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Town of Grantham - Board of Selectmen Regular Meeting Minutes May 26, 2010

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, May 26, 2010 by Chairman Harold Haddock Jr. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South.

Present: Chairman Harold Haddock Jr.; Selectman Constance Jones; Selectman Warren Kimball; Town Administrator Becky Newton, Esq.; Fire Chief Jay Fountain; David Wright; Bill Sullivan; John Parsons

ADMINISTRATIVE - APPROVED

- ✓ Current Use Application: Map 212 Lots 50, 49, 68, 67, 63, 62, 61, 60, 117, 113, 112, 111, 110, 109, 108, 107; Map 213 Lots 1, 2; Map 216 Lots 100, 61, 60, 59, 58, 57, 56, 55, 90, 92, 96, 95, 94, 99, 97, 67, 68, 69, 70, 72, 78, 79, 74, 120, 119, 118, 82, 84, 85
- ✓ Reclamation Fund transfer for cost of tire disposal - \$3,832.50
- ✓ Timber Tax Levy: Thomas & Nicole Radford; M/L 207-014-000 - \$45.88
- ✓ Notice of Public Hearing Pursuant to RSA 43:2
- ✓ Notice of Intent to Cut: Marcia Coffin; M/L 236-068-000
- ✓ Building Permit Applications:
 - a) M/L 227-007-000; 93 Meadow Brook Road – *solar panels*
 - b) M/L 225-200-000; 1 Pinehurst Drive – *roof replacement/generator*

APPROVAL OF MINUTES

- ✓ Chairman Haddock asked if there were any changes to the regular and non-public meeting minutes of May 12, 2010. There being none, a motion was made by Selectman Kimball to approve both minutes as written; second by Selectman Jones. ***Unanimously approved.***

APPEARANCES

- Bill Sullivan, Village District of Eastman Chair: Mr. Sullivan explained that the Village District has had difficulty in receiving timely disbursements of their funds from the Trustees of the Trust Funds and asked the Board of Selectmen for help in resolving this issue.

Administrator Newton explained that some of the problem was due to two vacancies earlier this year and that one of the members was not regularly attending the meetings. Newton stated that she received a resignation from Todd McIntire today, as Trustee of the Trust Fund; that a notice will be sent on the list serv to fill the vacancy.

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Chairman Haddock asked if disbursements have to be done in a regular meeting. Newton stated the by-laws have been reviewed and there is a section for electronic correspondence.

Newton stated that she has asked Trustee Robert Lewis to use the provisions for electronic correspondence to issue the money to the Village District before the June meeting.

CORRESPONDENCE

- Society for the Protection of NH Forests: A letter was received from the Society for the Protection of NH Forests welcoming community use of the Reney Memorial Forest in Grantham. The letter also states their concern with parking in the winter months and requested permission to use the church parking lot during the Library's open hours.
The Board of Selectmen will consult with the Library Board of Trustees.
- US Census Bureau: A thank you was received from the US Census Bureau for use of Town Hall to conduct their field testing.
- Cheryl Lynch: A letter was received from Ms. Lynch informing the US Census had received a report that an enumerator was rude to the town office personnel and apologized for any inconvenience. Administrator Newton stated she was not aware of any issues; that the staff did not have any problems with the enumerators.
- John Hagen: A letter was received from Mr. Hagen inquiring how to acquire 49 Hemlock Lane which is owned by the Town. Administrator Newton stated the minimum bid for that parcel during the 2008 tax sale was \$16,100; that she could send him updated information based on interest from 2008 to date.
Administrator Newton will have Mr. Hagen submit a bid for the purchase of the property.
- Joseph Newcomb: A request was received from Mr. Newcomb to purchase the brush hog at the Recreation Park for \$200. Selectman Kimball stated the brush hog was not needed at the Recreation Park; that the need is for a lawn mower. A motion was made by Selectman Jones to approve the sale of the brush hog at the Recreation Park to Joseph Newcomb for \$200; second by Selectman Kimball. **Unanimously approved.**
- Senator Jeanne Shaheen: A thank you was received from Senator Shaheen's office for inviting her to the ribbon cutting ceremony for the new playground; with regret she was not able to attend.

OLD BUSINESS

- Grantham Historical Society Memorial Garden: Administrator Newton informed the Historical Society planted the trees last week.
- Impending Tax Deed for Unpaid 2007 Taxes: Newton informed there are four properties eligible for tax deed; two are occupied. Newton will process the deed waivers for the properties that are occupied as well meet with the owners to negotiate a payment.
- Report of Wood Cut: Newton informed that there are outstanding Report of Wood Cut forms which were due by May 15th. Newton will send out reminder letters.
- NH Department of Transportation (DOT): An email was received from Conservation Commission Chair Richard Hocker informing that he has witnessed DOT dumping ditching

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material within 50 feet of Skinner Brook. Newton stated she has been in contact with Alan Hanscom, DOT District 2 Engineer informing him that the area is believed to be wetlands. Newton has filed an official written wetlands violation complaint with DES. A meeting with Raymond Sanville may be necessary.

- Wheelabrator Claremont Company: Administrator Newton informed that she met with Wheelabrator and they invited the Board for an inspection of their facility. Wheelabrator does not accept C&D material.

NEW BUSINESS

- Irving Energy: A quote for \$1,017.39 was received from Irving Energy for repairs needed to the boiler in the Archives building. The Selectmen requested more quotes be obtained.
- Trustees of the Trust Funds Resignation: A letter of resignation was received from Todd McIntire, effective immediately. Notice will be sent out on the list serv seeking volunteers.
- Conservation Commission Member Appointment:
 - A motion was made by Selectman Jones to appoint Merle Schotanos as a member of the Grantham Conservation Commission; second by Selectman Kimball. **Unanimously approved.**
 - A motion was made by Selectman Kimball to appoint Joe Watts as an alternate member of the Grantham Conservation Commission; second by Selectman Jones. **Unanimously approved.**
- Dismissal Hearing: Administrator Newton informed that a dismissal hearing has been scheduled for June 28, 2010 at 5pm; that Selectman Constance Jones has recused herself from the hearing.

Newton stated that former Selectman Alden "Chick" Pillsbury is willing to serve in Jones' place. A motion was made by Selectman Kimball to appoint Alden "Chick" Pillsbury as a replacement for Selectman Jones during the dismissal hearing on June 28, 2010; second by Selectman Jones. **Unanimously approved.**
- CMA Engineers: CMA Engineers submitted the 2009 Annual Post-Closure report for the Grantham Landfill to NH Department of Environmental Services. There are no outstanding issues and the Town is in compliance.

DEPARTMENT REPORTS

- Emergency Management – The May report was reviewed.

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➤ Transfer Station – April Report:

- MSW – 7 runs; total tons - 75.47
- C&D – 11 runs; total tons – 28.11
- Tires – 1 run; 1.86 tons at \$150/ton. Total expense \$279
- Light Iron Metal – 1 run; 3.0446 tons. Total revenue \$685.05
- Mixed loose Fibers (paper) – 2 loads; 10.14 tons
 - Revenue: \$608.40
 - Expense: \$450.00
- Comingle w/o glass (plastic) – 2 loads; 2.18 tons
 - Revenue: \$0.00
 - Expense: \$65.40

Total tonnage of material taken away: 120.8046 tons

Total revenue from recycling: \$1,293.45

Total expense from recycling: \$515.40

Net revenue from recycling: \$778.05

➤ Town Administrator:

- Administrator Newton stated a request was received to change the work week from Saturday to Friday to Sunday to Saturday. A motion was made by Selectman Kimball to change the work week from Saturday to Friday to Sunday to Saturday effective June 12, 2010; second by Selectman Jones. **Unanimously approved.**
- A letter was received from Sarah Johnson requesting to make a digital scrapbook of the playground project and sell them at Old Home Day with 30% of the proceeds (not including shipping) donated to the Recreation Park. The Selectmen approved the request with the provision that there is no cost to the Town.
- Grantham Conservation Commission: A note was received from the Grantham Conservation Commission informing that they have permission to do an appraisal on the Romano land. The Society for the Protection of NH Forests has been informed. The Conservation Commission felt it was time to start thinking about a bond for Conservation.

Administrator Newton stated she did not know how much the appraisal would cost. The Selectmen stated that the money for the appraisal would have to come from the Conservation Fund and the Conservation bond would have to be appropriated at Town Meeting.

- An email was received from Conservation Commission Chair Richard Hocker outlining past issues:
 1. Has Gerald Miller been paid for the perambulation? Newton said yes.
 2. Has the Selectmen resolved the issue of Shoreland Protection Authority for Grantham Conservation Commission? The Selectmen

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stated they have the authority and they are going to keep it; that the Conservation Commission's role is strictly advisory.

3. Are there any legal reasons why the Conservation Commission cannot make a donation to Ausbon Sargent for a matter that benefits the citizens of Grantham, namely the protection of the Eastman Well Field? The Selectmen stated that Commissions of Town's do not make donations to organizations; that if taxpayers want to donate money they can do it on their own. Newton stated Ausbon Sargent could petition the Town for funds to be voted on at Town Meeting. Chairman Haddock stated that contributions are only added to the budget only after the organization has demonstrated they are serving the residents of Grantham.
 4. What are the dollar values of the various funds under the Conservation Commission's control? Newton will provide a report.
 5. Has John Chaloux been contacted to remove the shack from the Smith Lot? Newton explained that Mr. Chaloux had been directed to remove the shack for the last three years. Administrator Newton will follow up with Mr. Hocker.
- Schedule: June 9 & 10 – vacation days; June 16 through 18 – NH Municipal Managers Annual Conference. Newton stated she will only go if she is awarded the scholarship; that there is a workshop on the right number of staffing for Fire & Police Departments. The Selectmen felt this would be a very worthwhile workshop to attend.
 - A favorable response has been received from Harpoon Brewery about providing product for a fund raiser for the Recreation Park. Newton explained the Recreation Park Committee came up with the idea of having two social events this summer in an effort to raise money.

OTHER

Selectman Kimball informed that the Grantham Area Chamber of Commerce has completed the beautification project at the NH Park & Ride.

NON PUBLIC

In accordance with RSA 91-A:3 section II-A, a motion was made by Selectman Jones, second by Selectman Kimball to enter into a Non-Public session at 5:45 p.m. to discuss a personnel matter. Present were: Chairman Harold Haddock, Selectman Constance Jones, Selectman Warren Kimball, and Town Administrator Becky Newton.

No votes or decisions were made while in Non-Public session.

Following proper vote, the Board returned from Non-Public session at 5:58 pm.

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Public discussion continued at 5:58pm:

- During the non-public session the vacation carry-over requests from Deputy Town Clerk/Tax Collector Cynthia Towle and Administrative Assistant Melissa White were reviewed. A motion was made by Selectman Jones to approve both requests with the reminder that vacation time needs to be used each year; second by Selectman Kimball. **Unanimously approved.**

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, second by Selectman Kimball; ***the Board voted unanimously to adjourn at 6:03pm.***

The next Selectmen's Meeting is scheduled to be held on **Tuesday, June 15, 2010** at 5:00PM in the Grantham Town Building; Jerry Whitney Conference Room at 300 Route 10 South.

Respectfully submitted,

*Melissa M. White
Administrative Assistant*