

# APPROVED

## Town of Grantham - Board of Selectmen Regular Meeting Minutes February 8, 2012

The regular meeting of the Board of Selectmen was called to order at 6:30pm on Wednesday, February 8, 2012 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Lower Level Meeting Room at 300 Route 10 South.

Present: Chairman Warren Kimball; Selectman Constance Jones; Selectman Ken Story; Administrative Assistant Melissa White; Town Administrator Becky Newton; Fire Chief Jeremiah Fountain; Michael Whipple; Police Chief Walter Madore; Patricia MacNeil; Robert MacNeil; David Wood; Richard Hocker; Brian Hastings

### ADMINISTRATIVE

#### *For Approval/Signature - APPROVED*

- ✓ Veteran's Tax Credit Applications:
  - M/L 236-26-000; Michael Whipple
  - M/L 222-077-000; Julie Cummings
  - M/L 222-077-000; Ronald Ludwick
- ✓ Property Tax Exemption Application: M/L 216-011-000
- ✓ Property Tax Abatement Refunds:
  - M/L 204-008-000; Route 10 North - \$133.17
  - M/L 222-145-000; 25 Road Round the Lake - \$787.19
  - M/L 208-002-000; Leavitt Hill Road - \$18.65
  - M/L 216-201-000; 8 Butternut Road - \$31.16
  - M/L 233-088-001; 105 Howe Hill Road - \$154.40
  - M/L 222-101-000; Slalom Drive - \$26.87
  - M/L 222-139-000; Off Eastman Lake West - \$120.92
  - M/L 234-100-000; 26 Greensward Drive - \$419.60
- ✓ Building Permits:
  - M/L 222-134-000; 9 Alpine Vista – Renovation & Addition

#### **Property Tax Abatement – DENIED:**

- M/L 238-005-000; 318 Route 10 South

#### ✓ **2012 Warrant & MS-6**

A motion was made by Selectman Jones to recommend Article #16; second by Selectman Story. *Unanimously approved.*

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## APPROVAL OF MINUTES

- ✓ Chairman Kimball asked if there were any changes to the regular and non-public meeting minutes of January 25, 2012. There being none, Selectman Jones made a motion to accept both minutes of the January 25, 2012 meeting as written; second by Selectman Story. *Unanimously approved.*

## OLD BUSINESS

- Town Hall Landscaping Bids: Newton informed the Board had previously reviewed the designs that were submitted:
  - Joseph D. Poulin, Andover, NH: Landscaping - \$6,225; Christmas Tree - \$575
  - Gilson's Property Management, Grantham, NH: Landscaping - \$8,445; Christmas Tree - \$675
  - John Sullivan Landscape Architect, North Sutton, NH: Landscaping - \$10,000
  - DB Landscaping, Sunapee, NH: Landscaping - \$17,627; Christmas Tree - \$1,260

A motion was made by Selectman Jones to accept the bid submitted by Gilson's Property Management; second by Selectman Story. *Unanimously approved.*

Bob MacNeil asked if this was a bid or a request for proposal and if the Board was obligated to take the lowest bidder. Newton said neither, it was a design/build and that the town is not obligated to take the lowest bidder.

- 2011 Town Report: Newton stated she is waiting for the Selectmen's Report.
- 49 Hemlock Lane Clean-up Efforts: Chairman Kimball informed the scrap metal has been removed at no charge to the town and is working with Brian Hastings to find the most economical way to remove the building.
- Ambulance Study: Newton said she doesn't have any new information but is working to meet with the Lebanon Fire Chief.
- Back-up System for Town Archives Computer: Newton said that she would tackle this item after town meeting.
- Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) – ETAP Program: Newton informed the report is in and the Board has a copy.
- Shoreland Water Quality Protection Act (SWQPA): Conservation Chair Richard Hocker said he is about a third of the way through the initial draft of Grantham's administrative rules of shoreland protection. Newton said this item can be removed from the agenda until Hocker has the draft ready for the Board.
- Recreation Park Development: Newton said that all the permits are in place and that she hopes to put the soccer field out to bid soon. MacNeil asked if this would be a bid or request for proposal. Newton answered that this will be a bid with the caveat that "the town reserves the right to reject any and all bids".

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## NEW BUSINESS

- Town Office Equipment Capital Reserve Fund Withdrawal Request: A motion was made by Selectman Story to approve the withdrawal of \$4,520.74 to come from the Town Office Capital Reserve Fund for the purchase of a computer server; second by Selectman Jones. *Unanimously approved.*
- Shoreline Cutting Plan Application from Steven Ozment and Susanna Schweizer; 424 Road Round the Lake, M/L 215-049-000: Conservation Chair Richard Hocker stated he has reviewed this application and wholeheartedly supports it. Hocker explained he is familiar with this property; that this is a five year forest management plan under Laura French.

A motion was made by Selectman Jones to approve the Shoreline Cutting Plan application from Steven Ozment and Susanna Schweizer as submitted; second by Selectman Story. *Unanimously approved.*

## DEPARTMENT/COMMITTEE REPORTS

- Fire Department: The January report was reviewed.
- Police Department: The January report was reviewed.

## OTHER

Michael Whipple asked if he could have a copy of the report on the ambulance study. Newton said yes.

Whipple asked what the response times would be for Lebanon. Chairman Kimball said the town would be looking at that.

## NON PUBLIC

In accordance with RSA 91-A:3 section II-A, a motion was made by Selectman Story, second by Selectman Jones to enter into a Non-Public session at 6:52 p.m. to discuss a personnel matter. Present were: Chairman Warren Kimball, Selectman Constance Jones, Selectman Ken Story, Town Administrator Becky Newton and Administrative Assistant Melissa White.

*Following proper vote, the Board returned from Non-Public session at 6:59pm.*

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## ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, second by Selectman Story; *by unanimous vote, the Board adjourned at 7:00pm.*

The next Selectmen's Meeting will be held on Wednesday, February 22, 2012 at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

*Respectfully submitted,*

*Melissa M. White*

*Melissa M. White  
Administrative Assistant*