

Approved

Town of Grantham Board of Selectmen - Meeting Minutes January 28, 2015

The regular meeting of the Board of Selectmen was called to order at 5:00pm on Wednesday, January 28, 2015 by Chairman Warren Kimball. The meeting was held in the Grantham Town Building, Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Present: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; Administrative Assistant Ann Jasper; Fire Chief Jay Fountain; Athletics Director Marsha Googins; Conservation Commission Member Richard Hocker; and C. Peter James

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Town Administrator Melissa White

ADMINISTRATIVE - APPROVED

- Payroll Manifest #442
- Accounts Payable Manifest #435
- Personnel Handbook
- Application for Veteran's Tax Credit:
 - M/L 216-184-000; 13 Mill Pond Lane
- Building Permits:
 - M/L 212-104-000; 25 Forest Road – Kitchen Remodel

APPROVAL OF MINUTES

A motion to approve the regular and non-public meeting minutes of January 14, 2015 as written was made by Selectman Jones; seconded by Selectman Story. **Unanimously approved.**

CORRESPONDENCE

- Coalition Communities: Notice was received from Coalition Communities that the educational funding constitutional amendment (CACR 3) is scheduled for hearing before the Senate Education Committee. This is to push for legislation to prevent the return of "Donor Communities". The Coalition will continue to monitor the status of this issue.
- Sullivan County Manager: Notice was received from Sullivan County Manager, Jessie Levine, informing that they were holding the bi-annual orientation in Unity on January 26, 2015. It also stated that the Board of Selectmen has a standing invitation to visit the Unity campus at any time.

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- Lake Sunapee Region VNA & Hospice: Notice was received from the Lake Sunapee Region VNA & Hospice that they have a new President and CEO, James "Jim" Culhane, who will start February 2, 2015.
- State of New Hampshire Highway Safety Agency: A letter was received from the State of New Hampshire Highway Safety Agency informing that applications for its Annual Highway Safety Program for fiscal year 2016 are due March 2, 2015.
- Finley MacMartin: A letter was received from Grantham Village School student, Finley MacMartin, who proposed the town put railings on the river side of Route 114 because it would help people be safer. The Selectmen appreciated his concern for safety but noted that Route 114 is a state highway and the State has jurisdiction over it, not the town. The Selectmen will forward a copy of the letter to Alan Hanscom of the New Hampshire Department of Transportation, District 2, in Enfield.

OLD BUSINESS

- Olde Farms Road Bridge: The following Proposals/Bids for Olde Farms Road Bridge #107/113 were opened on January 21, 2015 in the following order:

▪ Northeast Earth Mechanics, Inc.	\$296,620.00
▪ Northwood's Excavating Inc.	\$207,776.00
▪ Neil H. Daniels, Inc.	\$265,875.00

White stated that she met with Bridge Engineer Erin Darrow and Road Agent Jeff Hastings on January 22, 2015 to review the bids and that they and Selectman Jones will meet on January 29, 2015 to interview Northwood's Excavating Inc. and Neil H. Daniels, Inc. White advised that they should have enough information to award the bid at the Board of Selectmen meeting on February 11, 2015.

Resident C. Peter James asked how these numbers compared with the bids received two years ago. White said the winning bid two years ago was \$165,000.00.

James asked how the utility pole issue will be dealt with now that Fairpoint is on strike. White said it will be dealt with soon after the bid is awarded.

- Upper Valley Hawks; Pop Warner Football/Cheerleading Organization: The request received from the Upper Valley Hawks; Pop Warner Football/Cheerleading Organization to use Grantham Recreation fields for football practice was discussed.

White asked Athletics Director Marsha Googins if she had been contacted by this organization. Googins responded she had been contacted and explained that this organization is looking for a place to hold football practice. She said this organization just got sanctioned and they wanted football practice to be based in Grantham. White asked why they chose Grantham and Googins replied because they have kids coming from all over the area and this organization supports a much younger age group than the programs offered in the local area.

Approved

Googins informed she did not want them to use the soccer field but thought the two undeveloped fields would be adequate. She said she didn't know what they charged for league fees but informed them that they would have to fill out a Field Use Application and they would be charged a fee for use of the field. White asked her what the status is of the Recreation Park Committee's investigation of fees from other communities. Googins said she had done some research and advised that the Committee just approved the Field Use Application form, therefore, she will complete her research so the Board can set a fee.

White recapped that the request was to use the field for football practice five days a week for the month of August and then in September and October it would change to Tuesday and Thursday nights from 6:00pm-8:00pm and Saturday mornings from 10:00am-12:00pm. White stated the September and October hours would interfere with Grantham's soccer program so the town could only accommodate their request for August.

White asked Googins to provide her with the Field Use Application and a Fee Schedule to present to the Board for approval at the February 11, 2015 meeting.

NEW BUSINESS

- Scott Franzen: Request for Refund of Vehicle Registration Fees: A motor vehicle registration refund request was received from Scott Franzen. He stated he registered a vehicle he no longer owns online. Town Clerk/Tax Collector Rita Friedman called the State to find out if he returned the decals and was instructed to call back next Monday, February 2, 2015. This will be addressed at the next Board of Selectmen meeting on February 11, 2015.
- Town Clerk/Tax Collector Request to Refund Overpayment of Vehicle Registration Fees: Town Clerk/Tax Collector Rita Friedman reported Karen E. Eylander overpaid her vehicle registration fees by \$10.00 and requested approval to refund the \$10.00.

A motion to approve a refund in the amount of \$10.00 to Karen E. Eylander for overpayment of vehicle registration fees was made by Selectman Jones; seconded by Selectman Story. ***Unanimously approved.***

DEPARTMENT/COMMITTEE REPORTS

- Fire Department – December 2014 Report:
 - Responded to 18 calls consisting of 4 EMS and 14 Fire/Rescue
 - The Grantham Fire Department hosted its annual Friends Helping Friends event on Saturday, December 6, 2014 and collected toys for Toys for Tots, food for the local food pantries and coats for Shepherd Realty. The event was a success.
 - There were no meetings in December due to the holiday.

Approved

- Chief Fountain reports that 2014 was another great year for the fire department; they have new members who are excited to be with the department which is bringing excitement back to the longtime members.

➤ Transfer Station:

November 2014 Report

Solid Waste – 6 runs; 66.22 tons
Construction Demolition Debris – 5 runs; 22.21 tons
Tires – 6.82 tons; \$1,084.75 out of the Reclamation Fund
Light Iron – 7.9553 tons; Revenue \$1,277.54
Fibers – Mixed Loose – (Paper); 2 loads; 8.4 tons
Revenue: \$294.00
Expense: \$550.00

Comingle – w/o glass – (Plastic); 2 loads; 2.28 tons
Revenue: \$ 0.00
Expense: \$79.80

Total Tonnage of Material taken away: 113.7753 tons
Tickets collected at Transfer Station: \$1,525.00

Total Revenue from recycling: \$1,571.54
Total Expense from recycling: \$ 629.80
Net Revenue from recycling: \$ 941.74

December 2014 Report

Solid Waste – 8 runs; 87.94 tons
Construction Demolition Debris – 4 runs; 16.67 tons
Bailing Wire – 5 bundles; Expense \$382.65
Electronics – 2.7 ton; Expense \$912.15
Fibers – Mixed Loose – (Paper); 2 loads; 8.3 tons
Revenue: \$290.50
Expense: \$550.00

Comingle – w/o glass – (Plastic); 2 loads; 3.62 tons
Revenue: \$ 0.00
Expense: \$138.62

Light Iron – 1 load; 4.7768 tons; Revenue \$740.40
Glass – 1 load; 7.31 tons; Expense \$168.00

Total Tonnage of Material taken away: 131.3168 tons
Tickets collected at Transfer Station: \$785.00

Total Revenue from recycling: \$1,030.90
Total Expense from recycling: \$2,151.55
Net Revenue from recycling: \$1,120.65

Approved

➤ Town Administrator

- Filing period for Town Offices begins January 21, 2015 and closes on January 30, 2015. The office will be open on the last day of filing until 5:00pm.

The following positions will be open:

Selectman	3 year term
Planning Board	3 year term
Planning Board	3 year term
Trustee of the Trust Funds	3 year term
Cemetery Trustee	3 year term
Trustee of the Dunbar Free Library	3 year term
Trustee of the Dunbar Free Library	3 year term
Supervisor of the Checklist	6 year term

Applications and position descriptions are available at the Town Clerk's office Monday-Thursday: 8:00am-5:00pm, Friday: 8am-4pm and Tuesday and Wednesday evening: 6:00pm 8:00pm. Please note that the office is closed from 12:00-1:00 on Thursday & Friday.

The Annual Town Meeting and Election of Town Officers will be on March 10, 2015. Polls are open 10:00am-7:00pm. Town Meeting starts at 5:00pm.

- The Bond and Budget Hearing will be held on February 4, 2015 at 5:00pm at the Grantham Town Hall, Lower Level.
- Upcoming Meetings:
 - The Zoning Board meeting is Thursday, January 29, 2015 at 7:00pm.
 - The Open Space Committee meeting is Thursday, February 5, 2015 at 8:30am.
 - The Planning Board meeting is Thursday, February 5, 2015 at 7:00pm.
 - The Trustees of the Trust Funds meeting is Tuesday, February 10, 2015 at 1:00pm.

OTHER

- Selectman Jones said she was contacted by resident, Phil Schaefer, inquiring if the town has ever held festivities recognizing veterans returning home from Iraq or Afghanistan. Jones informed him that the town has not. Schaefer suggested it was time for the town to start. The Selectmen thought it was a good idea but want to make sure if they do this, it is well coordinated and no one is left out. It was mentioned that Veteran's Day might be the time to focus on this.

Approved

NON-PUBLIC

In accordance with RSA 91-A:3 section II- e, a motion was made by Selectman Jones, seconded by Selectman Story to enter into a Non-Public session at 5:40pm. Present were: Chairman Warren Kimball; Selectman Ken Story; Selectman Constance Jones; Town Administrator Melissa White; and Administrative Assistant Ann Jasper.

Following proper vote, the Board returned from Non-Public session at 5:42 pm.

ADJOURNMENT

There being no further business, Selectman Jones moved to adjourn, seconded by Selectman Story; ***by unanimous vote, the Board adjourned at 5:54 pm.***

The next Selectmen's Meeting will be held on **Wednesday, February 11, 2015** at 5:00pm in the Grantham Town Building; Jerry Whitney Memorial Conference Room at 300 Route 10 South, Grantham, NH.

Respectfully submitted,



Ann Jasper
Administrative Assistant