

**Town of Grantham**  
**Application for Approval of Subdivision**  
**Final Plat**

\_\_\_\_ Minor Subdivision – up to 3 lots/sites  
 \_\_\_\_ Major Subdivision – more than 3 lots/sites

**PROPERTY OWNER (APPLICANT):**

NAME: \_\_\_\_\_ TEL.#: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

**CO-APPLICANT, AGENT, OR LESSEE:**

NAME: \_\_\_\_\_ TEL.#: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

**PROJECT LOCATION:**

TAX MAP #: \_\_\_\_\_ LOT #: \_\_\_\_\_ PLOT #: \_\_\_\_\_ ZONE: \_\_\_\_\_

NAME OF SUBDIVISION: \_\_\_\_\_

STREET ADDRESS OF PROJECT: \_\_\_\_\_

**SCOPE OF PROJECT:**

TOTAL EXISTING LOTS: \_\_\_\_\_

TOTAL LOTS CREATED: \_\_\_\_\_

**SIGNATURE BLOCK:**

The undersigned hereby requests final approval of the above identified subdivision by the Grantham Planning Board. The undersigned further states that all conditions of preliminary approval, as set forth by the Grantham Planning Board, have been fulfilled.

\_\_\_\_\_  
 DATE: \_\_\_\_\_  
 \_\_\_\_\_  
*PROPERTY OWNER*

**NOTE: IF, AS OWNER, YOU WISH TO DESIGNATE AN AGENT TO ACT ON YOUR BEHALF, PLEASE READ THE FOLLOWING AND SIGN BELOW:** I hereby designate the person listed above as my agent for the purpose of procuring the necessary local permits for the proposed work as described herein. Representations made by my agent may be accepted as through made by me personally, and I understand that I am bound by any official decision made on the basis of such representation.

\_\_\_\_\_  
 DATE: \_\_\_\_\_  
 \_\_\_\_\_  
*PROPERTY OWNER*

**(For Planning Board Use Only)**  
 Conditions for final approval: \_\_\_\_\_  
 Waiver of time limit received, if necessary: \_\_\_\_\_  
 Compliance Hearing: Date: \_\_\_\_\_ Action: \_\_\_\_\_  
 Date Final Plat signed: \_\_\_\_\_  
 DATE RECEIVED \_\_\_\_\_ FEE PAID \$ \_\_\_\_\_ FILE # \_\_\_\_\_ INITIALS \_\_\_\_\_

**TOWN OF GRANTHAM**  
**CHECKLIST FOR SUBDIVISION – FINAL PLAT**  
(See Section 3.06 of the Subdivision Regulations.)

***THIS CHECKLIST MUST BE ATTACHED TO THE APPLICATION.***

**Eight (8) print copies and one (1) polyester film copy to be submitted:**

**MAPS (see pages 9, 10 & 11 of the Subdivision Regulations)**

- \_\_\_\_\_ Site Survey (3.06a)
- \_\_\_\_\_ Site Location (3.06b)
- \_\_\_\_\_ Topographic Map (3.06c)
- \_\_\_\_\_ Soils Map (3.06d)
- \_\_\_\_\_ Hydrology Map (3.06e)

**DOCUMENTS (see pages 11, 12, 13 & 14 of Subdivision Regulations)**

Two print copies to be submitted except as otherwise specified:

- \_\_\_\_\_ Traffic (3.06.2)
- \_\_\_\_\_ Soils (3.06.3)
- \_\_\_\_\_ Sewage Disposal (3.06.4)
- \_\_\_\_\_ Water Supply (3.06.5)
- \_\_\_\_\_ Surface water run-off, sedimentation and erosion (3.06.6 a-f)
- \_\_\_\_\_ Grading and Drainage Plan (3.06.7 a-i)
- \_\_\_\_\_ Solid Waste (3.06.8)
- \_\_\_\_\_ Open Space (3.06.9)
- \_\_\_\_\_ Police Protection (3.06.10)
- \_\_\_\_\_ Fire Safety (3.06.11)
- \_\_\_\_\_ Existing and Planned Land Use (3.06.12)
- \_\_\_\_\_ Impact of Subdivision (3.06.13)

**CONSTRUCTION PLANS (Refer to ROAD DESIGN & CONSTRUCTION)**

Two (2) paper print copies to be submitted except as otherwise specified:

- \_\_\_\_\_ Plans (3.06.14.a)
- \_\_\_\_\_ Profiles (3.06.14.b)
- \_\_\_\_\_ Cross-sections (3.06.14.c)
- \_\_\_\_\_ Details (3.06.14.d)

**PERFORMANCE & MAINTENANCE BOND (see page 14 of Subdivision Regulations)**

**TITLE MATTERS AND LEGAL DATA (see page 15 of Subdivision Regulations)**

**AGENCY APPROVALS (see page 15 of Subdivision Regulations), includes NHWS & PCC permits.**

## **ADDITIONAL INFORMATION AND WAIVERS**

The Application shall be delivered to the designated agent of the Planning Board at least fifteen (15) days (not including holidays and weekends) prior to the regularly scheduled Public Meeting of the Board at which the Applicant will formally submit the Application to the Board.

\_\_\_\_\_ *This statement shall appear on the plat:* “The Subdivision Regulations of the Town of Grantham are a part of this plat, and approval of this plat is contingent on completion of all the requirements of said Subdivision Regulations, excepting only any variances or modifications made in writing by the Grantham Planning Board and attached hereto.”

**Application Fee:** If the \$75.00 application fee has not been paid previously for Preliminary Review, the fee must be submitted with this Application for Final Plat.

For Major Subdivisions (more than 3 lots or sites) an additional \$20.00 per lot also must be submitted (if not previously paid during Preliminary Review).

Additionally, a certified mailing fee as set by the USPS: **Per abutter**, including notification of the applicant **and** any agent or person whose name appears on the drawings, made payable to the **Town of Grantham**.

Applicant must submit three (3) sets of address mailing labels.