

Approved

Town of Grantham - Board of Selectmen Regular Meeting Minutes January 22, 2014

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, January 22, 2014 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Assistant Jamielynn Garland; Conservation Committee David Wood; Conservation Committee Richard Hocker; Fire Chief Jay Fountain

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE - APPROVED

- ✓ Payroll Manifest - #413
- ✓ Accounts Payable Manifests - #427 & 428
- ✓ Property Tax Abatement
 - Paul Handley ; M/L 234-039 - \$0.02
 - Andrea Boni; M/L 216-199 - \$0.55
 - Signor Lacase; M/L 233-090 - \$0.50
- ✓ Building Permits:
 - M/L 222-148; 8 Pleasant Drive – Bathroom Renovation
 - M/L 214-104-000; 58 Whitetail Ridge – Generator

ADMINISTRATIVE - DENIED

- Veteran's Credit Application – James Billings; M/L 242-023

APPROVAL OF MINUTES

Chairman Kimball asked if there were any changes to the regular and non- public meeting minutes of January 8, 2014. A motion to approve the regular and non-public minutes of January 8, 2014 as written was made by Selectman Jones; seconded by Chairman Kimball. **Unanimously approved.**

Approved

CORRESPONDENCE:

1. NH Department of Transportation – A letter was received from NH DOT informing of their biennial inspection report of municipally owned bridges.
2. City of Lebanon Solid Waste Department – A letter was received from the City of Lebanon, Solid Waste Department requesting our data of solid waste collection, disposal and recycling. Lebanon is evaluating potential regional programs that towns in the Upper Valley can share.

OLD BUSINESS

1. Old Farms Road Bridge – waiting for summer
2. Archives Basement Floor – Removal of the floor will start on January 23, 2014. Fire Chief Fountain reminded that Hanover Dispatch should be notified because the dust may trigger the fire alarm system.

NEW BUSINESS

1. Shoreland Cutting Application – 8 Azure Brae; M/L 222-036 - A motion was made by Selectman Jones; seconded by Selectman Story to approve the shoreland cutting application as recommended by the Conservation Commission for 8 Azure Brae; M/L 22-036; **Unanimously Approved**
2. Acceptance of monies from the US Charitable Gift Trust – A motion was made by Selectman Story; seconded by Selectman Jones; to accept the grant of \$250.00 from the US Charitable Trust for the specific purpose of the Dunbar Free Library Building Expansion Fund. **Unanimously Approved**

DEPARTMENT/COMMITTEE REPORTS

➤ Town Administrator

- The revised Shoreline Protection Cutting Plan Application was reviewed and accepted.
- Filling period for Town Offices starts January 22nd. A list of open positions is posted on the Town's website calendar and Town Clerk/Tax Collector's web page.
- Draft E-911 Maps have been delivered along with the non-standard addressing letter. After the maps are reviewed E-911 will make changes and provide a final copy. The non-standard addressing letter will be reviewed after Town Meeting.
- Residential Sand Use: A motion was made by Selectman Jones to restrict residential sand use to 2 – five gallon pails per visit; second by Selectman Story. **Unanimously approved**
- RFP's for the full revaluation are due by January 31, 2014. Bids will be open at the February 12, 2014 Selectmen's meeting.

Approved

- Upcoming Meetings:
 - Public Budget Hearing – February 5th @ 5pm; Lower Level Town Hall
 - Planning Board - February 6th @ 7pm
 - Open Space Committee February 6th @ 9am
 - Zoning Board of Adjustment – February 23rd - Cancelled
 - Trustees of the Trust Fund – February 11th @ 1pm

OTHER

Conservation member David Wood asked about the FEMA grant application for the Miller Pond Road Bridge. White explained that in order to apply for a FEMA grant the town has to guarantee the 25% of the cost of the bridge and that more engineering is needed. White questioned the timing of this grant opportunity since there aren't sufficient monies in the Bridge Capital Reserve Fund right now. White went on to say that Engineer Darrow has estimated this additional work in order to apply for a future FEMA grant to be about \$2,500.

The Board felt getting the engineering that is needed done now was important. A motion was made by Selectman Jones to approve engineer services provided by Right Angle Engineering for the Miller Pond Road Bridge, not to exceed \$2,500, and to withdraw that amount from the Bridge Capital Reserve Fund; second by Selectman Story. ***Unanimously approved***

NON-PUBLIC

In accordance with RSA 91-A:3 section II-a & e, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 5:30 p.m. to discuss a legal and personnel matter. Present were: Chairman Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White;

Following proper vote, the Board returned from Non-Public session at 6:09 pm.

ADJOURNMENT

There being no further business, Selectman Story moved to adjourn, seconded by Selectman Jones; ***by unanimous vote, the Board adjourned at 6:14 pm.***

The next Selectmen's Meeting will be held on **Wednesday, February 12, 2014** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,

Melissa White
Town Administrator