

Town of Grantham
Master Plan Committee Meeting
April 3, 2017

Thain Allan called the meeting to order at 12:05 p.m. The meeting was held in the Jerry Whitney Memorial Conference Room of the Grantham Town Hall located at 300 Route 10 South in Grantham, NH.

Present: Thain Allan, Bob MacNeil, Gene Martin, Mary Hutchins, Adam Ricker (UVLSRPC)
Meeting minutes: Nikki Arsenault

Upcoming Meeting Dates:

April 10, 2017 at 12:00 p.m.

Administrative:

n/a

New Business:

Transportation – Ricker agreed to check the figures in the table to be certain that the data is up to date. Allan noted that the last sentence in the third paragraph on page 43 will need to be updated to reflect the information about traffic in Grantham and Springfield. Additionally, the last sentence in the first paragraph of page 44 Allan suggested adding “and to assist in the CIP process.” Ricker agreed to do some wordsmithing to clear up the language about the traffic counts. On page 45 under “Public Transportation,” this implies that they are actually implementing a commuter bus service; Ricker will update this to indicate that it is actually a commuter bus service feasibility study. Following a question from Martin about signage, Ricker explained that there were federal regulations that required these signs to be taken down; some were later put back up, but the topic of signage is complicated. Committee members noted the importance of keeping the growth rate consistent throughout the document. Consider using “continue to remain steady” or “seems to have levelled off at this time” instead of “continue to grow”. It may also be important to note that this is a topic that should be re-visited (suggestion given of every 5 years).

Following a brief discussion, the Commission decided to remove the first paragraph under “Transportation Issues” as it is confusing. Ricker will also change “readily identified” to “continually assess.” Page 48 – Allan suggested adding “participating with state and regional partners in the planning and ultimate implementation” under “Transportation Goals.” Following a comment from MacNeil about commuter services, Ricker suggested adding under the third bullet point to “increase commuter carpooling and provide support for regional bus services.”

Utilities and Public Services – pages 52-54 – the recommendation is to re-write this section. (?)

Municipal Services – Ricker used the most recent Grantham Town Report to update this section. Page 60 – Allan asked for more information to clarify the 10% figure used – is that at the end of five years, or to indicate a 10% increase each year for five years? Page 61 – Equipment and Facilities – Allan noted that this section should reflect that Grantham needs to amend their regulations regarding water supply. Ricker suggested updating the number of usable cemetery lots – can this information be obtained from the Trustees of the Cemetery? Page 66 – Allan commented that under “Planning Capital Improvements” it suggests that the CIP is being formed, but Allan noted that it is already in place. Ricker will remove the last sentence and adjust the language accordingly.

Ricker commented that in addition to making the updates suggested above and checking that the data tables is accurate, Ricker will also add cover photos (four seasons theme) once he receives them from the Town Administrator. Committee members agreed that they would like to show the draft of the updated Master Plan to the Planning Board and then schedule the formal public hearing. It was further agreed that the Public Hearing for the Master Plan will take place in early Fall of this year (October 2017). The Master Plan Committee agreed to submit the newest draft of the Master Plan to the Planning Board at their June meeting.

Adjournment

MacNeil made a motion to adjourn.

Martin seconded the motion. All in favor.

The meeting was adjourned at 1:35 p.m.

The next Master Plan Committee meeting will take place on Monday, April 10, 2017 in the Jerry Whitney Memorial Conference Room of the Grantham Town Hall at 12:00 p.m.

Respectfully Submitted,



Nikki Arsenault