PM.

The next regular meeting of the Board of Selectmen will be held telephonically on **Wednesday, June 10, 2020**, at 5:00 PM. Complete details on how to join will be included on the agenda, which will be posted at the Grantham Post Office and on the Town's website calendar at www.granthamnh.net/calendar.

Respectfully submitted,

Melissa M. White

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Town Administrator