

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes September 22, 2010

The regular meeting of the Board of Selectmen was called to order at 5:15pm on Wednesday, September 22, 2010 by Chairman Harold Haddock Jr. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South.

Present: Chairman Harold Haddock Jr.; Selectman Constance Jones; Selectman Warren Kimball; Town Administrator Becky Newton, Esq.; Administrative Assistant Melissa White; Police Chief Walter Madore; Fire Chief Jay Fountain; Joey Holmes; Lindsey Dixon;

ADMINISTRATIVE - APPROVED

1. Building Permits:
 - a) M/L 215-079-000; 11 Winter Hill Road – generator
 - b) M/L 235-015-000; 54 Brookridge Drive – generator
 - c) M/L 227-015-000; 10 Meadow Brook Road - shed
 - d) M/L 216-001-000; 320 Olde Farms Road – pave driveway
 - e) M/L 225-179-000; 45 Troon Drive – gas fireplace
 - f) M/L 236-047-000; 230 Stocker Pond Road – generator
 - g) M/L 213-049-000; 2 Link Lane – shed
 - h) M/L 242-016-000; 91 Bouldervale Road - garage
 - i) M/L 225-104-000; 40 Troon Drive - garage
 - j) M/L 215-181-000; 14 Bright Slope Way – replace roof
 - k) M/L 236-022-000; 77 Stocker Pond Road – propane tank
 - l) M/L 213-068-000; 16 Beaver Fells Glen - deck

APPROVAL OF MINUTES

- ✓ Chairman Haddock asked if there were any changes to the regular and non-public meeting minutes of September 8, 2010. There being none, a motion was made by Selectman Kimball to approve both minutes as written; second by Selectman Haddock. ***Approved by majority vote.***

PUBLIC HEARING

The public hearing was opened at 5:18pm to accept the donation of \$5000 from Lake Sunapee Bank for the development of the Recreation Park. Hearing no comments, a motion was made by Selectman Jones to accept the \$5000 donation from Lake Sunapee Bank; second by Selectman Kimball. **Unanimously approved.**

A motion was made by Selectman Kimball to close the public hearing at 5:19pm; second by Selectman Jones. **Unanimously approved.**

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CORRESPONDENCE

- State of NH Department of Safety (NH DOS): A letter was received from NH DOS regarding New Hampshire and FBI Criminal Record Checks for hawkers, peddlers and vendors. Police Chief Walter Madore was in favor of this.

Administrator Newton asked the Board of Selectmen if they wanted to institute a ordinance that would require hawkers and peddlers to go through the criminal record check. Chairman Haddock requested Newton to check with towns to see how they handle hawkers and peddlers.

OLD BUSINESS

- Sale of the Wien House: Selectman Kimball informed the open house was held on Saturday, September 18, 2010. There was some interest it's possible an offer will be made soon.
- Request for Qualifications for Engineering at the Recreation Park (RFO): Newton said that all questions will be answered at the mandatory pre-bid meeting on September 24, 2010 at 2pm at the Recreation Park.
- Sawyer Brook Trees: Newton said she will schedule this work to be done soon.
- Conservation Commission - Shack on the Smith Lot: Newton will inform the landowner the Fire Department cannot burn the shack.
- Deputy Health Officer: Newton informed she has sent the information to Dr. Sachs and is in the process of scheduling a meeting to answer his questions.

NEW BUSINESS

- Motor Vehicle Refund Request: Richard Woodhouse requested a refund \$77.00 which was due to registering a vehicle in error. The Town Clerk/Tax Collector supports a refund of \$69.00 (\$8.00 is Town fees that are non-refundable). A motion was made by Selectman Jones to approve the refund of \$69.00 to Richard Woodhouse; second by Selectman Kimball. **Unanimously approved.**
- Sullivan County Taxes: The 2010 Sullivan County tax bill was received in the amount of \$1,493,729 due December 17, 2010. Newton informed that 2009 county taxes were \$1,415,335; that the increased burden to Grantham this year is \$78,394.
- Conservation Commission Appointment: At the recommendation of Conservation Chairman Richard Hocker, a motion was made by Selectman Jones to appoint Lindsey Dixon as an alternate to the Grantham Conservation Commission; second by Selectman Kimball. **Unanimously approved.**

DEPARTMENT REPORTS

- Town Administrator:
 - Newton requested permission to sign the contract with Springfield fence for the installation of the backstop at the Recreation Park. A motion was made by Selectman Jones to allow Administrator Newton to enter into a contract with

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Springfield Fence Company, Inc. for the installation of the backstop at the Recreation Park for \$5,100; second by Selectman Kimball. **Unanimously approved.**

- A motion was made by Selectman Kimball to spend up to \$1,500 for loam and seed for the areas around town hall; second by Selectman Jones. **Unanimously approved.**

The Board of Selectmen and Town Administrator are very pleased with the work Groundskeeper Glenn Carey has done.

- Selectman Jones discussed the parking in front of Town Hall and suggested adding three or four more spaces in front of the perennial garden where the pine tree used to be. Selectman Haddock and Kimball felt this was a good idea.
- A complaint was received from Francis Hastings regarding the statistical update. Mrs. Hastings felt there wasn't enough time given between receiving the letter and when the informal hearings were scheduled.
- A donation of \$300 was received from Hypertherm HOPE Foundation for the Recreation Park.

OTHER

Selectman Kimball requested a town employee or department be assigned to monitor and carry out when the flag is to fly at half mast. Administrator Newton will follow up on this.

NON PUBLIC

In accordance with RSA 91-A:3 section II-A, a motion was made by Selectman Kimball, second by Selectman Jones to enter into a Non-Public session at 5:37 p.m. to discuss a personnel matter. Present were: Chairman Harold Haddock, Selectman Jones, Selectman Kimball, Town Administrator Becky Newton, Administrative Assistant Melissa White and Police Chief Walter Madore.

No votes or decisions were made while in Non-Public session.

Following proper vote, the Board returned from Non-Public session at 6:06 pm.

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, second by Selectman Kimball; **by unanimous vote, the Board adjourned at 6:10pm.**

The next Selectmen's Meeting is scheduled to be held on **Wednesday, October 13, 2010** at 5:00PM in the Grantham Town Building; Jerry Whitney Conference Room at 300 Route 10 South.

Respectfully submitted,

*Melissa M. White
Administrative Assistant*