

# Town Information

*www.granthamnh.net*

**Selectmen’s Office/Town Administrator;** 300 Rte 10 S; 603-863-6021; fax 603-863-3961

Hours: Monday.....8am - 5pm  
 Tuesday.....8am - 5pm  
 Wednesday.....8am - 5pm  
 Thursday.....8am - 5pm  
 Friday.....8am - 4pm

**Town Clerk / Tax Collector;** PO Box 135; 300 Rte 10 S; 603-863-5608; fax 603-863-4499

Hours Monday.....8am - 5pm\*  
 Tuesday.....8am - 5pm & 7pm - 9pm  
 Wednesday.....8am - 5pm & 7pm - 9pm  
 Thursday.....8am - Noon & 1pm - 5pm  
 Friday.....8am - Noon & 1pm - 5pm

**Highway Dept / Road Agent;** 36 Dunbar Hill Road; 603-863-9156; fax: 603-863-3961

**Police Dept;** PO Box 704; 300 Rte 10 S; 603-863-6844; fax 603-863-8152; Non-Emergency 24-hours Dispatch 603-863-3232; EMERGENCY 911

**Fire Dept / Burn Permits;** PO Box 80; 251 Rte 10 S; 603-863-5710

**Dunbar Free Library;** PO Box 1580; 401 Rte 10 S; 603-863-2172

Hours: Monday.....9am - 5pm & 6:30pm - 8:30pm  
 Tuesday.....CLOSED  
 Wednesday.....9am - 5pm & 6:30pm - 8:30pm  
 Thursday.....9am - 5pm  
 Friday.....9am - Noon  
 Saturday.....9am - 2pm  
 Sunday.....CLOSED

**Transfer Station aka Mount Trashmore;** 1150 Rte 114; 603-863-9713; fax 603-863-3961

Hours: Monday.....8am - Noon  
 Tuesday.....CLOSED  
 Wednesday.....1pm - 4pm  
 Thursday.....CLOSED  
 Friday.....10am - Noon & 1pm - 4pm  
 Saturday.....8am - Noon  
 Sunday.....1pm - 4pm

## Monthly Meeting Schedule

Board of Selectmen - 2nd & 4th Wednesday @ 5pm  
 Planning Board - 1st Thursday @ 7pm  
 Zoning Board - 4th Thursday @ 7pm  
 Conservation Commission - 3rd Monday @ 7pm

BOARD OF SELECTMEN

Harold Haddock, Jr. '09  
Constance A. Jones '10  
G. Warren Kimball '11

MODERATOR

Victoria Smith '10  
Kenneth Story, Assistant

TOWN ADMINISTRATOR -Tina Stearns

ADMINISTRATIVE ASSISTANT -Melissa White

RECEPTIONIST/OFFICE ASSISTANT -Martha Menard

TOWN CLERK / TAX COLLECTOR

Rita Eigenbrode '10  
Cynthia Towle, Deputy

TOWN TREASURER

Christopher Morris '11  
Deputies: Stephen Adamic, John Trethaway, Anne Neu

CEMETERY TRUSTEES

G. Warren Kimball '11  
Thomas "Ed" Buckman '09  
Arnold "Andy" Anderson '10

CEMETERY SEXTON -Warren Legacy

CONSERVATION COMMISSION (Appointed)

Richard Hocker '09  
Andy Eastman '09  
Jeremy Turner '11  
Adele Furdyna '11  
Alternates: Patricia Woolson, Merle Schotanus, Tom Vogel

DUNBAR FREE LIBRARY TRUSTEES

Donald Noordsy '09  
Ed Jenik '09  
Cynthia Towle '10  
Joy Lamont '10  
Donna Stamper '11

LIBRARIAN -Dawn E.S. Huston; B. Joey Holmes, Assistant

PLANNING BOARD

Carl Hanson '09  
Karen Ryan '09  
Alden Pillsbury '10  
Charles McCarthy '11  
Warren Kimball, Selectmen Rep  
Alternates: Larry Fuller, Robert Barnes; Clerk: Jessica Smith

**THE WHO'S WHO  
OF GRANTHAM NH**



Town Clerk/Tax Collector Rita Eigenbrode



Cindy Towle & Jim Stamper

**SUPERVISORS OF THE CHECKLIST**

Sandra Noordsy '10  
Janet Goodrow '12  
Donna Stamper '14

**TRUSTEES OF TRUST FUNDS**

Connie Howard '09  
Todd McIntire '10  
Kristina Burgard '11

**ZONING BOARD OF ADJUSTMENT (Appointed)**

Peter Gardiner '09  
Tanya McIntire '09  
Conrad Frey '10  
Richard Mansfield '11  
John Clayton '11  
Alternates: Myron Cummings, Margery Bostrom  
Clerk: Martha Menard



Supervisors of the Checklist  
Sandy Noordsy, Donna Stamper, Janet Goodrow

**ACTIVITIES DIRECTOR - Laurie Field**

**RECREATION PARK COMMITTEE**

Warren Kimball, Laurie Field, Marsha Googins, Jamie Hunt, Rick Anderson, Todd Cartier, Sarah Johnson, Jodie Jones-Poljacik, Todd French, Ken O'Keefe, Missy Walla

**BUILDING MAINTENANCE MANAGER - F. Robert Osgood**

**BUILDING INSPECTOR - Roger Woodworth**

**CAPITAL IMPROVEMENT PLAN COMMITTEE**

Roger Woodworth, Bruce St.Peter, Mary Hutchins, Charles McCarthy, Bob Friday, Bill Zimmerman, Bob Champagne, Karen Ryan

**EMERGENCY MANAGEMENT DIRECTOR - F. Robert Osgood**

**F.A.S.T. SQUAD**

Coordinator Stuart Gillespie, Asst. Coordinator Jeff Figley, Secretary Susan Figley, Treasurer Jane Chipman, Jeremiah Fountain, Bruce Chipman, Kevin LaHaye, Jill Davis, Lori Avery, Kristi O'Conner

**FIRE DEPARTMENT**

Michael Benoit, Chief  
Chris Palermo, Deputy Chief  
Doug Demers, Captain

Current Active Members: Donald Barton, James Palermo, Rosie Bard, Robin Palermo, Jeremiah Fountain, Justin Hastings, Michael Durkin, David Beckley, Wayne Small, Richard Coville, Bill Rigby, Kevin LaHaye, Melissa Hautaniemi, Chris Boyes, Jeremy Labombard

**FIRE WARDEN - Michael Benoit**

**HEALTH OFFICER - Roger Woodworth, Deputy Charles McCarthy**

POLICE DEPARTMENT

Walter Madore, Sr., *Chief*  
 John Parsons, *Captain & Prosecutor*  
 Tom Harriman, *Corporal*  
 Matthew Merrill, *Officer*  
 Wendy Wallace, *Dept. Secretary*  
 Specials: Michael Szelangowski, Robert Schwartz, Massad Ayoob, Russell Lary

RECREATION DIRECTOR - Marsha Googins

REPS TO THE GENERAL COURT - Matthew Houde, Carla Skinder, Peter Hoe Burling

SCHOOL BOARD

Leslie Brown '09  
 Laurie Hanks '09  
 Doug Caffrey '10  
 Jeffrey Walla '10  
 David Armstrong '11

SAU #75

Margaret Sullivan, Superintendent  
 Maren Ardell, Special Education Director  
 Linda Kosiorek, Staff Accountant

HIGHWAY

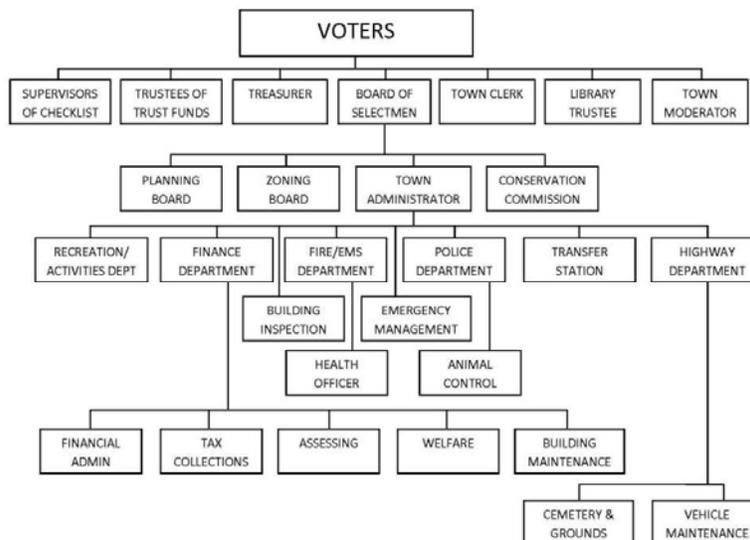
Joseph Newcomb, Road Agent  
 Jeffrey Hastings, Asst. Road Agent

TOWN ARCHIVIST - Lea Frey

TRANSFER STATION

Frank Chaisson, Supervisor  
 Attendants: Raymond Hamilton; Ron Fowler

WELFARE OFFICIAL - Board of Selectmen, Town Administrator



## **Right to Know Law**

What is the “Right-to-Know” Law, RSA 91:A? It is New Hampshire’s statute that emphasizes that the business of the Town is the public’s business. It makes clear that, with very few exceptions, the public has access to Town records and meetings held in connection with Town Government.

Who does it cover? All of us, whether we are elected officials, employees or volunteers serving on boards of the Town of Grantham.

What does it cover? It covers all “meetings”. A “meeting” occurs whenever a quorum of a Board, Committee or Subcommittee has supervision, control, jurisdiction or advisory power. The law also requires that the business of a Board be conducted at a meeting, rather than by telephone, e-mail or private gathering of individuals.

If it is a meeting, what does that mean? A notice of the time and place must be posted at least 24 hours in advance (excluding Sundays and legal holidays) in at least two (2) public places. The public is entitled to attend and may record or videotape the proceeding. All votes, with the very few exceptions itemized below, must be taken in open session and not be secret ballot. Minutes must be taken and made available to the public within 144 hours.

When can we hold a nonpublic session? Rarely. The Right-to-Know Law lists certain limited situations, which allow a Board to go into nonpublic session. Those situations are: Dismissal, promotion or setting compensation for public employees, RSA 91-A:3, II (a). Consideration of the hiring of a public employee, RSA 91-A:3, II (b). Matters which, if discussed in public, would likely affect adversely the reputation of any person - however, this cannot be used to protect a person who is a member of your board, committee or subcommittee, RSA 91-A:3, II (c). Consideration of the purchase, sale, or lease of real or personal property, RSA 91-A:3, II (d). Discussion of pending or threatened (in writing) litigation, RSA 91-A:3, II (e).

How do we go into nonpublic session? A motion must be made which specifically identifies the statutory category which is the reason for going into nonpublic session, and then a roll call must be taken in which each member’s vote on the motion must be recorded.

If we go into nonpublic session, what then? Minutes must be taken just as you would in an open session. Decisions can be made in nonpublic sessions. You must stick to the subject which was the reason for going into the nonpublic session; if there is need to discuss other matters which discussion would be covered by a different exemption, you need to first come out of nonpublic session and then vote to go back in under that different exception. It is only in this way that a proper record can be prepared for public review. The minutes from the nonpublic session must be made public within 72 hours unless two-thirds of the members, while in nonpublic session, determine that the divulgence of the information likely would adversely effect the reputation of any person other than a member of the Board, Committee or Subcommittee, or render the circumstances, the minutes may be withheld until those circumstances no longer apply. Action required to sequester.

Which Public Records are accessible? The public has access to all records held by the town except to the extent they may fall under one of the exemptions listed above.

How quickly do the records need to be supplied? If the requested record cannot conveniently be made available immediately, there is a deadline of five (5) business days for complying with the request. If there is a question as to whether something is open to the public, what do I do? Consult with the Selectmen and they will get advice from town counsel, if necessary.

In what format can the public demand that town records be produced? Most records are available for photocopying, but the Right-to-Know Law also extends the right to obtain computer disks of material already in the town's computers. A reasonable charge can be made to cover the cost of providing the copies or disks. In no case, however, does a member of the public have the right to demand that the town collect, search for, or arrange information that is not already pulled together for the town's own purposes.

This document is intended as a general outline of the "Right-to-Know" Law and is somewhat simplified for ease of use. If you have any questions, please contact the Board of Selectmen.

### 2007 TOWN MEETING RULES

1. Non-voters who are not officers of the town may be allowed to address the meeting only if the town votes to permit it.
2. All voters will direct their remarks to the moderator. Whenever a voter wishes to speak, he or she will address the moderator and identify him or herself.
3. Unless superseded by State law, reconsideration of a vote on any article should be brought up immediately after the vote has been declared. A vote on the issuance of bonds or notes over \$100,000 cannot be reconsidered at the same meeting. The town may also vote to restrict reconsideration of any other vote in the same manner.
4. The moderator will conduct a secret "yes-no" ballot vote when five voters make a written request prior to a voice or show of hands vote on any article open for discussion.
5. Any ruling by the moderator can be challenged. The moderator will conduct a secret "yes-no" ballot when seven or more voters question any non-ballot vote immediately after the vote is declared, and before any other business is conducted.
6. All proposed amendments to articles will be submitted in writing to the moderator prior to discussion of the amendment.
7. Registered voters only will be seated in the center section of the meeting hall. Non-voters will be seated in the visitor's gallery located in the area bounded by the pillars and the inside wall of the meeting hall.



Barbara Mutney checks in with the Supervisors



Future Voters of Grantham