

# APPROVED

## Town of Grantham - Board of Selectmen Regular Meeting Minutes October 23, 2013

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, October 23, 2013 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Conservation Commission Chair Dick Hocker, Conservation Commission Member David Wood; Trustees of the Trust Funds: Bob Lewis; Rob Fogg; and Jim Coakley and Sheridan Brown

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Town Administrator Melissa White

### **ADMINISTRATIVE - APPROVED**

- ✓ Payroll Manifest #405
- ✓ Accounts Payable Manifest #385
- ✓ 2013 Municipal Assessment Data Certificate
- ✓ Building Permits:
  - a. M/L 225-256-000; 4 Fairway Drive – Shed
  - b. M/L 222-175-000; 14 Whip-Poor-Will Walk – Garage
  - c. M/L 225-240-000; 52 Fairway Drive – Remodel Porch

### **APPROVAL OF MINUTES**

Chairman Kimball asked if there were any changes to the regular and non-public meeting minutes of October 9, 2013. A motion to approve the regular and non-public meeting minutes of October 9, 2013 as written was made by Selectman Story; seconded by Selectman Jones.

***Unanimously approved.***

### **APPEARANCES**

Bob Lewis, Rob Fogg and Jim Coakley, Trustees of the Trust Funds, appeared before the Board of Selectmen to review the Trustees of the Trust Funds Investment Policy: Fiscal Year 2013-2014.

Bob Lewis explained that the Trustees have streamlined the Trustees of the Trust Funds Investment Policy which was primarily driven by changes in FDIC Insurance Rules. Lewis reported the Trustees were concerned that the Town might have accounts that were not covered by the FDIC Insurance. He said that with the help of Town Treasurer, Chris Morris, the Town of Grantham Trustees of the Trust Funds entered into an Agreement to Secure Deposits with Lake Sunapee Bank on June 30, 2013. As part of the Agreement, all of the accounts have been consolidated at Lake Sunapee Bank. The Lake Sunapee Bank agrees to pay a negotiated rate of interest and transfer possession of securities to the Federal Home Loan Bank in Boston to be held for the benefit of the Trustees to provide collateral to secure the accounts. Lewis added that in the

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past, they tried to divide deposits between Sugar River Bank and Lake Sunapee Bank because both banks are important to the town and support various activities of the town but due to the FDIC insurance limits, they felt this was in the town's best interest.

Rob Fogg informed the Board of Selectmen that as a result of the consolidation, he was able to create a more concise spreadsheet that is easier to understand for the Trustees' monthly reports.

## **CORRESPONDENCE:**

- Laurie Field: A thank you card was received from Laurie Field thanking the Board of Selectmen for the dinner held in her honor and the Boston rocker which she will forever treasure.

## **OLD BUSINESS**

- Open Space Committee: White reported that there are two residents to be appointed to the Open Space Committee under the New Business section; Allen Wilson and Thain Allan. She added that three committee members are needed; one each from the general public, the Conservation Commission and the Planning Board.
- Olde Farms Road Bridge: No update.
- Meadowsend Timberlands Ltd: Conservation Commission Chair Dick Hocker asked the Board of Selectmen to sign the Forestry Services Agreement from Meadowsend Timberlands Ltd. and stated this is a relatively small job with primary emphasis on forest improvement and, perhaps, trails. Hocker explained that Jeremy Turner, of Meadowsend Timberlands Ltd must be authorized to go on the property to define what the job is. Then the town can decide if it wants to proceed beyond that point. Selectman Jones stated her concern with the weight limit of the Miller Pond Road Bridge and that the contract states "the forestry services to be provided include tree marking and timber sale. . . ". Hocker clarified that if we get to the point of timber sale, there would be a subsequent and separate contract between the town and a logger wherein the terms, weight limits and conditions relative to the bridge will be defined.

A motion to approve the Forestry Services Agreement from Meadowsend Timberlands Ltd was made by Selectman Jones; seconded by Selectman Story. **Unanimously approved.**

## **NEW BUSINESS**

- Shoreline Protection Cutting Plan: M/L 222-196-000; 5 Trillium Lane: A motion to approve the Shoreline Protection Cutting Plan at 5 Trillium Lane as recommended by the Grantham Conservation Commission was made by Selectman Story; seconded by Selectman Jones. **Unanimously approved.**
- Zoning Board of Adjustment Appointment: A motion to appoint Sheridan T. Brown as an alternate member of the Zoning Board of Adjustment was made by Selectman Jones; seconded by Selectman Story. **Unanimously approved.**

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- Open Space Committee Appointment: A motion to appoint Allen Wilson to the Open Space Committee was made by Selectman Jones; seconded by Selectman Story.  
**Unanimously approved.**
- Open Space Committee Appointment: A motion to appoint Thain Allan to the Open Space Committee was made by Selectman Story; seconded by Selectman Jones.  
**Unanimously approved.**

## **DEPARTMENT/COMMITTEE REPORTS**

- Transfer Station – September Report:

Solid Waste – 7 runs; 86.47 tons  
Construction Demolition Debris – 9 runs; 35.15 tons  
Glass – 1 load; 7.31 tons, Expense \$168.13  
Tires – 1 load 4.03 tons, \$463.45 out of reclamation fund

Fibers – Mixed Loose – (Paper) – 2 loads; 10.09 tons  
Revenue \$353.15  
Expense \$500.00

Comingle – w/o glass – (Plastic) 2 loads; 1.36 tons  
Revenue \$0.00  
Expense \$23.80

Total Tonnage of Material taken away; 144.41 tons  
Tickets collected at Transfer Station; \$1,505.00

Total Revenue from recycling: \$353.13  
Total Expenses from recycling: \$691.93  
Net Revenue from recycling: \$338.78

Supervisor Scott attended a workshop on Best Management Procedures put on by the New Hampshire Department of Environmental Services.

- Town Administrator:
  - The Health and Safety Fair and Flu Shot Clinic was held on Saturday, October 12, 2013 at the Fire Department in conjunction with the Fire Department's Open House. The Lake Sunapee VNA administered about 90 flu shots. Residents commented on how nice it was to have both events at one location.
  - The Town has been put in the queue to have the tax rate set.
  - The Town Clerk/Tax Collector's office will be closed on October 29, 2013 from 8:00 am until 1:00 pm so staff can attend training on processing hunting and fishing licenses and OHRV registrations.

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- The annual town wide trick or treat will be on Halloween, October 31, 2013 from 5:30pm to 7:30pm.
- The Selectmen's Meeting scheduled for November 27, 2013 has been moved to Tuesday, November 26, 2013 at 5:00 pm.
- The Town Offices and Transfer Station will be closed on November 11, 2013 in observance of Veteran's Day.
- Meeting Schedule:
  - The Zoning Board Meeting for October has been cancelled;
  - The Planning Board Meeting is scheduled on Thursday, November 7, 2013 at 7:00pm.
  - The Trustees of the Trust Funds Meeting is November 12, 2013 at 1:00 pm.

## OTHER

Dick Hocker reported that the Conservation Commission has been walking the Flewelling property with a special emphasis on the campground area. They found that area is being used and a fair amount of debris has been left behind such as beer bottles, wine bottles, etc. Most of it is in trash cans.

## NON-PUBLIC

In accordance with RSA 91-A:3 section II-b and RSA 91-A:3 section II-e, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 5:52 p.m. to discuss a personnel matter and a legal matter. Present were: Chairman Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White and Administrative Assistant Ann Jasper.

***Following proper vote, the Board returned from Non-Public session at 6:20 pm.***

## ADJOURNMENT

There being no further business, Selectman Story moved to adjourn, seconded by Selectman Jones; ***by unanimous vote, the Board adjourned at 6:21 pm.***

The next Selectmen's Meeting will be held on **Wednesday, November 13, 2013** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

*Respectfully submitted,*



Ann Jasper  
Administrative Assistant