

APPROVED

Town of Grantham – Board of Selectmen - Meeting Minutes June 4, 2014

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, June 4, 2014 by Selectman Ken Story. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Selectman Constance Jones; Selectman Ken Story; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief Walter A. Madore, Sr.; Fire Chief Jay Fountain; C. Peter James; Karla Karash; and Brian Hastings

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE - APPROVED

- ✓ Building Permits:
 - M/L 213-086-000; 23 Shore Road – Garage & Study; Remodel Bath & Add Bath
 - M/L 225-237-000; 64 Fairway Drive – Add Shed to Existing House
- ✓ Deed Waivers for non-payment of the 2011 Tax Levy
 - M/L 221-062-000; 84 Nightingale Lane
 - M/L 233-020-004; 210 Pillsbury Road
 - M/L 238-007-000; 95 Jericho Road
 - M/L 226-019-000; 161 Yankee Barn Road

APPROVAL OF MINUTES

A motion to approve the regular meeting minutes of May 21, 2014 and May 28, 2014 as written was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**

Town Administrator White reported that Peter Guillette's appointment to the CIP Committee was inadvertently omitted from the meeting minutes of May 14, 2014. A motion to amend the meeting minutes of May 14, 2014 to include Peter Guillette's appointment to the CIP Committee and approve the said minutes as amended was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**

CORRESPONDENCE

- Memorandum from Police Chief Walter A. Madore, Sr.: A memorandum was received from Police Chief Walter A. Madore, Sr. requesting 40 hours of his vacation time be carried over to the next fiscal year. Selectman Story asked Chief Madore to explain why he was unable to use his vacation time prior to the end of this fiscal year. Chief Madore answered that it was because of staffing issues. Selectman Jones stated she does not

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have a problem with this but hopes Chief Madore will be able to use all of his vacation time next year. A motion to approve Chief Madore's request to carry over 40 hours of vacation time to the next fiscal year was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**

- Memorandum from Transfer Station Supervisor Christopher C. Scott: A memorandum was received from Transfer Station Supervisor Christopher C. Scott informing that the New Hampshire Department of Environmental Services is making a change to the Solid Waste Facility Operator training and certification rules which will be effective July 1, 2014.

OLD BUSINESS

- Olde Farms Road Bridge: White stated a memorandum was received this afternoon from Bridge Engineer Erin Darrow setting forth four alternatives for this project as follows:
 - a) Reduce length of the bridge (i.e. from 50 feet to 42 feet) and potentially move it approximately 10 feet upstream. This would require an amendment to the approved dredge and fill permit, and confirmation from FEMA would be needed to make sure that this change is allowed under the grant requirements.
 - b) Keep the bridge at its existing size and location, and re-locate the utility wires.
 - c) Keep the bridge at its existing size and location, and turn off the power to the utility wires during the installation of the downstream precast pieces. The power would need to be turned off for approximately four hours for two separate work days.
 - d) Keep the utility wires at its existing location and move the bridge structure upstream to create the space needed between the wires and the crane.

Selectman Story stated that he would like to take the time to thoroughly review the memorandum before making a decision and suggested Selectman Jones and Chairman Kimball do the same. Selectman Story said he recently became aware of some communication issues that need to be corrected. Selectman Jones emphasized that we should also have a very specific timeline as to how we are going to proceed and follow the steps accordingly. Selectman Story agreed and added that he would like to have that in writing regardless of which alternative they choose.

Selectman Jones asked how we left this with Mike Hansen because it has become very clear that we are not going to be able to build the bridge this year. She continued that Michie Corporation hasn't started making the precast pieces yet and they need to be notified also. White will contact both Hansen and Michie Corporation to inform them.

- Yankee Barn Road (Private Portion): White reported that she is in the process of scheduling an onsite evaluation with engineer Peter Blakeman, Road Agent Jeff Hastings, and Robert MacNeil to get an estimate of engineering costs.

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- Miller Pond Road Bridge: White informed that she is meeting onsite with engineer Peter Blakeman and Road Agent Hastings at 8:00am on Thursday, June 5, 2014 to evaluate the bridge and get Blakeman's opinion about shoring it up.

Brian Hastings asked how the weight limit on the bridge came about. White explained that the bridge has been red listed by the New Hampshire Department of Transportation and one of the first factors that gets a bridge red listed is if the posting is below the legal load. She said she has the inspection report in her office which contains more information and welcomed Mr. Hastings to stop by to look at it. Mr. Hastings commented that the bridge has been posted for a long time and there has been a lot of logging and houses built on Miller Pond Road over the years and then somebody got mad at a logger and then all of a sudden the weight limit is enforced. Selectman Jones pointed out that former Road Agent Joe Newcomb and then Assistant Road Agent Jeff Hastings got nervous when they saw the equipment coming in and found out how many loads were going to be going over that bridge because the bridge is posted for the 15 ton weight limit and it is the only access to the homes on that road. Jones said at that time they all met at the bridge with Bridge Engineer Darrow who saw a lot of problems with deterioration of the substructure and it was determined that the bridge was going to need some attention and they had to enforce the weight limit for safety reasons.

Mr. Hastings stated he has three jobs on that road and asked what is supposed to be done when people want work done who live on that road. White said the Selectmen can permit for single loads and instructed Mr. Hastings to fill out an application for a permit. Selectman Jones added that they understand that people who live on that road still need to have stuff done such as heating fuel, deliveries, etc. and they have been permitting for that but not something that is constantly going to extremely exceed the weight limit and making many, many trips over the bridge such as a logging truck. Selectman Story noted that the bridge was installed in 1964 and is getting old. White stated that there is a crack underneath the bridge that has been there for a few years. Selectman Jones invited Mr. Hastings to the meeting with Blakeman so he could ask questions.

NEW BUSINESS

- Second Shoreline Protection Cutting Plan: M/L 215-068-000; 2 Turner Brae: A motion to approve the Shoreline Protection Cutting Plan at 2 Turner Brae as recommended by the Grantham Conservation Commission was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**
- Shoreline Protection Cutting Plan: M/L 213-086-000; 23 Shore Road:

A motion to approve the Shoreline Protection Cutting Plan at 23 Shore Road as recommended by the Grantham Conservation Commission was made by Selectman Jones; seconded by Selectman Story. **Approved by majority vote.**

DEPARTMENT/COMMITTEE REPORTS

- Trustees of the Trust Funds – Report as of June 1, 2014: Trustees of the Trust Funds Report as of June 1, 2014 was reviewed.

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➤ Police Department – May Report:

- The new police cruiser was delivered to Adamson's on May 8, 2014 and should be back in Grantham soon.
- Police Chief Walter A. Madore, Sr. attended the Chiefs of Police meeting in Gorham on May 13, 2014.
- Sergeant John Parsons attended the following trainings: DWI Prosecution training on May 12, 2014; Active Shooter training on May 14-16, 2014; and Patrol Shotgun Instructor training on May 28-29, 2014.
- Department Secretary Judy DiPadova attended the New Hampshire Chiefs of Police Secretaries Association (NHCOPSA) meeting on May 16, 2014 where the training topic was Use of Force Continuum and Stand Your Ground presented by Lt. Terry Choate and Det. Joe Hileman from Jaffrey.
- Chief Madore attended the volunteer breakfast at Grantham Village School on May 29, 2014.
- Chief Madore is happy to report that Memorial Day Weekend was uneventful.

➤ Fire Department – May Report:

- Responded to 10 calls consisting of 3 EMS and 7 Fire/Rescue.
- Chief Jay Fountain attended the Mid-Western Hazardous Materials meeting.

➤ Town Administrator

- The Joint Loss Management Committee is working on revising the Safety Policy. White hopes to have a draft to the Selectmen soon.
- Upcoming Meetings:
 - The Open Space Committee meeting was rescheduled to Thursday, June 12, 2014 at 8:30am.
 - The Planning Board meets Thursday, June 5, 2014 at 7:00pm.
 - The Trustees of the Trust Funds meeting was rescheduled to Tuesday, June 17, 2014 at 1:00pm.
 - The Conservation Commission meets on Monday, June 16, 2014 at 7:00pm.

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OTHER

C. Peter James asked if there was a public hearing next week about accepting unanticipated monies. White said she will have to reschedule that to the June 18, 2014 Selectmen's Meeting. She thanked James for bringing that to her attention.

ADJOURNMENT

There being no further business, Selectman Story moved to adjourn, seconded by Selectman Jones; **by majority vote, the Board adjourned at 5:38 pm.**

The next Selectmen's Meeting will be held on **Wednesday, June 18, 2014** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant