

APPROVED

Town of Grantham – Board of Selectmen - Meeting Minutes April 23, 2014

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, April 23, 2014 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Constance Jones; Selectman Ken Story; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief Walter A. Madore, Sr., Fire Chief Jay Fountain; F. Robert Osgood; Robert MacNeil; Patty MacNeil; and Denis J. O'Sullivan, III

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE – APPROVED

- ✓ Payroll Manifest #419
- ✓ Accounts Payable Manifest #404
- ✓ Yield Tax Levy on Timber Cut:
 - M/L 243-012-000; 2221 Stoney Brook Road - \$83.15
- ✓ Application for Elderly Exemption:
 - M/L 237-024-001; 730 Route 10 South
- ✓ Building Permits:
 - M/L 234-110-000; 94 Longwood Drive – Relocate Two Windows
 - M/L 225-247-000; 26 Fairway Drive – Convert Existing Deck to Screen Porch

APPROVAL OF MINUTES

A motion to approve the regular and non-public meeting minutes of March 26, 2014 as written was made by Selectman Story; seconded by Chairman Kimball. **Approved by Majority Vote. Selectman Jones abstained.**

A motion to approve the regular and non-public meeting minutes of April 9, 2014 as written was made by Selectman Jones; seconded by Chairman Kimball. **Approved by Majority Vote. Selectman Story abstained.**

APPEARANCES

- Denis J. O'Sullivan, III, Candidate for Sheriff of Sullivan County: Denis J. O'Sullivan, III introduced himself to the Board of Selectmen. O'Sullivan, who is currently a Lieutenant/Investigator for the Sullivan County Sheriff's Office, passed out pamphlets, gave a history of his job experience and noted some of the changes he would make within the Sullivan County Sheriff's Office.

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CORRESPONDENCE

- State of New Hampshire, Dept. of Safety, Div. of Emergency Svcs and Communications: A letter was received from the State of New Hampshire, Department of Safety, Division of Emergency Services and Communications regarding how to maintain the town's mapping program for new addresses.
- Planet Aid: A letter was received from Planet Aid thanking us for hosting one of their collection boxes. A check in the amount of \$211.85 was received for the first quarter of 2014.
- State of New Hampshire Department of Revenue Administration: A letter was received from the State of New Hampshire Department of Revenue Administration notifying that the Revaluation Contract between the Town of Grantham and Vision Government Solutions, Inc. is compliant with all applicable statutes and rules.
- Sullivan County Board of Commissioners: A letter was received from the Sullivan County Board of Commissioners advising they would like to meet with the Board of Selectmen at one of the Board's regular meetings to discuss County operations, projects and services, and any other areas of common interest. The letter also listed County events taking place this month. Town Administrator White will contact Sharon Callum to set up the meeting.
- Louise Stark: An email was received from Louise Stark expressing appreciation to Town Administrator White for bringing her previous email to the Board's attention. Stark said Miller Pond Road is now in good shape and she appreciates the hard work of the Highway Department. Stark added that she was unable to attend this Selectmen's Meeting but plans to attend one in the future to talk about what the plans are for improving Miller Pond Road.

OLD BUSINESS

- Al Smith Road and Hastings Hill Road Name Change and Renumbering: A motion to change the name of Al Smith Road and Hastings Hill Road to "Smith Hastings Road" was made by Selectman Story; seconded by Selectman Jones. **Unanimously approved.**
- Olde Farms Road Bridge: The project is still on schedule.
- Yankee Barn Road (Private Portion): Robert MacNeil previously met with the Board of Selectmen April 9, 2014 to request the town take over the private portion of Yankee Barn Road because there is a possibility that the After School Program might utilize Grantham Indoor to free up the gym at GVS.

MacNeil said he obtained copies of minutes from Town Administrator White after the last Selectmen's Meeting. He remembered that the reason the first warrant article in 2002 was withdrawn was because there was a motion by Mr. Noordsy to build the road to specification first and then have the voters vote on it. That was followed by another

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motion to watch the road for one year to make sure it doesn't fall apart. MacNeil explained that is what brought them from the 2002 warrant article to the 2004 warrant article. MacNeil stressed that when he gave his presentations he made it clear that he was hoping the town would consider that his intent was to continue the road all the way to the top even though at the time they could only afford to build the first 1200 feet of road. MacNeil noted that the Selectmen Meeting Minutes of November 10, 2004, page 2, second paragraph, state Selectman Jones indicated that Mr. MacNeil's intention with the road was clearly explained at Town Meeting and after discussion there was a motion made by Chairman Hutchins to accept the remaining private portion of Yankee Barn Road leading to the indoor facility following positive review by the town's engineer that was seconded by the Selectmen and unanimously approved. MacNeil said he believes this takes him to a point where he can build the road properly, have the town engineer approve it and have the Selectmen vote to make it a town road without having to go to town meeting.

White said that she previously mentioned to MacNeil that in 1995, the town adopted RSA 674:40-a, which authorizes the Selectmen to accept any dedicated street but only if it corresponds in its location and lines with a street shown on a subdivision plat or site plan approved by the planning board. White asked MacNeil if one exists. Selectman Jones said the only plan she has ever seen is the one that was approved in 2004 for the 1200 foot section of the road. MacNeil said that might be the case. Selectman Jones noted that it has been 10 years since that plan was approved and asked MacNeil if his plans for the property have changed in that time. MacNeil said the master plan for the property has not changed since 1996 and he has been developing the property a little at a time. MacNeil said he didn't know there was a time limit on decisions made in a meeting. Selectman Jones explained that rules and regulations change over time and the same rules and regulations might not apply years down the road if what was approved wasn't done at the time.

White relayed the process to be that once an approved plan is located, an engineering study must be done at MacNeil's expense, and then a public hearing would have to be held. MacNeil said that is doable. He recalled meeting with Mr. Blakeman who brought up some specific points about the road and his intention would be to meet again with Mr. Blakeman and the engineer he is currently working with to come up with a final plan. He would then build the road to specifications and hope the town accepts it. Chairman Kimball added that town counsel will be consulted to be sure this is the right process.

NEW BUSINESS

- Zoning Concern at 172 Cote Road: A complaint was received from Ken O'Keefe regarding construction debris on the property located at 172 Cote Road. Pictures of the property were reviewed. White stated that the owner is operating a construction business out of the home and is in violation of Article VIII; sections 2 and 6 of the Zoning Ordinance. The Board of Selectmen instructed White to send a letter of violation to the property owner(s).

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DEPARTMENT/COMMITTEE REPORTS

➤ Transfer Station – March Report:

Solid Waste – 6 runs; 66.13 tons

Construction Demolition Debris – 4 runs; 19.31 tons

Glass – 1 load; 7.31 tons; Expense \$168.13

Fibers – Mixed Loose – (Paper) – 1 load; 3.95 tons

Revenue: \$138.25

Expense: \$275.00

Comingle – w/o glass – (Plastic) – 1 load; 1.14 tons

Revenue: \$ 0.00

Expense: \$28.50

Light Iron – 1 load; 5.44 tons; Revenue: \$978.75

Tin Cans – 1 load; 2.40 tons; Revenue: \$336.25

Total tonnage of Material taken away: 105.68

Tickets collected at Transfer Station: \$1,160.00

Total Revenue from recycling: \$1,453.25

Total Expense from recycling: \$ 471.63

Net Expense from recycling: \$ 981.62

Transfer Station Supervisor Chris Scott reports that March was another long wintry month but spring is coming. Scott also submitted his yearly report to the New Hampshire Department of Environmental Services.

➤ Town Administrator

- White met with Selectman Jones, a representative of Vision Government Solutions, Inc. and Town Assessor, Michael Ryan, regarding the full revaluation. Letters will be sent out to property owners the first week of May and work will begin mid-May.
- CMA Engineers has submitted the 2013 Landfill Post Closure and Inspection Report to the New Hampshire Department of Environmental Services Waste Management Division on our behalf.
- The newly formed Municipal Records Committee will begin meeting in May or June. Selectman Ken Story volunteered to be the Selectmen's representative.

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- Upcoming Meetings:
 - The Zoning Board of Adjustment meeting scheduled on April 24, 2014 has been cancelled.
 - The Open Space Committee meets on Thursday, May 1, 2014 at 8:30am
 - The Planning Board meets on Thursday, May 1, 2014 at 7:00pm
 - The School Board Meeting that the Selectmen will attend is scheduled on Tuesday, May 6, 2014 at 6:30pm
 - The Conservation Commission meets on Monday, May 19, 2014 at 7:00pm

NON-PUBLIC

In accordance with RSA 91-A:3 section II-c, a motion was made by Chairman Kimball, seconded by Selectman Jones to enter into a Non-Public session at 5:53pm. Present were: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper and F. Robert Osgood.

Following proper vote, the Board returned from Non-Public session at 6:32 pm.

A motion to seal the minutes of this non-public session was made by Selectman Jones; seconded by Selectman Story. ***Unanimously approved.***

In accordance with RSA 91-A:3 section II-a, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 6:32pm to discuss a personnel matter. Present were: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper and Police Chief Walter A. Madore, Sr.

Following proper vote, the Board returned from Non-Public session at 7:16 pm.

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Chairman Kimball; ***by majority vote, the Board adjourned at 7:16 pm.***

The next Selectmen's Meeting will be held on **Wednesday, May 14, 2014** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant