

# APPROVED

## Town of Grantham Board of Selectmen - Meeting Minutes October 8, 2014

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, October 8, 2014 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Police Chief Walter A. Madore, Sr.; Fire Chief Jay Fountain; Conservation Commission Member Richard Hocker; Liz Chapman from Community Alliance of Sullivan County; and C. Peter James

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Town Administrator Melissa White

### **ADMINISTRATIVE - APPROVED**

1. Payroll Manifest #433
2. Accounts Payable Manifest #424
3. Warrant notifying residents of polling place and time
4. 2014 MS-1
5. Building Permits:
  - M/L 220-026-000; 403 Walker Road – Generator
  - M/L 220-040-000; 244 Walker Road – Screened Porch
  - M/L 233-026-000; 10 Shawbrook Road – Remodel

### **APPROVAL OF MINUTES**

A motion to approve the regular and non-public meeting minutes of September 24, 2014 as written was made by Selectman Story; seconded by Selectman Jones. ***Unanimously approved.***

### **APPEARANCES**

- Community Alliance Transportation Services: Liz Chipman, Interim Executive Director of Community Alliance of Sullivan County informed that one of the programs they offer is the Community Alliance Transportation Services where volunteer drivers drive people primarily to medical appointments. She said a lot of the people that they serve are low income or elderly who are without drivers licenses or have no access to a personal vehicle and have no family around to provide transportation. She reported that in the

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past fiscal year they provided 16 separate rides to a single resident in Grantham who is disabled which is just one example of how their Volunteer Driver Program works.

Chipman informed that the Family Services Program is continuing to provide education programs for “at risk teens”. She reported they also offer a youth Court Diversion Program through Sullivan County Court for first time offenders and explained that this is an option for the juvenile to be referred to the Diversion Program by the prosecutor rather than be adjudicated. She said the parties meet with the Diversion Committee, develop a goal based plan including community service, restitution and other requirements and once that is completed, a report is submitted to the court and, if accepted, that individual is considered to have made restitution for his or her offense. She remarked that this is a chance for that person to get back on track and move forward without a criminal record and noted that this saves the county money.

Chipman thanked the Board of Selectmen very much for their support and expressed that their support, as well as support from other towns in the area, is vital to their continued ability to be able to provide the services that they do. She added that she realized there are other worthy organizations competing for a limited amount of funds and the Community Alliance very much appreciates their support.

For more information on these and other services offered by Community Alliance of Sullivan County, go to [www.communityalliance.net](http://www.communityalliance.net).

## **CORRESPONDENCE:**

- Dorothy McLennand: A note was received from Dorothy McLennand requesting use of the Grantham Transfer Station due to back pain as well as issues with her foot making it difficult for her to drive. White stated that she (McLennand) is a resident of Springfield, NH. The Board of Selectmen sympathizes with her situation but feel that they cannot allow residents from another town use of the Grantham Transfer Station. The Board instructed Town Administrator White to send a letter to McLennand with contact information for a local trash removal business that is very reasonably priced which might help solve her problem.

A motion to deny Dorothy McLennand's request to use the Grantham Transfer Station was made by Selectman Story; seconded by Selectman Jones. **Unanimously approved.**

- State of New Hampshire Department of Transportation: Notice was received from the New Hampshire Department of Transportation that they are going to be conducting a project on Interstate 89 between New London and Grantham. They are expecting to receive bids on October 9, 2014 and construction will start after the Governor and Executive Council approve the contract.

## **OLD BUSINESS**

- Olde Farms Road Bridge: White reported that she was notified that the Wetlands Amendment request was approved and mailed October 7, 2014. White continued she also received an email informing that Michie Corporation has finalized the revised plan

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and the flag has been placed for the temporary pole. White reported she will now submit the work order to PSNH to have the temporary pole set.

- Stocker Brook Realty, LLC, 631 Route 114; M/L 236-010-000: A motion to move forward with enforcement action against Stocker Brook Realty, LLC, 631 Route 114; M/L 236-010-000, for non-compliance of the operating hours approved by the Grantham Planning Board was made by Selectman Jones; seconded by Selectman Story. **Unanimously approved.**

Paperwork prepared by Town Counsel was duly signed and notarized for filing with the Court.

## **NEW BUSINESS**

- Shoreline Protection Cutting Plan: M/L 213-028-000; 7 Rolling Hill: A motion to approve the Shoreline Protection Cutting Plan at 7 Rolling Hill as recommended by the Grantham Conservation Commission was made by Selectman Story; seconded by Selectman Jones. **Unanimously approved.**
- Shoreline Protection Cutting Plan: M/L 213-134-000; 17 Loon Drive: A motion to approve the Shoreline Protection Cutting Plan at 17 Loon Drive as recommended by the Grantham Conservation Commission was made by Selectman story; seconded by Selectman Jones. **Unanimously approved.**
- Shoreline Protection Cutting Plan: M/L 222-188-000; 5 Turnbuckle: A motion to approve the Shoreline Protection Cutting Plan at 5 Turnbuckle as recommended by the Grantham Conservation Commission contingent upon receiving a copy of the permission letter from the neighbor regarding one tree was made by Selectman Story; seconded by Selectman Jones. **Unanimously approved.**

## **DEPARTMENT/COMMITTEE REPORTS**

- Fire Department – September Report:
  - Responded to 13 calls consisting of 4 EMS and 9 Fire/Rescue
  - Fire Chief Fountain attended the Mid-Western Hazardous Materials meeting in Enfield, the Kearsarge Mutual Aid meeting in Warner and the Upper Valley Mutual Aid meeting in Woodstock.
  - Cory Patten, of Patten's Auto in Newport, presented a very informative discussion on how his company operates at the scene of an accident and how they can help the Fire Department at accidents that may require extrication and/or stabilization of vehicles.

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## ➤ Police Department – September Report:

- The Scarecrows are back and are a welcome sight.
- Officer Gamble drove the 2014 Dodge Charger in Newport's Kar-Nutz Club's cruiser night. Many Police Departments throughout the county were represented.
- Officer Gamble attended a seven hour training on Preventing Violence Against Law Enforcement and Ensuring Officer Resilience and Survivability Training on September 23, 2014.
- Drug Take Back Day was a success on September 27, 2014. The Department collected one large box of unwanted/unused prescription drugs from the community and will advise of the weight once it is made available.
- Daytime firearms qualification requirements as set by the NH Police Standards and Training were completed on September 27, 2014.
- Sergeant Parsons attended a forty hour Child Forensic Interviewing Course sponsored by the Granite State Children's Alliance September 15-19, 2014.

## ➤ Town Administrator

- The 2014 MS-1 has been submitted to the NH Department of Revenue Administration.
- The Flu Shot and Health and Safety Fair will be held in conjunction with the Fire Department's Open House on Saturday, October 11, 2014 from 9:00am – 12:00pm.
- October 25, 2014 is the last day to register to vote before the State election on November 4, 2014.
- Vision Government Solutions has completed the field data collection portion of the revaluation project. In the spring, homeowners whose homes did not get an interior inspection will receive a letter to try to schedule a visit to complete the inspection.
- The Town Clerk/Tax Collectors office will be closing at 3:00pm on Tuesday, October 14, 2014 through October 17, 2014 so staff can attend training.
- The town wide trick-or-treat will be October 31, 2014 starting at 5:30pm.
- Upcoming Meetings:
  - The Zoning Board meeting has been cancelled for October.
  - The Trustees of the Trust Funds meeting is Tuesday, October 14, 2014 at 1:00pm.
  - The Conservation Commission meeting is Monday, October 20, 2014 at 7:00pm.
  - The CIP meeting is Thursday, October 9, 2014 at 1:00pm.

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## OTHER

- Chairman Kimball informed that he attended the Planning Board meeting and would like to commend Planning Board Chair Carl Hansen for the exemplary job he does conducting the meetings.
- Conservation Commission Member Richard Hocker informed that the annual walk of the Sherwood Forest property will be Saturday, October 11, 2014 at 9:00am.
- Chairman Kimball reported the snowplowing sign on Mr. DiPrete's property has been removed. C. Peter James expressed hope that maybe next year they can work with the Zoning Board to amend the Zoning Ordinance as it pertains to signs.

## NON-PUBLIC

In accordance with RSA 91-A:3 section II- a, a motion was made by Selectman Story, seconded by Selectman Jones to enter into a Non-Public session at 5:34pm. Present were: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; and Town Administrator Melissa White.

***Following proper vote, the Board returned from Non-Public session at 6:18 pm.***

## ADJOURNMENT

There being no further business, Selectman Story moved to adjourn, seconded by Selectman Jones; ***by unanimous vote, the Board adjourned at 6:18 pm.***

The next Selectmen's Meeting will be held on **Wednesday, October 22, 2014** at 5pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper  
Administrative Assistant