

Town Information

www.granthamnh.net

Selectmen’s Office/Town Administrator; 300 Rte 10 S; 603-863-6021; fax 603-863-3961

Hours: Monday.....8am - 5pm
 Tuesday.....8am - 5pm
 Wednesday.....8am - 5pm
 Thursday.....8am - 5pm
 Friday.....8am - 4pm

Town Clerk / Tax Collector; PO Box 135; 300 Rte 10 S; 603-863-5608; fax 603-863-4499

Hours Monday.....8am - 5pm*
 Tuesday.....8am - 5pm & 6pm - 8pm*
 Wednesday.....8am - 5pm & 6pm - 8pm*
 Thursday.....8am - Noon & 1pm - 5pm*
 Friday.....8am - Noon & 1pm - 4pm*

* Resident MUST be in line 15 minutes prior to closing time to receive service.

Highway Dept / Road Agent; 36 Dunbar Hill Road; 603-863-9156; fax: 603-863-3961

Police Dept; PO Box 704; 300 Rte 10 S; 603-863-6844; fax 603-863-8152; Non-Emergency 24-hours Dispatch 603-863-3232; EMERGENCY 911

Fire Dept / Burn Permits; PO Box 80; 251 Rte 10 S; 603-863-5710

Dunbar Free Library; PO Box 1580; 401 Rte 10 S; 603-863-2172

Hours: Monday.....9am - 5pm & 6:30pm - 8:30pm
 Tuesday.....CLOSED
 Wednesday.....9am - 5pm & 6:30pm - 8:30pm
 Thursday.....9am - 5pm
 Friday.....9am - Noon
 Saturday.....9am - 2pm
 Sunday.....CLOSED

Transfer Station aka Mount Trashmore; 1150 Rte 114; 603-863-9713; fax 603-863-3961

Hours: Monday.....8am - Noon
 Tuesday.....CLOSED
 Wednesday.....CLOSED
 Thursday.....8am - Noon & 1pm - 4pm
 Friday.....10am - Noon & 1pm - 4pm
 Saturday.....8am - Noon & 1pm to 3pm
 Sunday.....9am - Noon & 1pm to 4pm

Monthly Meeting Schedule

Board of Selectmen - 2nd & 4th Wednesday @ 5pm
 Planning Board - 1st Thursday @ 7pm

BOARD OF SELECTMEN

CONSTANCE A. JONES '10
G. WARREN KIMBALL '11
HAROLD HADDOCK, JR. '12

MODERATOR

VICTORIA SMITH '10
KENNETH STORY, ASSISTANT

TOWN ADMINISTRATOR - BECKY NEWTON

ADMINISTRATIVE ASSISTANT -MELISSA WHITE

RECEPTIONIST/OFFICE ASSISTANT -MARTHA MENARD

TOWN CLERK / TAX COLLECTOR

RITA EIGENBRODE '10
CYNTHIA TOWLE, DEPUTY

TOWN TREASURER

CHRISTOPHER MORRIS '11
DEPUTIES: ANNE NEU, STEPHEN ADAMIC

CEMETERY TRUSTEES

G.WARREN KIMBALL '11
THOMAS "Ed" BUCKMAN '09
ARNOLD "ANDY" ANDERSON '10

CEMETERY SEXTON -WARREN LEGACY

CONSERVATION COMMISSION (APPOINTED)

JEREMY TURNER '11
ADELE FURDYNA '11
RICHARD HOCKER '12
ANDY EASTMAN '12
ALTERNATES: PATRICIA WOOLSON, MERLE SCHOTANUS, TOM VOGEL

DUNBAR FREE LIBRARY TRUSTEES

CYNTHIA TOWLE '10
JOY LAMONT '10
DONNA STAMPER '11
DONALD NOORDSY '12
ED JENIK '12

LIBRARIAN -DAWN E.S. HUSTON; B. JOEY HOLMES, ASSISTANT

PLANNING BOARD

ALDEN PILLSBURY '10
CHARLES MCCARTHY '11
CARL HANSON '12
KAREN RYAN '12
WARREN KIMBALL, SELECTMEN REP
ALTERNATES: LARRY FULLER, ROBERT BARNES; CLERK: JESSICA SMITH

FIRE WARDEN - MICHAEL BENOIT

HEALTH OFFICER - ROGER WOODWORTH, DEPUTY CHARLES MCCARTHY

POLICE DEPARTMENT

WALTER MADORE, SR., CHIEF

JOHN PARSONS, SERGEANT & PROSECUTOR

TOM HARRIMAN, CORPORAL

MATTHEW MERRILL, OFFICER

WENDY WALLACE, DEPT. SECRETARY

SPECIALS: MICHAEL SZELANGOWSKI, ROBERT SCHWARTZ, MASSAD AYOOB,

RUSSELL LARY, VINCE CUNNINGHAM

RECREATION DIRECTOR - MARSHA GOOGINS

SCHOOL BOARD

DOUG CAFFREY '10

JEFFREY WALLA '10

DAVID ARMSTRONG '11

ROBERT MCCARTHY '12

LESLIE BROWN '12

SAU #75

KEITH PFEIFER, SUPERINTENDENT

MAREN ARDELL, SPECIAL EDUCATION DIRECTOR

LINDA KOSIOREK, STAFF ACCOUNTANT

HIGHWAY

JOSEPH NEWCOMB, ROAD AGENT

JEFFREY HASTINGS, ASST. ROAD AGENT

TOWN ARCHIVIST - LEA FREY

TRANSFER STATION

FRANK CHAISSON, SUPERVISOR

ATTENDANTS: CHRISTOPHER SCOTT, DAVID BOCASH

WELFARE OFFICIAL - BOARD OF SELECTMEN, TOWN ADMINISTRATOR

Right to Know Law

What is the “Right-to-Know” Law, RSA 91:A? It is New Hampshire’s statute that emphasizes that the business of the Town is the public’s business. It makes clear that, with very few exceptions, the public has access to Town records and meetings held in connection with Town Government.

Who does it cover? All of us, whether we are elected officials, employees or volunteers serving on boards of the Town of Grantham.

What does it cover? It covers all “meetings”. A “meeting” occurs whenever a quorum of a Board, Committee or Subcommittee has supervision, control, jurisdiction or advisory power. The law also requires that the business of a Board be conducted at a meeting, rather than by telephone, e-mail or private gathering of individuals.

If it is a meeting, what does that mean? A notice of the time and place must be posted at least 24 hours in advance (excluding Sundays and legal holidays) in at least two (2) public places. The public is entitled to attend and may record or videotape the proceeding. All votes, with the very few exceptions itemized below, must be taken in open session and not be secret ballot. Minutes must be taken and made available to the public within 144 hours.

When can we hold a nonpublic session? Rarely. The Right-to-Know Law lists certain limited situations, which allow a Board to go into nonpublic session. Those situations are: Dismissal, promotion or setting compensation for public employees, RSA 91-A:3, II (a). Consideration of the hiring of a public employee, RSA 91-A:3, II (b). Matters which, if discussed in public, would likely affect adversely the reputation of any person - however, this cannot be used to protect a person who is a member of your board, committee or subcommittee, RSA 91-A:3, II (c). Consideration of the purchase, sale, or lease of real or personal property, RSA 91-A:3, II (d). Discussion of pending or threatened (in writing) litigation, RSA 91-A:3, II (e).

How do we go into nonpublic session? A motion must be made which specifically identifies the statutory category which is the reason for going into nonpublic session, and then a roll call must be taken in which each member’s vote on the motion must be recorded.

If we go into nonpublic session, what then? Minutes must be taken just as you would in an open session. Decisions can be made in nonpublic sessions. You must stick to the subject which was the reason for going into the nonpublic session; if there is need to discuss other matters which discussion would be covered by a different exemption, you need to first come out of nonpublic session and then vote to go back in under that different exception. It is only in this way that a proper record can be prepared for public review. The minutes from the nonpublic session must be made public within 72 hours unless two-thirds of the members, while in nonpublic session, determine that the divulgence of the information likely would adversely effect the reputation of any person other than a member of the Board, Committee or Subcommittee, or render the circumstances, the minutes may be withheld until those circumstances no longer apply. Action required to sequester.

Which Public Records are accessible? The public has access to all records held by the town except to the extent they may fall under one of the exemptions listed above.

How quickly do the records need to be supplied? If the requested record cannot conveniently be made available immediately, there is a deadline of five (5) business days for complying with the request. If there is a question as to whether something is open to the public, what do I do? Consult with the Selectmen and they will get advice from town counsel, if necessary.

In what format can the public demand that town records be produced? Most records are available for photocopying, but the Right-to-Know Law also extends the right to obtain computer disks of material already in the town's computers. A reasonable charge can be made to cover the cost of providing the copies or disks. In no case, however, does a member of the public have the right to demand that the town collect, search for, or arrange information that is not already pulled together for the town's own purposes.

This document is intended as a general outline of the "Right-to-Know" Law and is somewhat simplified for ease of use. If you have any questions, please contact the Board of Selectmen.

2010 TOWN MEETING RULES

1. Non-voters who are not officers of the town may be allowed to address the meeting only if the town votes to permit it.
2. All voters will direct their remarks to the moderator. Whenever a voter wishes to speak, he or she will address the moderator and identify him or herself.
3. Unless superseded by State law, reconsideration of a vote on any article should be brought up immediately after the vote has been declared. A vote on the issuance of bonds or notes over \$100,000 cannot be reconsidered at the same meeting. The town may also vote to restrict reconsideration of any other vote in the same manner.
4. The moderator will conduct a secret "yes-no" ballot vote when five voters make a written request prior to a voice or show of hands vote on any article open for discussion.
5. Any ruling by the moderator can be challenged. The moderator will conduct a secret "yes-no" ballot when seven or more voters question any non-ballot vote immediately after the vote is declared, and before any other business is conducted.
6. All proposed amendments to articles will be submitted in writing to the moderator prior to discussion of the amendment.
7. Registered voters only will be seated in the center section of the meeting hall. Non-voters will be seated in the visitor's gallery located in the area bounded by the pillars and the inside wall of the meeting hall.

