

APPROVED

Town of Grantham - Board of Selectmen Regular Meeting Minutes March 14, 2012

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, March 14, 2012 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Constance Jones; Selectman Ken Story; Town Administrator Becky Merrow; Fire Chief Jeremiah Fountain; Police Chief Walter Madore

ADMINISTRATIVE

For Approval/Signature - APPROVED

- ✓ Building Permits:
 - a. M/L 222-150-004; 16 Pleasant Drive – enclose porch
 - b. M/L 237-031-000; 418 Route 10 S - vinyl siding
 - c. M/L 237-038-000; 416 Split Rock Road – Finish basement
 - d. M/L 216-169-000; 6 Old Spring Drive – window replacement
- ✓ Elderly Exemption: M/L 236-009-000; 571 Route 114
- ✓ Veteran's Credit: M/L 222-096-000; 5 Slalom Drive – Donald Boice, Jr.
- ✓ Property Tax Abatement: M/L 241-003-000; Croydon Town Line - \$8.28
- ✓ Notice of Intent to Cut:
 - a. M/L 226-014-000; Pillsbury Road (Supplemental for Tax Year 2011-2012)
 - b. M/L 226-014-000; Pillsbury Road (for Tax Year 2012-2013)

APPROVAL OF MINUTES

- ✓ Chairman Kimball asked if there were any changes to the budget hearing, regular and non-public meeting minutes of February 22, 2012. There being none, Selectman Story made a motion to accept the minutes of the February 22, 2012 meeting as written; second by Selectman Jones. *Unanimously approved.*

CORRESPONDENCE

- Grantham Village School Nurse Karen Eylander: A thank you was received from Ms. Eylander informing the penny drive raised \$3,648.21 allowing the Upper Valley Young Adult Homeschool Club for use of Town Hall for their winterfest gathering.
- State of NH Department of Safety (NH DOT): A letter was received from NH DOT informing of a reduced fee of finger printing.

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OLD BUSINESS

- 49 Hemlock Lane Clean-up Efforts: Selectman Jones said Brian Hastings would like to meet with the Board about what can be done with this property.
- Ambulance Study: No update.
- Back-up System for Town Archives Computer: No update.
- Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) – ETAP Program: Chairman Kimball said he spoke with someone who installs insulation that would like to bid on the project.
- Recreation Park Development: Merrow said she has a proposal from TF Moran to do the bid assistance, prepare the bid sheet, attend the pre-bid and bid meeting construction oversight for \$3,000.

TF Moran also proposed to do the construction oversight which would be for them to be on site three or four times throughout construction and ensure the contractor is building the field to the specifications in the wetlands permit as well as to the specifications to the plan and a punch list. This would be an additional \$3000.

A motion was made by Selectman Story to accept the proposal from TF Moran as submitted; second by Selectman Jones. *Unanimously approved.*

NEW BUSINESS

- Town Archivist Appointment: A motion was made by Selectmen Jones, seconded by Selectman Story to appoint Rae Tober as the Town Archivist. *Unanimously approved.*
- Deputy Fire Warden Appointment: A motion was made by Selectman Jones, seconded by Selectman Story to appoint Justin Hastings as a Deputy Fire Warden. *Unanimously approved.*

DEPARTMENT/COMMITTEE REPORTS

- Fire Department – February Report:
 - Responded to eight EMS calls and five Fire/Rescue calls.
 - Training in February was conducted by Phil St. Cyr from Primex on materials in the workplace.
 - Chief Fountain attended the Mid-Western Regional Haz-Mat meeting where First Sergeant Glen Drewniak from the NH National Guard talked about the NH Civil Support Team. The presentation covered how they work, their response capabilities and responsibilities when they arrived on an incident scene.
- Police Department – February Report:
 - February 7th Chief Madore and Sergeant Parsons and Officers Merrill, Smith and Schwartz received CPR recertification and training on the use of AED's.

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- February 15th Sergeant Parsons and Officers Merrill and Smith attended Search & Seizure training at Sunapee Police Department.
- Chief Madore reported his first copper theft.

➤ Town Administrator:

- An update was received from NH Interlocal Trust informing of progress of the health insurance transition. There is a workshop on April 3rd that Administrative Assistant White will attend. Jones and Merrow may attend as well.
- Notice was received from Town Clerk/Tax Collector Rita Friedman informing that towns are statutorily required to refund balances on taxes over \$5.00.
- Merrow said she contacted the State regarding a boat launch for Stocker Pond. They will come take a look at it and see if it is anything they are interested in however, all the money is tied up for the next two years.
- A letter was received from Quality Insulation, Inc. in Meredith, NH informing they would review, for free, energy saving measures for municipal buildings.
- A letter was received from Sullivan County informing of a meeting to discuss establishing a centralized emergency dispatch center in Sullivan County.
- A letter was received from the Goshen Planning and Zoning Boards informing of a public hearing for a cell tower. The hearing will be held on March 27, 2012 at 7:15pm at Goshen Town Hall.
- The 2011 annual water quality report for the landfill was received.
- A letter was sent to Grey Ledges Association informing them the Selectmen Board would like to proceed with negotiations for past due taxes.
- Merrow discussed the red-listed bridge in Olde Farms and informed she met with Erin Darrow about replacing the culverts and whether or not to go with bridge aid which pays 80% or to go with FEMA which pays 75%. Merrow said the difference between the two programs is that the State requires borings which cost approximately \$30,000. Merrow said Darrow feels we could do the project under FEMA with just a geo-technical report and a hydraulic analysis.

Merrow felt the application for FEMA, due April 20th, should be submitted and if the Town decides to go with State bridge aid the FEMA award could always be declined.

Merrow said Darrow can do the hydraulic analysis which would cost between \$1,000 - \$1,500 with \$400 due up front.

A motion was made by Selectman Story to approve expenditures up to a maximum of \$1,500 for Erin Darrow to start the bridge replacement process; seconded by Selectman Jones. ***Unanimously approve.***

➤ Transfer Station – December & January Reports:

December:

- Solid Waste - 8 runs; totaling 73.08 tons
- Construction Demolition Debris - 4 Runs; totaling 15.02 tons

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- Glass - 1 load; 7.31 tons - Expense \$160.20
- Electronic Waste - 2.28 tons - Expense \$356.13
- Light Iron - 1 load 3.7 tons - Revenue \$739.29
- Tin Cans - 1 run 1.54 tons - Revenue \$322.50
- Fibers - Mixed Loose - (Paper) - 2 Loads 11.27 tons
Revenue - \$563.50
Expense - \$500
- Comingle - w/oglass - (Plastic) 2 loads 3.35 tons
Revenue - \$0.00
Expense - \$58.63

Total Tonnage of Material taken away 117.55 tons

Tickets collected at Transfer Station \$860

Total Revenue from recycling \$1,625.29

Total Expenses from recycling \$1,075.58

Net Revenue from recycling \$549.71

January:

- Solid Waste - 8 runs; totaling 77.96 tons
- Construction Demolition Debris - 4 Runs; totaling 11.59 tons
- Glass - 1 load; 7.31tons - Expense \$168.13
- Fibers - Mixed Loose - (Paper) - 3 Loads; 12.10 tons
Revenue \$687.20
Expense \$750
- Comingle - w/o glass - (Plastic) - 3 loads; 3.24 tons

Revenue - \$0.00

Expense - \$56.70

Total Tonnage of Material taken away 111.8 tons

Tickets collected at Transfer Station \$640

Total Revenue from recycling \$687.20

Total Expenses from recycling \$974.84

Net Expense from recycling \$287.64

- Trustees of the Trust Funds - March Update: The March update was reviewed.

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OTHER

Selectman Story said Moderator Victoria Smith had suggested a meeting with all involved with town meeting to discuss what could be done better next year. The Selectmen felt it was a good idea.

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Story; ***by unanimous vote, the Board adjourned at 5:45pm.***

The next Selectmen's Meeting will be held on **Wednesday, March 28, 2012** at 4pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,

melissa m. white

*Melissa M. White
Administrative Assistant*