

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes October 28, 2009

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, October 28, 2009 by Chairman Harold Haddock Jr. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South.

Present: Chairman Harold Haddock Jr.; Selectman Constance Jones; Selectman Warren Kimball; Town Administrator Becky Newton, Esq.; Administrative Assistant Melissa White; Jay Fountain; Don Nicholas; Bob Mac Neil; Pat Mac Neil; Erin Darrow; Conservation Commission Members: Richard Hocker, Chair; Adele Furdyna; Pat Woolson

ADMINISTRATIVE

For Approval/Signature – **APPROVED**

- Building Permit Applications:
 1. M/L 211-028-000; 100 Beech Ridge Road; *Replace camp w/ new home*
 2. M/L 232-003-000; 533 Dunbar Hill Road; *Garage*
 3. M/L 238-006-000; 53 Jericho Road; *Dormer*
- NH Department of Revenue Administration MS-1 Form; Summary Inventory of Valuation

APPROVAL OF MINUTES

- Chairman Haddock requested any changes to the regular and non-public meeting minutes of October 14, 2009. There being none, a motion was made by Selectman Jones to approve both minutes of October 14, 2009 as written; second by Selectman Kimball.
Unanimously approved.

APPEARANCES

- Bob Mac Neil, Yankee Barn Road Realty Trust: Mr. Mac Neil discussed his preliminary plans for Grantham Indoor which had included relocating the building and adding outdoor fields. Mac Neil stated that he felt he would obtain the necessary NH Department of Environmental Services (DES) permits, however, they are concerned about a building being located in the flood plain. He has decided to abandon the idea of moving the building and instead will increase the size of the pond. There may no longer be a need for outdoor soccer fields with the new Grantham Recreation Park.
- Conservation Commission Chair Richard Hocker: Mr. Hocker asked the Board of Selectmen to approve the Conservation Easement Deed for Smith Lot. Hocker stated that Town Counsel Barton Mayer had reviewed the easement and he [Mayer] had indicated the Board of Selectmen could approve the easement.

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Administrator Newton informed that she had reviewed the 2007 Annual Report and that it stated "The Commission asked for and received permission from the Selectmen to place a conservation easement on a 36 acre town owned parcel known as the Smith Property located on Miller Pond Road"; that in theory the Selectboard vote had already taken place.

Mr. Hocker stated the Commission had asked former Town Administrator Tina Stearns in writing to ask the Board of Selectmen permission to proceed. Hocker informed permission was granted in the form of an email that was received in July 2007.

Selectman Jones stated she was concerned with making sure the land will be an asset to the Town of Grantham and asked if the Town of Grantham needs to build more buildings or fields would there be land available for mitigation with DES.

Mr. Hocker stated there are lots available for mitigation should it become necessary.

A motion was made by Selectman Jones to sign the Conservation Easement for the Smith Lot; second by Selectman Kimball. *Unanimously approved.*

CORRESPONDENCE

- Listen Community Services: A thank you was received from Listen Community Services for the donations to their food pantry program.
- Southwestern Community Services (SCS): SCS provided an updated list of resources and services they provided Grantham residents and requested the Town of Grantham contribute \$850 to their program for next year. The Board of Selectmen agreed to put the \$850 in the budget for 2010/2011.
- NH Department of Revenue: A thank you was received from the Property Appraisal Division, Equalization Bureau for assistance provided to them throughout the year.

OLD BUSINESS

- Recreation Park Tennis Court Fence: Administrator Newton informed the most dangerous section of the fence had been removed. Thank you to Selectman Kimball for doing this.
- Agreement to Secure Deposits: Administrator Newton informed that Town Counsel made a minor revision and Treasurer Chris Morris has signed the agreement on behalf of the Town of Grantham.
- Winterizing the Recreation Park Building: Administrator Newton informed there are some issues with the temperature alarm; that Capitol Alarm had informed in an email that a technician would be required to clear the alarm, which would be \$65 per hour plus 20 cents per mile. The Selectmen felt there wasn't any need for the low temperature alarm since the building in winterized. Administrator Newton will contact Capitol Alarm to make sure the fire and burglar alarms are still working.
Selectman Kimball is still working on obtaining quotes to winterize the furnace.
- Columbarium: No update available.

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DEPARTMENT REPORTS

➤ Town Clerk/Tax Collector:

- Effective December 1, 2009 the evening hours on Tuesday's and Wednesday's for the Town Clerk/Tax Collector's office will change from 7pm – 9pm to **6pm to 8pm**.
- The one check system for Motor Vehicle payments is going well and has been well received from customers.
- The outstanding balance of the first issue tax bills is \$91,942 compared to \$74,540 during the same time period last year. Revenues are coming in more slowly than last year.
- Attendance at both the Town Clerk and Tax Collector conferences were beneficial.

➤ Town Administrator:

- The Transfer Station has ordered two containers for brush. Due to the delay in receiving the containers, the burn pile will remain closed until approximately November 15, 2009. Funds for this purchase will come from the Reclamation Fund.
- The groundbreaking ceremony for the Recreation Park was well attended. The 50/50 raffle was over \$600 resulting in the Recreation Park receiving approximately \$300. Other donations received during the event were:
 - Ball Fields - \$250
 - Playground - \$100
 - Buy-A-Brick - \$775
- Future Board of Selectmen Meeting date changes:
 - The original meeting scheduled for November 11th moved to **Tuesday, November 10, 2009** followed by a meeting with the School Board Long Range Planning Committee.
 - The original meeting scheduled for November 25th moved to **Monday, November 23, 2009**.
 - The original meeting scheduled for December 23rd moved to **Monday, December 21, 2009**.
- Wednesday, November 25th the Selectmen's Office will be closing at 12pm in observance of the Thanksgiving Day Holiday.
- An anonymous donation of \$10,000 was received for the playground. A public hearing will be held at the next Board of Selectmen Meeting on **Tuesday, November 10, 2009** to accept the donation. Administrator Newton informed that the Town has raised over half of the funds needed for the playground and that Missy Walla has sent out a request to the Byrne Foundation for the additional monies they had offered.

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- 2010 Transfer Station Stickers are available in the Selectmen's Office. The license plate number of the vehicle that the sticker is going on will be required. Selectman Kimball suggested coordinating with the Town Clerk/Tax Collector's Office to remind residents when they are registering their vehicles to also get a Transfer Station sticker.
- The approved building permit application for a garage for M/L 233-078-000; 317 Route 10 South was reviewed. Building Inspector Roger Woodworth conducted a site inspection and found a storage area with a tractor and a large empty loft. There is no plumbing in the building.
- The final form necessary to set the tax rate, the MS-24 was submitted by the School.
- The final draft agreement with Eastman Community Association for 2010 was reviewed. This will be presented at the next Board of Selectmen's meeting. Administrator Newton suggested using the same agreement for 2009 that was used for 2008.

OTHER

- Selectman Kimball asked Fire Lieutenant Jay Fountain if the Fire Department was going to use the 1986 Pierce Pumper Truck. Kimball stated that since no bids were received the Recreation Committee could use it for irrigating the ball fields. Lieutenant Fountain stated Fire Fighter Kevin LaHaye was looking into donating it to another town or Third World Country.

Selectman Jones requested if the truck was donated that it be donated to a town within the United States.

Lieutenant Fountain stated the Fire Department has portable pumps that could be used to irrigate the ball fields with.

Administrator Newton suggested using EBay or Craig's List to sell the truck; that other towns had been profitable utilizing EBay or Craig's List.

NON PUBLIC

In accordance with RSA 91:A:3, II on a motion by Selectman Jones, second by Selectman Kimball, after proper vote 3-0, the Board entered into Non-Public session at 6:00pm to discuss a personnel issue. Present were: Chairman Harold Haddock, Selectman Constance Jones, Selectman Warren Kimball, Town Administrator Becky Newton, Esq., and Administrative Assistant Melissa White.

No votes or decisions were made while in Non-Public session.

Following proper vote, the Board returned from Non-Public session at 6:05 pm.

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ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, second by Selectman Kimball; ***the Board voted unanimously to adjourn at 6:05pm.***

The next Selectmen's Meeting is scheduled to be held on **Tuesday, November 10, 2009** at 5:00 p.m. in the Grantham Town Building; Jerry Whitney Conference Room at 300 Route 10 South.

Respectfully submitted,

*Melissa M. White
Administrative Assistant*